



**Board of Directors Agenda**  
**Tuesday, November 20, 2018**

Board of Directors Meeting  
Location: Petaluma Community Center  
320 N. McDowell Blvd.  
Petaluma, CA 94954

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Dennis Murphy – Vice-Chair  
Judy Kirschner – Secretary  
Domenica Giovannini - Treasurer  
Richard Alpert  
Dana Porteous  
Jason Lopez  
Tim Williamsen – City of Petaluma Designate  
John Bertucci –Executive Director

**1. ROLL CALL – 6:00 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for October 16, 2018 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for October 2018 Financial Statements (Giovannini)

**7. EXECUTIVE DIRECTOR'S REPORT**

Topics: Volunteers: radio scheduling & CD library - Office design progress – Thanksgiving Schedules - Website issues - Community Outreach (PDA annual mtg 10/17; Veteran's parade 11/11; PVP social media mtg 11/16) - Radio Project status (Extended Access installation; Technical: electrical work, new automation; Social Media: KPCA posts on PCA fb pg; Events: Phoenix concert 11/10; Funding: Fabulous Women grant submission) - FCC rule change - Staff reviews

**8. CONSENT CALENDAR-**

None.

## **9. REPORTS OF COMMITTEES**

- A) Executive Committee (Thomas, Murphy, Kirschner, Giovaninni)  
- report on 10/23 mtg
- B) Finance Committee (Giovannini, Lopez)
- C) Nominating Committee (Alpert, Porteous, Lopez)
- D) Policies & Procedures (Williamsen, Thomas)
- E) Outreach & Development (Thomas, Giovannini, Alpert, Murphy, Porteous)  
- report on 11/13 mtg

## **10. OLD BUSINESS**

- A) Discussion and possible action on ED succession plan (Thomas)
- B) Discussion and possible action on extended access policy (Porteous)
- C) Discussion and possible action on Marketing, Fundraising & Events (Giovannini)
- D) Discussion and possible action on appointments of Board Director (Thomas)

## **11. NEW BUSINESS**

- A) Discussion and possible action on functionality of Outreach Committee (Thomas)
- B) Discussion and possible action on Board committee appointments (Thomas)
- C) Discussion and possible action on Sebastopol City meeting contract (Bertucci)
- D) Discussion and possible action on Staff and ED performance reviews (Thomas)
- E) Discussion and possible action on member jurisdiction/radius (Thomas)
- F) Discussion and possible action on Pet-a-llama benefit participation (Bertucci)

## **12. ADJOURN TO CLOSED SESSION**

## **13. REPORT OUT OF CLOSED SESSION**

**ADJOURN –**

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