

Petaluma Community Access, Inc.
Profit & Loss Budget Performance

06/05/18

May 2018

Accrual Basis

	May 18	Budget	Jul '17 - Ma...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
510 · Community Access Fees	59,191.90	20,833.33	224,946.13	229,166.67	250,000.00
512 · Contributions- Unrestricted	150.00	208.33	177.00	2,291.67	2,500.00
515 · Grants	0.00	250.00	0.00	2,750.00	3,000.00
520 · Government Taping Fees	3,600.00	1,416.67	16,717.25	15,583.37	17,000.04
521 · Tape Dubbing	0.00		10.00		
522 · You Tube Upload	0.00		5.00	0.00	0.00
525 · Production Services Income	0.00	25.00	5.00	275.00	300.00
530 · Workshop Fees	0.00	42.00	0.00	462.00	504.00
536 · Underwriting	0.00		0.00	0.00	0.00
540 · Membership Dues	875.00	416.66	6,662.59	4,583.34	5,000.00
545 · DVD Sales	0.00	29.16	20.00	320.84	350.00
550 · Interest Income	2.69	0.83	15.27	9.17	10.00
555 · Late Fees	0.00	7.08	-0.78	77.92	85.00
585 · Blank Stock Income	0.00	0.83	10.00	9.17	10.00
Total Income	63,819.59	23,229.89	248,567.46	255,529.15	278,759.04
Gross Profit	63,819.59	23,229.89	248,567.46	255,529.15	278,759.04
Expense					
150 · Suspense	0.00		0.00		
747 · Accrued Vacation/Sick Pay	0.00		-430.95	0.00	0.00
610 · Accounting	0.00	320.00	3,271.38	3,530.00	3,850.00
611 · Annual Audit and Tax Return	0.00		8,753.00	9,500.00	9,500.00
612 · Advertising	0.00	0.00	100.00	0.00	0.00
613 · Advertising - Employees	0.00	13.00	0.00	137.00	150.00
615 · Travel Expenses	0.00	8.00	0.00	92.00	100.00
626 · Merchant Fees	15.13	8.00	165.41	92.00	100.00
628 · Board Development	0.00	17.00	256.96	183.00	200.00
640 · Conference Expenses	0.00	100.00	25.00	1,100.00	1,200.00
642 · Conference Travel	0.00	66.66	90.00	733.34	800.00
645 · Computer Software-Office	0.00	70.84	724.82	779.16	850.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	137.50	150.00
650 · Depreciaton Expense	0.00		24,092.00		
655 · Donations	0.00	8.33	0.00	91.67	100.00
660 · Dues & Subscriptions	5,330.00	66.66	11,076.00	733.34	800.00
665 · Entertainment & Meals	11.10	37.50	137.78	412.50	450.00
675 · Equipment Parts & Supplies	212.66	83.33	1,465.24	916.67	1,000.00
685 · Equipment Repairs	0.00	16.66	0.00	183.34	200.00
690 · Insurance	0.00	520.83	4,130.82	5,729.17	6,250.00
692 · Insurance - Workmans Comp	-287.00	195.83	1,700.00	2,154.17	2,350.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	12.50	106.00	137.50	150.00
710 · Facility Maintenance	88.00	104.16	968.00	1,145.84	1,250.00
712 · Mileage Reimbursement	0.00	54.16	0.00	595.84	650.00
715 · Meetings	0.00	16.67	197.40	183.33	200.00
720 · Miscellaneous	0.00		0.00		
725 · Office Supplies	19.96	208.34	1,965.32	2,291.66	2,500.00
728 · Operational Services	0.00	25.00	0.00	275.00	300.00
730 · Outside Services	0.00	25.00	0.00	275.00	300.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
734 · Payroll - Station Manager	0.00		0.00	0.00	0.00
735 · Payroll - Technical Specialist	0.00		0.00	0.00	0.00
736 · Payroll - Program Director	0.00		0.00	0.00	0.00
737 · Payroll - Membership Coord	1,876.88	1,976.00	19,790.08	21,736.00	23,712.00
738 · Payroll - Executive Director	5,070.00	5,070.00	55,700.00	55,770.00	60,840.00
739 · Payroll - Access Asistants	1,484.88	1,056.25	8,733.78	11,618.75	12,675.00
744 · Payroll - Outreach Coord	2,118.50	2,031.25	22,529.63	22,343.75	24,375.00
746 · Payroll - Operations Manager	2,516.00	2,214.33	24,845.50	24,357.67	26,572.00
748 · Payroll - Radio Manager	2,845.50	2,665.00	29,620.75	29,315.00	31,980.00
740 · Payroll Taxes	1,276.24	1,484.16	14,071.43	16,325.84	17,810.00
741 · Payroll - Holiday Bonuses	0.00	104.16	3,229.06	1,145.84	1,250.00
743 · Payroll Fees	33.25	29.16	417.12	320.84	350.00
750 · Postage	53.95	41.66	270.22	458.34	500.00
751 · Post Box Rental	0.00	0.00	112.00	110.00	110.00
755 · Printing	136.09	29.16	1,099.53	320.84	350.00

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765 · Promotion	416.72	37.50	695.53	412.50	450.00
775 · Rent	2,350.00	2,266.66	25,100.00	24,933.34	27,200.00
780 · Refunds	0.00	2.50	0.00	27.50	30.00
790 · Satellite Expenses	0.00	46.66	482.25	513.34	560.00
800 · Security	281.46	100.00	1,158.28	1,100.00	1,200.00
804 · Staff Development	0.00	16.66	0.00	183.34	200.00
805 · Storage	60.00	60.00	705.00	660.00	720.00
820 · Tape Stock	0.00		0.00	0.00	0.00
830 · Taxes	0.00	12.50	0.00	137.50	150.00
836 · Cable, Internet, Telephone	-150.00	250.00	1,994.44	2,750.00	3,000.00
837 · Cell Phone	35.88	50.00	479.70	550.00	600.00
838 · Internet-City	165.36	150.00	1,634.27	1,650.00	1,800.00
880 · Utilities	334.09	220.83	3,014.91	2,429.17	2,650.00
885 · Volunteer Program	0.00		0.00		
890 · Web Expenses	45.00	62.50	301.09	687.50	750.00
892 · Gain or Loss on Sale of Equip.	0.00		0.00	0.00	0.00
Total Expense	26,339.65	21,967.91	274,778.75	251,266.09	273,234.00
Net Ordinary Income	37,479.94	1,261.98	-26,211.29	4,263.06	5,525.04
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	250.00	0.00	2,750.00	3,000.00
913 · Underwriting-Radio	0.00	633.34	0.00	6,966.66	7,600.00
914 · Grants-Radio	0.00	833.34	0.00	9,166.66	10,000.00
916 · Production Services	0.00	33.34	0.00	366.66	400.00
918 · Event Income	0.00	291.66	5,115.00	3,208.34	3,500.00
919 · Event Sponsorship	0.00	416.66	2,829.87	4,583.34	5,000.00
Total 910 · Radio Income	0.00	2,458.34	7,944.87	27,041.66	29,500.00
896 · Miscellaneous Income	0.00		48.12		
Total Other Income	0.00	2,458.34	7,992.99	27,041.66	29,500.00
Other Expense					
920 · Radio Expenses					
936 · Remote Access	40.00	50.00	373.03	550.00	600.00
938 · Streaming Services	184.50	185.00	2,029.50	2,035.00	2,220.00
937 · STL	0.00	125.00	1,048.00	1,375.00	1,500.00
921 · Operational Expenses	0.00	25.00	0.00	275.00	300.00
922 · Outside Services - Radio	0.00	58.34	0.00	641.66	700.00
926 · Licenses, Subscrip & Memberships	0.00	125.00	874.00	1,375.00	1,500.00
927 · Equipment Parts & Supplies	340.37	333.34	2,338.69	3,666.66	4,000.00
928 · Equipment Maintenance	0.00	25.00	0.00	275.00	300.00
929 · Production Supplies	0.00	83.34	0.00	916.66	1,000.00
930 · Training Materials	0.00	20.84	0.00	229.16	250.00
931 · Computer Software	0.00	62.50	76.35	687.50	750.00
932 · Utilities, Transmitter Location	0.00		0.00	0.00	0.00
933 · Rent-Transmitter location	0.00	70.84	0.00	779.16	850.00
939 · Automation Services	30.00	30.00	330.00	330.00	360.00
952 · Advertising	0.00	29.16	0.00	320.84	350.00
953 · Printing	0.00	50.00	600.19	550.00	600.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	229.16	570.00	2,520.84	2,750.00
956 · Event Supplies	0.00	54.16	3,739.64	595.84	650.00
957 · Event Rentals	0.00	104.16	1,030.00	1,145.84	1,250.00
Total 920 · Radio Expenses	594.87	1,660.84	13,009.40	18,269.16	19,930.00
Total Other Expense	594.87	1,660.84	13,009.40	18,269.16	19,930.00
Net Other Income	-594.87	797.50	-5,016.41	8,772.50	9,570.00
Net Income	36,885.07	2,059.48	-31,227.70	13,035.56	15,095.04