

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
March 2018

	<u>Mar 18</u>	<u>Budget</u>	<u>Jul '17 - Mar 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 · Community Access Fees	0.00	20,833.33	165,754.23	187,500.01	250,000.00
512 · Contributions- Unrestricted	0.00	208.33	27.00	1,875.01	2,500.00
515 · Grants	0.00	250.00	0.00	2,250.00	3,000.00
520 · Government Taping Fees	211.00	1,416.67	13,117.25	12,750.03	17,000.04
521 · Tape Dubbing	0.00		10.00		
522 · You Tube Upload	0.00		5.00	0.00	0.00
525 · Production Services Income	0.00	25.00	5.00	225.00	300.00
530 · Workshop Fees	0.00	42.00	0.00	378.00	504.00
536 · Underwriting	0.00		0.00	0.00	0.00
540 · Membership Dues	900.00	416.66	5,448.11	3,750.02	5,000.00
545 · DVD Sales	0.00	29.16	20.00	262.52	350.00
550 · Interest Income	1.77	0.83	10.43	7.51	10.00
555 · Late Fees	0.00	7.08	-0.78	63.76	85.00
585 · Blank Stock Income	0.00	0.83	10.00	7.51	10.00
Total Income	<u>1,112.77</u>	<u>23,229.89</u>	<u>184,406.24</u>	<u>209,069.37</u>	<u>278,759.04</u>
Gross Profit	1,112.77	23,229.89	184,406.24	209,069.37	278,759.04
Expense					
747 · Accrued Vacation/Sick Pay	0.00		-430.95	0.00	0.00
610 · Accounting	446.00	321.00	2,780.43	2,889.00	3,850.00
611 · Annual Audit and Tax Return	0.00		8,753.00	9,500.00	9,500.00
612 · Advertising	0.00	0.00	100.00	0.00	0.00
613 · Advertising - Employees	0.00	13.00	0.00	111.00	150.00
615 · Travel Expenses	0.00	8.00	0.00	76.00	100.00
626 · Merchant Fees	90.90	8.00	150.28	76.00	100.00
628 · Board Development	150.00	17.00	256.96	149.00	200.00
640 · Conference Expenses	0.00	100.00	25.00	900.00	1,200.00
642 · Conference Travel	0.00	66.66	90.00	600.02	800.00
645 · Computer Software-Office	0.00	70.84	719.30	637.48	850.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	112.50	150.00
650 · Depreciaiton Expense	0.00		24,092.00		
655 · Donations	0.00	8.33	0.00	75.01	100.00
660 · Dues & Subscriptions	4,965.00	66.66	5,701.00	600.02	800.00
665 · Entertainment & Meals	0.00	37.50	191.00	337.50	450.00
675 · Equipment Parts & Supplies	725.47	83.33	1,279.62	750.01	1,000.00
685 · Equipment Repairs	0.00	16.66	0.00	150.02	200.00
690 · Insurance	0.00	520.83	4,130.82	4,687.51	6,250.00
692 · Insurance - Workmans Comp	0.00	195.83	1,987.00	1,762.51	2,350.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	12.50	106.00	112.50	150.00
710 · Facility Maintenance	88.00	104.16	792.00	937.52	1,250.00
712 · Mileage Reimbursement	0.00	54.16	0.00	487.52	650.00
715 · Meetings	0.00	16.67	197.40	149.99	200.00
720 · Miscellaneous	0.00		0.00		
725 · Office Supplies	8.00	208.34	1,633.35	1,874.98	2,500.00
728 · Operational Services	0.00	25.00	0.00	225.00	300.00

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730 · Outside Services	0.00	25.00	0.00	225.00	300.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	0.00		0.00	0.00	0.00
735 · Payroll - Technical Specialist	0.00		0.00	0.00	0.00
736 · Payroll - Program Director	0.00		0.00	0.00	0.00
737 · Payroll - Membership Coord	1,866.63	1,976.00	16,007.07	17,784.00	23,712.00
738 · Payroll - Executive Director	5,070.00	5,070.00	45,560.00	45,630.00	60,840.00
739 · Payroll - Access Asistants	873.75	1,056.25	6,250.20	9,506.25	12,675.00
744 · Payroll - Outreach Coord	2,034.25	2,031.25	18,330.63	18,281.25	24,375.00
746 · Payroll - Operations Manager	2,072.00	2,214.33	20,183.50	19,929.01	26,572.00
748 · Payroll - Radio Manager	2,325.75	2,665.00	23,866.75	23,985.00	31,980.00
740 · Payroll Taxes	1,400.86	1,484.16	11,511.85	13,357.52	17,810.00
741 · Payroll - Holiday Bonuses	0.00	104.16	1,229.06	937.52	1,250.00
743 · Payroll Fees	31.50	29.16	352.37	262.52	350.00
750 · Postage	12.40	41.66	216.27	375.00	500.00
751 · Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 · Printing	78.95	29.16	963.44	262.52	350.00
765 · Promotion	100.00	37.50	278.81	337.50	450.00
775 · Rent	2,350.00	2,266.66	20,400.00	20,400.02	27,200.00
780 · Refunds	0.00	2.50	0.00	22.50	30.00
790 · Satellite Expenses	45.75	46.66	390.75	420.02	560.00
800 · Security	0.00	100.00	844.38	900.00	1,200.00
804 · Staff Development	0.00	16.66	0.00	150.02	200.00
805 · Storage	60.00	60.00	585.00	540.00	720.00
820 · Tape Stock	0.00		0.00	0.00	0.00
830 · Taxes	0.00	12.50	0.00	112.50	150.00
836 · Cable, Internet, Telephone	191.09	250.00	2,144.44	2,250.00	3,000.00
837 · Cell Phone	71.85	50.00	402.94	450.00	600.00
838 · Internet-City	0.00	150.00	1,138.21	1,350.00	1,800.00
880 · Utilities	308.46	220.83	2,380.31	1,987.51	2,650.00
885 · Volunteer Program	0.00		0.00		
890 · Web Expenses	0.00	62.50	256.09	562.50	750.00
892 · Gain or Loss on Sale of Equipt.	0.00		0.00	0.00	0.00
Total Expense	<u>25,366.61</u>	<u>21,968.91</u>	<u>225,958.28</u>	<u>207,329.27</u>	<u>273,234.00</u>
Net Ordinary Income	-24,253.84	1,260.98	-41,552.04	1,740.10	5,525.04
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	250.00	0.00	2,250.00	3,000.00
913 · Underwriting-Radio	0.00	633.34	0.00	5,699.98	7,600.00
914 · Grants-Radio	0.00	833.34	0.00	7,499.98	10,000.00
916 · Production Services	0.00	33.34	0.00	299.98	400.00
918 · Event Income	3,395.00	291.66	5,115.00	2,625.02	3,500.00
919 · Event Sponsorship	1,079.87	416.66	2,829.87	3,750.02	5,000.00
Total 910 · Radio Income	<u>4,474.87</u>	<u>2,458.34</u>	<u>7,944.87</u>	<u>22,124.98</u>	<u>29,500.00</u>
896 · Miscellaneous Income	0.00		48.12		
Total Other Income	<u>4,474.87</u>	<u>2,458.34</u>	<u>7,992.99</u>	<u>22,124.98</u>	<u>29,500.00</u>

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Other Expense					
920 · Radio Expenses					
936 · Remote Access	45.00	50.00	333.03	450.00	600.00
938 · Streaming Services	184.50	185.00	1,660.50	1,665.00	2,220.00
937 · STL	124.50	125.00	923.50	1,125.00	1,500.00
921 · Operational Expenses	0.00	25.00	0.00	225.00	300.00
922 · Outside Services - Radio	0.00	58.34	0.00	524.98	700.00
926 · Licenses, Subscrp & Memberships	0.00	125.00	874.00	1,125.00	1,500.00
927 · Equipment Parts & Supplies	383.01	333.34	1,779.95	2,999.98	4,000.00
928 · Equipment Maintenance	0.00	25.00	0.00	225.00	300.00
929 · Production Supplies	0.00	83.34	0.00	749.98	1,000.00
930 · Training Materials	0.00	20.84	0.00	187.48	250.00
931 · Computer Software	0.00	62.50	76.35	562.50	750.00
932 · Utilities, Transmitter Location	0.00		0.00	0.00	0.00
933 · Rent-Transmitter location	0.00	70.84	0.00	637.48	850.00
939 · Automation Services	30.00	30.00	270.00	270.00	360.00
952 · Advertising	0.00	29.16	0.00	262.52	350.00
953 · Printing	0.00	50.00	379.55	450.00	600.00
954 · Fundraising Services	0.00	-2,455.99	0.00	0.00	0.00
955 · Event Services	550.00	229.16	570.00	2,062.52	2,750.00
956 · Event Supplies	3,589.64	54.16	3,739.64	487.52	650.00
957 · Event Rentals	780.00	104.16	1,030.00	937.52	1,250.00
Total 920 · Radio Expenses	<u>5,686.65</u>	<u>-795.15</u>	<u>11,636.52</u>	<u>14,947.48</u>	<u>19,930.00</u>
Total Other Expense	<u>5,686.65</u>	<u>-795.15</u>	<u>11,636.52</u>	<u>14,947.48</u>	<u>19,930.00</u>
Net Other Income	<u>-1,211.78</u>	<u>3,253.49</u>	<u>-3,643.53</u>	<u>7,177.50</u>	<u>9,570.00</u>
Net Income	<u><u>-25,465.62</u></u>	<u><u>4,514.47</u></u>	<u><u>-45,195.57</u></u>	<u><u>8,917.60</u></u>	<u><u>15,095.04</u></u>