

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
June 2019

	<u>Jun 19</u>	<u>Budget</u>	<u>Jul '18 - Jun 19</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 · Community Access Fees	0.00	20,333.34	233,498.05	244,000.00	244,000.00
512 · Contributions- Unrestricted	0.00	83.34	3,181.01	1,000.00	1,000.00
515 · Grants	0.00		1,595.12	0.00	0.00
520 · Government Taping Fees	0.00	1,416.66	17,449.67	17,000.00	17,000.00
521 · Tape Dubbing	0.00	2.50	0.00	30.00	30.00
522 · You Tube Upload	0.00	1.67	0.00	20.00	20.00
525 · Production Services Income	0.00	20.84	175.00	250.00	250.00
530 · Workshop Fees	0.00	16.66	0.00	200.00	200.00
540 · Membership Dues	300.00	666.66	7,225.00	8,000.00	8,000.00
545 · DVD Sales	0.00	8.34	20.00	100.00	100.00
550 · Interest Income	6.18	2.09	61.74	25.00	25.00
555 · Late Fees	0.00	0.00	0.00	50.00	50.00
585 · Blank Stock Income	0.00	0.00	0.00	10.00	10.00
590 · Sales Income	0.00		25.00	48.12	48.12
591 · PCA Service Income	0.00		247.50		
Total Income	<u>306.18</u>	<u>22,552.10</u>	<u>263,478.09</u>	<u>270,733.12</u>	<u>270,733.12</u>
Gross Profit	306.18	22,552.10	263,478.09	270,733.12	270,733.12
Expense					
150 · Suspense	1,425.36	438.90	1,425.36	438.90	438.90
610 · Accounting	115.78	316.00	5,782.58	3,800.00	3,800.00
611 · Annual Audit and Tax Return	0.00	355.00	4,315.00	4,250.00	4,250.00
612 · Advertising	0.00	0.00	1,028.50	0.00	0.00
613 · Advertising - Employees	0.00	25.00	75.00	300.00	300.00
615 · Travel Expenses	137.63	9.00	603.75	100.00	100.00
626 · Merchant Fees	9.67	17.00	310.93	200.00	200.00
628 · Board Development	0.00	17.00	176.51	200.00	200.00
640 · Conference Expenses	210.00	30.00	1,260.00	350.00	350.00
642 · Conference Travel	0.00	12.50	0.00	150.00	150.00
645 · Computer Software-Office	0.00	54.16	598.99	650.00	650.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	150.00	150.00
650 · Depreciaiton Expense	0.00		0.00	24,092.00	24,092.00
655 · Donations	0.00		0.00	0.00	0.00
660 · Dues & Subscriptions	0.00	63.00	612.60	750.00	750.00
665 · Entertainment & Meals	24.99	30.00	354.69	350.00	350.00
675 · Equipment Parts & Supplies	0.00	917.00	1,148.53	11,000.00	11,000.00
685 · Equipment Repairs	0.00	12.50	197.47	150.00	150.00
690 · Insurance	735.40	459.00	5,621.65	5,500.00	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	2,019.00	2,100.00	2,100.00
695 · Legal	0.00	67.00	3,257.50	800.00	800.00
700 · Licenses & Permits	0.00	12.50	108.00	150.00	150.00
710 · Facility Maintenance	94.00	175.00	1,537.26	2,100.00	2,100.00
712 · Mileage Reimbursement	90.37	9.00	848.97	100.00	100.00
715 · Meetings	0.00	17.00	0.00	200.00	200.00
720 · Miscellaneous	0.00	0.00	236.75	0.00	0.00
725 · Office Supplies	39.00	175.00	1,392.29	2,100.00	2,100.00

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728 · Operational Services	0.00	12.50	0.00	150.00	150.00
730 · Outside Services	0.00	12.50	0.00	150.00	150.00
731 · Payroll - Office Manager	0.00		0.00	0.00	0.00
736 · Payroll - Program Director	0.00		62.70		
737 · Payroll - Membership Coord	0.00	2,448.34	13,195.25	29,380.00	29,380.00
738 · Payroll - Executive Director	3,778.66	4,244.00	52,894.15	50,928.00	50,928.00
739 · Payroll - Access Asistants	1,542.29	1,004.25	16,210.76	12,051.00	12,051.00
740 · Payroll Taxes	1,293.47	1,592.75	16,877.62	19,113.00	19,113.00
741 · Payroll - Holiday Bonuses	0.00	0.00	1,546.78	1,500.00	1,500.00
742 · Holiday Pay	228.00		684.00		
743 · Payroll Fees	287.00	37.50	1,724.75	450.00	450.00
744 · Payroll - Outreach Coord	0.00	0.00	2,709.54	0.00	0.00
746 · Payroll - Operations Manager	3,361.25	2,511.16	35,883.01	30,134.00	30,134.00
747 · Accrued Vacation/Sick Pay	0.00		0.00	-430.95	-430.95
748 · Payroll - Radio Manager	2,755.50	2,841.59	34,122.58	34,099.00	34,099.00
749 · Payroll - Access Coordinator	0.00	1,882.34	11,817.16	22,588.00	22,588.00
750 · Postage	0.00	30.00	187.13	350.00	350.00
751 · Post Box Rental	0.00	10.00	120.00	112.00	112.00
755 · PCA Printing	0.00	100.00	345.49	1,200.00	1,200.00
756 · Payroll - Access Supervisor	2,173.50		12,042.00		
757 · Payroll-Membership Supervisor	2,200.00		11,070.00		
765 · Promotion	0.00	62.50	2,664.14	750.00	750.00
775 · Rent	2,420.00	2,396.00	28,830.00	28,760.00	28,760.00
780 · Refunds	0.00	3.00	0.00	35.00	35.00
790 · Satellite Expenses	-11.31	46.00	503.99	560.00	560.00
800 · Security	0.00	100.00	1,992.65	1,200.00	1,200.00
804 · Staff Development	0.00	17.00	91.91	200.00	200.00
805 · Storage	90.00	60.00	840.00	720.00	720.00
830 · Taxes	0.00	5.00	173.30	50.00	50.00
836 · Cable, Internet, Telephone	254.88	209.00	2,446.66	2,500.00	2,500.00
837 · Cell Phone	0.00	50.00	253.55	600.00	600.00
838 · Internet-City	171.69	150.00	2,049.10	1,800.00	1,800.00
880 · Utilities	0.00	292.00	4,223.56	3,500.00	3,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	42.00	5,369.34	500.00	500.00
Total Expense	23,427.13	23,558.49	293,842.45	302,929.95	302,929.95
Net Ordinary Income	-23,120.95	-1,006.39	-30,364.36	-32,196.83	-32,196.83
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	166.00	1,720.00	2,000.00	2,000.00
913 · Underwriting-Radio	0.00	1,500.00	0.00	18,000.00	18,000.00
914 · Grants-Radio	0.00	834.00	0.00	10,000.00	10,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	300.00	300.00
916 · Production Services	0.00	30.00	0.00	350.00	350.00
918 · Event Income	0.00	541.00	3,093.13	6,500.00	6,500.00
919 · Event Sponsorship	0.00	291.00	0.00	3,500.00	3,500.00

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Total 910 · Radio Income	0.00	3,387.00	4,813.13	40,650.00	40,650.00
Total Other Income	0.00	3,387.00	4,813.13	40,650.00	40,650.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	280.24	17.00	280.24	200.00	200.00
922 · Outside Services - Radio	0.00	30.00	1,644.44	350.00	350.00
926 · Licenses, Subscrp & Memberships	0.00	75.00	1,611.36	900.00	900.00
927 · Equipment Parts & Supplies	0.00	625.00	2,073.49	7,500.00	7,500.00
928 · Equipment Maintenance	0.00	17.00	0.00	200.00	200.00
929 · Production Supplies	0.00	9.00	0.00	100.00	100.00
930 · Training Materials	0.00		0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	150.00	150.00
936 · Remote Access	40.00	35.00	586.47	420.00	420.00
937 · STL	124.50	109.00	1,494.00	1,300.00	1,300.00
938 · Streaming Services	184.50	204.59	2,214.00	2,455.00	2,455.00
939 · Automation Services	49.00	0.00	930.00	360.00	360.00
952 · Advertising	116.91	71.00	116.91	850.00	850.00
953 · Printing	0.00	59.00	576.72	700.00	700.00
954 · Fundraising Services	0.00		0.00	0.00	0.00
955 · Event Services	0.00	191.00	20.00	2,300.00	2,300.00
956 · Event Supplies	0.00	167.00	1,785.15	2,000.00	2,000.00
957 · Event Rentals	0.00	55.00	0.00	650.00	650.00
Total 920 · Radio Expenses	<u>795.15</u>	<u>1,677.09</u>	<u>13,332.78</u>	<u>20,435.00</u>	<u>20,435.00</u>
Total Other Expense	<u>795.15</u>	<u>1,677.09</u>	<u>13,332.78</u>	<u>20,435.00</u>	<u>20,435.00</u>
Net Other Income	<u>-795.15</u>	<u>1,709.91</u>	<u>-8,519.65</u>	<u>20,215.00</u>	<u>20,215.00</u>
Net Income	<u>-23,916.10</u>	<u>703.52</u>	<u>-38,884.01</u>	<u>-11,981.83</u>	<u>-11,981.83</u>