



Petaluma  
Community  
Access

A 501.c3 Public Benefit Corporation

**Board of Directors Agenda**  
**Tuesday, July 17, 2018**

Board of Directors Meeting  
Location: Petaluma Community Center  
320 N. McDowell Blvd.  
Petaluma, CA 94954

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Dennis Murphy – Vice-Chair  
Vacant – Secretary (temporary, Bertucci)  
Domenica Giovannini  
Richard Alpert  
Véronique Pelletier  
Dana Porteous  
Jason Lopez  
Tim Williamsen – City of Petaluma Designate  
John Bertucci –Executive Director

**1. ROLL CALL – 6:00 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for June 12, 2018 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for June 2018 Financial Statements (Giovannini)

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics: New Access Coordinator, Patty Nuovo promoted to replace Chris Fisher - New Access Assistants, Rhea Teeyona & Sheri Vanezia, joining Dahlia Rodriguez & Naomi Takeuchi - Currently 3 interns, Eric Schilling, Brett Hanley, Matt Koch + Jared Winer, as radio Access Asst - Vacation & staff performance, staff structure evolving - Community Outreach (Arts Center situation; Election coverage; Radio pop-ups, great press) - Radio Project status (Members: mandatory stakeholder mtgs in Aug, Volunteer plan, admin editorial power; Technical: electrical loads, back-up batteries, air conditioning & sound proofing; Programming: new programmers training, expanding schedule, automation; To-do: Handbook revisions, Underwriting plan)

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**8. CONSENT CALENDAR**

None.

**9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Murphy, vacant, Giovaninni)
- B) Finance Committee (Giovannini, Pelletier, Lopez)
- C) Nominating Committee (Alpert, Porteous, Lopez)
- D) Policies & Procedures (Williamsen, Thomas)
- E) Outreach & Development (Thomas, Giovannini, Alpert, Murphy, Pelletier, Porteous)  
- report on 7/10 mtg: TEP planning, events & pop-ups

**10. OLD BUSINESS**

- A) Discussion and possible action on ED succession plan (Alpert)
- B) Discussion and possible action on extended access policy (Porteous)

**11. NEW BUSINESS**

- A) Discussion and possible action on Board Director resignation (Thomas)
- B) Discussion and possible action on appointment of 2018 Election Inspector (Thomas)
- C) Discussion and possible action on proposed FY2018/19 Budget (Bertucci)
- D) Discussion and possible action on Marketing & Implementation Plan (Giovannini)

**12. ADJOURN TO CLOSED SESSION**

- A) Discussion and possible action on member issue (Bertucci)

**13. REPORT OUT OF CLOSED SESSION**

**ADJOURN –**

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