



Board of Directors Agenda
Tuesday, August 20, 2019

Board of Directors Meeting
Location: Petaluma Community Center
320 N. McDowell Blvd.
Petaluma, CA 94954

BOARD OF DIRECTORS

Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Judy Kirschner – Secretary
Randy Stewart – Treasurer
Ronda Black
Vacant
Vacant
Tim Williamsen – City of Petaluma Designate
Vacant – Petaluma School District Designate

1. ROLL CALL

2. PUBLIC COMMENT

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

Directors Comments, Announcements

4. AGENDA APPROVAL

Requests for modifications, deletions

5. APPROVAL OF MINUTES

Minutes for July 16, 2019 PCA Board of Directors Meeting.

6. TREASURER'S REPORT

Report for July 2019 Financial Statements (Giovannini)

7. EXECUTIVE DIRECTOR'S REPORT

Report for July 2019 (Lewis)

8. CONSENT CALENDAR

None.

9. REPORTS OF COMMITTEES

- Executive Committee (Thomas, Giovannini, Kirschner, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Black)
- Policies & Procedures (Thomas, Giovannini, Williamsen)
- Outreach Committee (Thomas, Kirschner, Black)

10. OLD BUSINESS

- A) Discussion and possible action on Annual PCA Members Meeting and Election (Thomas)
- B) Discussion and possible action to approve Programmer Handbook (Thomas)
- C) Discussion and possible action to approve Employee Handbook (Thomas)
- D) Discussion and possible action to approve Draft Annual Report (Giovannini)
- E) Discussion and possible action to approve Draft Annual Budget(Stewart)
- F) Discussion and possible action to update strategic plan (Giovannini)

11. NEW BUSINESS

- A) Discussion and possible action to prepare for power outages (Williamsen)
- B) Discussion and possible action to reorganize PCA staff (Giovannini)
- C) Discussion and possible action to approve Job Descriptions (Giovannini)
- D) Discussion and possible action to renegotiate the MOU with the City (Thomas)
- E) Discussion and possible action to appoint an elections inspector (Giovanni)
- F) Discussion and possible action to endorse candidate for PCA election (Thomas)
- G) Discussion and possible action to invest reserve funds in money market (Stewart)
- H) Discussion and possible action to identify fundraising events (Stewart)

12. ADJOURN TO CLOSED SESSION:

- A) Personnel matters

13. REPORT OUT OF CLOSED SESSION

ADJOURN

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