

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
February 2018

	<u>Feb 18</u>	<u>Budget</u>	<u>Jul '17 - Feb 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 - Community Access Fees	83,014.14	20,833.33	331,087.59	166,666.68	250,000.00
512 - Contributions- Unrestricted	0.00	208.33	27.00	1,666.68	2,500.00
515 - Grants	0.00	250.00	0.00	2,000.00	3,000.00
520 - Government Taping Fees	3,562.25	1,416.67	12,906.25	11,333.36	17,000.04
521 - Tape Dubbing	0.00		10.00		
522 - You Tube Upload	0.00		5.00	0.00	0.00
525 - Production Services Income	0.00	25.00	5.00	200.00	300.00
530 - Workshop Fees	0.00	42.00	0.00	336.00	504.00
536 - Underwriting	0.00		0.00	0.00	0.00
540 - Membership Dues	1,265.00	416.67	4,548.11	3,333.36	5,000.00
545 - DVD Sales	0.00	29.17	20.00	233.36	350.00
550 - Interest Income	1.54	0.83	8.66	6.68	10.00
555 - Late Fees	0.00	7.08	-0.78	56.68	85.00
585 - Blank Stock Income	10.00	0.83	10.00	6.68	10.00
Total Income	<u>87,852.93</u>	<u>23,229.91</u>	<u>348,626.83</u>	<u>185,839.48</u>	<u>278,759.04</u>
Gross Profit	87,852.93	23,229.91	348,626.83	185,839.48	278,759.04
Expense					
150 - Suspense	0.00		6,228.52		
747 - Accrued Vacation/Sick Pay	0.00		-430.95	0.00	0.00
610 - Accounting	611.77	321.00	2,334.43	2,568.00	3,850.00
611 - Annual Audit and Tax Return	0.00		8,753.00	9,500.00	9,500.00
612 - Advertising	0.00	0.00	100.00	0.00	0.00
613 - Advertising - Employees	0.00	13.00	0.00	98.00	150.00
615 - Travel Expenses	0.00	8.00	0.00	68.00	100.00
626 - Merchant Fees	20.37	8.00	59.38	68.00	100.00
628 - Board Development	0.00	17.00	106.96	132.00	200.00
640 - Conference Expenses	0.00	100.00	25.00	800.00	1,200.00
642 - Conference Travel	0.00	66.67	90.00	533.36	800.00
645 - Computer Software-Office	270.31	70.83	719.30	566.64	850.00
646 - Maintenance-Office Equipmt.	0.00	12.50	0.00	100.00	150.00
650 - Depreciaton Expense	0.00		24,092.00		
655 - Donations	0.00	8.33	0.00	66.68	100.00
660 - Dues & Subscriptions	45.00	66.67	736.00	533.36	800.00
665 - Entertainment & Meals	130.64	37.50	191.00	300.00	450.00
675 - Equipment Parts & Supplies	0.00	83.33	554.15	666.68	1,000.00
685 - Equipment Repairs	0.00	16.67	0.00	133.36	200.00
690 - Insurance	0.00	520.83	4,130.82	4,166.68	6,250.00
692 - Insurance - Workmans Comp	0.00	195.83	1,987.00	1,566.68	2,350.00
695 - Legal	0.00	0.00	0.00	0.00	0.00
700 - Licenses & Permits	0.00	12.50	106.00	100.00	150.00
710 - Facility Maintenance	88.00	104.17	704.00	833.36	1,250.00
712 - Mileage Reimbursement	0.00	54.17	0.00	433.36	650.00
715 - Meetings	0.00	16.67	197.40	133.32	200.00
725 - Office Supplies	930.55	208.33	1,625.35	1,666.64	2,500.00
728 - Operational Services	0.00	25.00	0.00	200.00	300.00
730 - Outside Services	0.00	25.00	0.00	200.00	300.00
731 - Payroll - Office Manager	0.00	0.00	964.28	0.00	0.00

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734 - Payroll - Station Manager	0.00		0.00	0.00	0.00
735 - Payroll -Technical Specialist	0.00		0.00	0.00	0.00
736 - Payroll - Program Director	0.00		0.00	0.00	0.00
737 - Payroll -Membership Coordinator	1,959.75	1,976.00	13,176.16	15,808.00	23,712.00
738 - Payroll - Executive Director	5,070.00	5,070.00	40,490.00	40,560.00	60,840.00
739 - Payroll - Access Asistants	986.25	1,056.25	5,376.45	8,450.00	12,675.00
744 - Payroll-Outreach Coordinator	2,156.50	2,031.25	16,296.38	16,250.00	24,375.00
746 - Payroll - Operations Manager	2,442.00	2,214.33	18,111.50	17,714.68	26,572.00
748 - Payroll - Radio Manager	3,003.00	2,665.00	21,541.00	21,320.00	31,980.00
740 - Payroll Taxes	1,657.75	1,484.17	10,110.99	11,873.36	17,810.00
741 - Payroll - Holiday Bonuses	0.00	104.17	1,229.06	833.36	1,250.00
743 - Payroll Fees	31.50	29.17	320.87	233.36	350.00
750 - Postage	44.93	41.67	203.87	333.36	500.00
751 - Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 - Printing	535.56	29.17	884.49	233.36	350.00
765 - Promotion	0.00	37.50	178.81	300.00	450.00
775 - Rent	2,350.00	2,266.67	18,050.00	18,133.36	27,200.00
780 - Refunds	0.00	2.50	0.00	20.00	30.00
790 - Satellite Expenses	0.00	46.67	345.00	373.36	560.00
800 - Security	281.46	100.00	844.38	800.00	1,200.00
804 - Staff Development	0.00	16.67	0.00	133.36	200.00
805 - Storage	60.00	60.00	525.00	480.00	720.00
820 - Tape Stock	0.00		0.00	0.00	0.00
830 - Taxes	0.00	12.50	0.00	100.00	150.00
836 - Cable, Internet, Telephone	621.63	250.00	1,953.35	2,000.00	3,000.00
837 - Cell Phone	0.00	50.00	331.09	400.00	600.00
838 - Internet-City	0.00	150.00	1,138.21	1,200.00	1,800.00
880 - Utilities	279.73	220.83	2,071.85	1,766.68	2,650.00
885 - Volunteer Program	0.00		0.00		
890 - Web Expenses	0.00	62.50	256.09	500.00	750.00
892 - Gain or Loss on Sale of Equip.	0.00		0.00	0.00	0.00
Total Expense	23,576.70	21,969.02	206,820.19	185,360.36	273,234.00
Net Ordinary Income	64,276.23	1,260.89	141,806.64	479.12	5,525.04
Other Income/Expense					
Other Income					
910 - Radio Income					
911 - Contributions - Unrestricted	0.00	250.00	0.00	2,000.00	3,000.00
913 - Underwriting-Radio	0.00	633.33	0.00	5,066.64	7,600.00
914 - Grants-Radio	0.00	833.33	0.00	6,666.64	10,000.00
916 - Production Services	0.00	33.33	0.00	266.64	400.00
918 - Event Income	800.00	291.67	1,720.00	2,333.36	3,500.00
919 - Event Sponsorship	0.00	416.67	1,750.00	3,333.36	5,000.00
Total 910 - Radio Income	800.00	2,458.33	3,470.00	19,666.64	29,500.00
896 - Miscellaneous Income	0.00		48.12		
Total Other Income	800.00	2,458.33	3,518.12	19,666.64	29,500.00
Other Expense					
920 - Radio Expenses					
936 - Remote Access	40.00	50.00	288.03	400.00	600.00
938 - Streaming Services	184.50	185.00	1,476.00	1,480.00	2,220.00

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937 - STL	124.50	125.00	799.00	1,000.00	1,500.00
921 - Operational Expenses	0.00	25.00	0.00	200.00	300.00
922 - Outside Services - Radio	0.00	58.33	0.00	466.64	700.00
926 - Licenses, Subscrp & Memberships	275.00	125.00	874.00	1,000.00	1,500.00
927 - Equipment Parts & Supplies	29.90	333.33	1,396.94	2,666.64	4,000.00
928 - Equipment Maintenance	0.00	25.00	0.00	200.00	300.00
929 - Production Supplies	0.00	83.33	0.00	666.64	1,000.00
930 - Training Materials	0.00	20.83	0.00	166.64	250.00
931 - Computer Software	0.00	62.50	76.35	500.00	750.00
932 - Utilities, Transmitter Location	0.00		0.00	0.00	0.00
933 - Rent-Transmitter location	0.00	70.83	0.00	566.64	850.00
939 - Automation Services	30.00	30.00	240.00	240.00	360.00
952 - Advertising	0.00	29.17	0.00	233.36	350.00
953 - Printing	0.00	50.00	379.55	400.00	600.00
954 - Fundraising Services	0.00	2,455.99	0.00	2,455.99	0.00
955 - Event Services	0.00	229.17	20.00	1,833.36	2,750.00
956 - Event Supplies	150.00	54.17	150.00	433.36	650.00
957 - Event Rentals	0.00	104.17	250.00	833.36	1,250.00
Total 920 - Radio Expenses	<u>833.90</u>	<u>4,116.82</u>	<u>5,949.87</u>	<u>15,742.63</u>	<u>19,930.00</u>
Total Other Expense	<u>833.90</u>	<u>4,116.82</u>	<u>5,949.87</u>	<u>15,742.63</u>	<u>19,930.00</u>
Net Other Income	<u>-33.90</u>	<u>-1,658.49</u>	<u>-2,431.75</u>	<u>3,924.01</u>	<u>9,570.00</u>
Net Income	<u>64,242.33</u>	<u>-397.60</u>	<u>139,374.89</u>	<u>4,403.13</u>	<u>15,095.04</u>