

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2018

	<u>Aug 18</u>	<u>Budget</u>	<u>Jul - Aug 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
590 · Sales Income	0.00	25.00	0.00	25.00	48.12
510 · Community Access Fees	0.00	20,333.33	0.00	40,666.66	244,000.00
512 · Contributions- Unrestricted	0.00	83.33	100.00	166.66	1,000.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	850.56	1,416.67	5,163.46	2,833.34	17,000.00
521 · Tape Dubbing	0.00	2.50	0.00	5.00	30.00
522 · You Tube Upload	0.00	0.00	0.00	0.00	5.00
525 · Production Services Income	0.00	20.83	0.00	41.66	250.00
530 · Workshop Fees	0.00	16.67	0.00	33.34	200.00
540 · Membership Dues	300.00	666.67	850.00	1,333.34	8,000.00
545 · DVD Sales	0.00	8.33	10.00	16.66	100.00
550 · Interest Income	0.00	2.08	3.19	4.16	25.00
555 · Late Fees	0.00	0.00	0.00	50.00	50.00
585 · Blank Stock Income	0.00	0.00	0.00	10.00	10.00
Total Income	<u>1,150.56</u>	<u>22,575.41</u>	<u>6,126.65</u>	<u>45,185.82</u>	<u>270,718.12</u>
Gross Profit	1,150.56	22,575.41	6,126.65	45,185.82	270,718.12
Expense					
150 · Suspense	1,648.21		1,648.21		438.90
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	-430.95
610 · Accounting	0.00	317.00	602.55	634.00	3,800.00
611 · Annual Audit and Tax Return	0.00	354.00	0.00	708.00	4,250.00
612 · Advertising	0.00	0.00	0.00	0.00	0.00
613 · Advertising - Employees	0.00	25.00	0.00	50.00	300.00
615 · Travel Expenses	8.00	8.00	8.00	16.00	100.00
626 · Merchant Fees	4.81	16.00	11.68	32.00	200.00
628 · Board Development	0.00	16.00	0.00	32.00	200.00
640 · Conference Expenses	0.00	29.00	300.00	58.00	350.00
642 · Conference Travel	0.00	12.50	0.00	25.00	150.00
645 · Computer Software-Office	0.00	54.17	0.00	108.34	650.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	25.00	150.00
650 · Depreciaiton Expense	0.00	0.00	0.00	0.00	24,092.00
655 · Donations	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	62.00	0.00	124.00	750.00
665 · Entertainment & Meals	110.37	29.00	110.37	58.00	350.00
675 · Equipment Parts & Supplies	0.00	1,000.00	315.66	2,000.00	12,000.00
685 · Equipment Repairs	0.00	12.50	0.00	25.00	150.00
690 · Insurance	0.00	375.00	0.00	750.00	4,500.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	350.00	2,100.00
695 · Legal	0.00	66.00	0.00	132.00	800.00
700 · Licenses & Permits	0.00	12.50	0.00	25.00	150.00
710 · Facility Maintenance	88.00	175.00	176.00	350.00	2,100.00
712 · Mileage Reimbursement	160.83	8.00	308.52	16.00	100.00
715 · Meetings	0.00	16.00	0.00	32.00	200.00
720 · Miscellaneous	0.00		0.00		0.00
725 · Office Supplies	154.77	175.00	245.02	350.00	2,100.00

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728 · Operational Services	0.00	12.50	0.00	25.00	150.00
730 · Outside Services	0.00	12.50	0.00	25.00	150.00
731 · Payroll - Office Manager	0.00	0.00	0.00	0.00	0.00
737 · Payroll - Membership Coord	3,060.00	2,448.33	5,115.25	4,896.66	29,380.00
738 · Payroll - Executive Director	6,532.50	4,244.00	11,245.00	8,488.00	50,928.00
739 · Payroll - Access Asistants	2,272.50	1,004.25	3,465.00	2,008.50	12,051.00
744 · Payroll - Outreach Coord	627.00	2,035.00	2,709.54	3,976.50	24,823.88
746 · Payroll - Operations Manager	3,990.00	2,511.17	6,164.00	5,022.34	30,134.00
748 · Payroll - Radio Manager	4,343.00	2,841.58	7,119.63	5,683.16	34,099.00
740 · Payroll Taxes	2,005.72	1,592.75	3,329.79	3,185.50	19,113.00
741 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	1,500.00
743 · Payroll Fees	33.25	37.50	68.25	75.00	450.00
749 · Payroll - Access Coordinator	2,776.14	1,882.33	3,634.14	3,764.66	22,588.00
750 · Postage	2.00	29.00	2.00	58.00	350.00
751 · Post Box Rental	0.00	9.00	0.00	18.00	112.00
755 · PCA Printing	0.00	100.00	0.00	200.00	1,200.00
765 · Promotion	0.00	62.50	0.00	125.00	750.00
775 · Rent	4,700.00	2,397.00	4,700.00	4,794.00	28,760.00
780 · Refunds	0.00	3.00	0.00	5.00	35.00
790 · Satellite Expenses	0.00	47.00	91.50	94.00	560.00
800 · Security	295.53	100.00	295.53	200.00	1,200.00
804 · Staff Development	0.00	16.00	91.91	32.00	200.00
805 · Storage	120.00	60.00	120.00	120.00	720.00
830 · Taxes	0.00	4.00	0.00	8.00	50.00
836 · Cable, Internet, Telephone	202.34	208.00	394.35	416.00	2,500.00
837 · Cell Phone	35.82	50.00	35.82	100.00	600.00
838 · Internet-City	175.36	150.00	340.72	300.00	1,800.00
880 · Utilities	432.23	291.00	920.04	582.00	3,500.00
885 · Volunteer Program	0.00		0.00		0.00
890 · Web Expenses	0.00	41.00	255.00	82.00	500.00
Total Expense	33,778.38	25,139.58	53,823.48	50,184.66	327,753.83
Net Ordinary Income	-32,627.82	-2,564.17	-47,696.83	-4,998.84	-57,035.71
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	167.00	0.00	334.00	2,000.00
913 · Underwriting-Radio	0.00	1,500.00	0.00	3,000.00	18,000.00
914 · Grants-Radio	0.00	833.00	0.00	1,666.00	10,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	50.00	300.00
916 · Production Services	0.00	29.00	0.00	58.00	350.00
918 · Event Income	0.00	542.00	0.00	1,084.00	6,500.00
919 · Event Sponsorship	0.00	292.00	0.00	584.00	3,500.00
Total 910 · Radio Income	0.00	3,388.00	0.00	6,776.00	40,650.00
Total Other Income	0.00	3,388.00	0.00	6,776.00	40,650.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	16.00	0.00	32.00	200.00

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922 · Outside Services - Radio	0.00	29.00	0.00	58.00	350.00
926 · Licenses, Subscrip & Memberships	0.00	75.00	0.00	150.00	900.00
927 · Equipment Parts & Supplies	223.64	625.00	1,322.84	1,250.00	7,500.00
928 · Equipment Maintenance	0.00	16.00	0.00	32.00	200.00
929 · Production Supplies	0.00	8.00	0.00	16.00	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	25.00	150.00
936 · Remote Access	40.00	35.00	80.00	70.00	420.00
937 · STL	124.50	108.00	249.00	216.00	1,300.00
938 · Streaming Services	184.50	204.58	369.00	409.16	2,455.00
939 · Automation Services	30.00	30.00	60.00	60.00	360.00
952 · Advertising	0.00	70.00	0.00	140.00	850.00
953 · Printing	0.00	58.00	0.00	116.00	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	192.00	0.00	384.00	2,300.00
956 · Event Supplies	0.00	166.00	0.00	332.00	2,000.00
957 · Event Rentals	0.00	54.00	0.00	108.00	650.00
Total 920 · Radio Expenses	<u>602.64</u>	<u>1,699.08</u>	<u>2,080.84</u>	<u>3,398.16</u>	<u>20,435.00</u>
Total Other Expense	<u>602.64</u>	<u>1,699.08</u>	<u>2,080.84</u>	<u>3,398.16</u>	<u>20,435.00</u>
Net Other Income	<u>-602.64</u>	<u>1,688.92</u>	<u>-2,080.84</u>	<u>3,377.84</u>	<u>20,215.00</u>
Net Income	<u>-33,230.46</u>	<u>-875.25</u>	<u>-49,777.67</u>	<u>-1,621.00</u>	<u>-36,820.71</u>