



Board of Directors Minutes  
Tuesday, March 19, 2019

Board of Directors Meeting  
Location: Petaluma Community Center  
320 N. McDowell Blvd.  
Petaluma, CA 94954

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Judy Kirschner – Secretary  
Domenica Giovannini - Treasurer-  
Richard Alpert  
Jason Lopez-  
Tim Williamsen – City of Petaluma Designate

**1. ROLL CALL – 6:03 P.M.**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.  
-None

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT**

Directors Comments, Announcements.  
Cindy Thomas “Board retreat was positive, went well”

**4. AGENDA APPROVAL**

Requests for modifications, deletions.  
Deleted old business 10B, 10D 10E 10F 10G  
Modifications made: Richard Alpert -1st/ Tim Williamsen 2nd/All Approve

**5. APPROVAL OF MINUTES**

Minutes for February 19, 2019 PCA Board of Directors Meeting.  
R.Alpert moved to approve/T. Williamsen seconded/ D. Giavannini and Jason Lopez recused.  
The rest approved.

**6. TREASURER’S REPORT**

Website \$2400 paid. Acting in the red. Still paying for John Bertucci’s phone, he’s not a consultant after March, contract not addressed.

**7. EXECUTIVE DIRECTOR'S REPORT**

School board contract; 19/hour but having DVD burner issues  
\$218 from Dominic's crossword show on Friday, March 15; Tickets for fundraiser are rather slow;  
Butter and Eggs float is coming together; Security cameras are up and running; Locks changed  
Staff reviews; Cinnabar School meeting; Downtown banner May 20-June 3

**8. CONSENT CALENDAR-** None

**9. REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Kirschner, Giovannini)  
None  
Finance Committee (Giovannini, Lopez) Giovannini to bring full report to Feb. meeting.  
None
- Nominating Committee (Alpert, Lopez and Thomas) - Nonem.
- Policies & Procedures (Williamsen, Thomas) None
- Outreach & Fund Development (Thomas) None
- Events Committee (Kirschner)  
Reported on plan for 5/20 event: The Grain is on along w/DJ Said; Food catered by SeñorSisig.

**10. OLD BUSINESS**

- A) Discussion and Possible Action on Marketing-busses para transit etc (Don Lewis)
- C) Discussion and Possible action on Website rebuild moving forward cost of \$4+k to condense, streamline, rebuild, all under one site PCA umbrella. Allocating \$5k for costs.  
1st Cindy T/2nd Judy K./All approve.  
(B and D-G deleted as per modification)

**11. NEW BUSINESS**

- A) Discussion and Possible Action on Marketing-busses para transit etc (Don Lewis)  
Adding banners to busses and para transits banner on fences at D St. and Kentucky
- B) Discussion and Possible Action on budget amendment to provide E.D. w/more hours:  
Pay jump w/6 mos. review R. Alpert/2nd J. Lopez/All Approve

**12. ADJOURN TO CLOSED SESSION:**

- A) Discussion and possible action on Personnel issue.

**13. REPORT OUT OF CLOSED SESSION:**

Disciplinary action approved; Key card requires check list before assigning to producers.  
R.Alpert motion/Tim W.2nd/all approve

**ADJOURN 7:15pm**

C.Thomas 1st/J. Kirschner 2nd /All approve

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