

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2019

	<u>Aug 19</u>	<u>Budget</u>	<u>Jul - Aug 19</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
510 · Community Access Fees	57,439.81	18,750.00	57,439.81	37,500.00	225,000.00
512 · Contributions- Unrestricted	143.71	83.33	143.71	166.66	1,000.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	6,232.50	1,500.00	6,232.50	3,000.00	18,000.00
521 · Tape Dubbing	0.00	0.00	0.00	0.00	0.00
522 · You Tube Upload	0.00	0.00	0.00	0.00	0.00
525 · Production Services Income	0.00	20.83	0.00	41.66	250.00
530 · Workshop Fees	0.00	16.67	0.00	33.34	200.00
540 · Membership Dues	350.00	666.67	525.00	1,333.34	8,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	5.82	8.33	12.21	16.66	100.00
555 · Late Fees	0.00	2.08	0.00	4.16	25.00
585 · Blank Stock Income	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	8.33	0.00	16.66	100.00
591 · PCA Service Income	0.00	1.25	0.00	2.50	15.00
Total Income	<u>64,171.84</u>	<u>21,057.49</u>	<u>64,353.23</u>	<u>42,114.98</u>	<u>252,690.00</u>
Gross Profit	64,171.84	21,057.49	64,353.23	42,114.98	252,690.00
Expense					
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	292.88	316.67	1,120.49	633.34	3,800.00
611 · Annual Audit and Tax Return	2,342.00	833.33	2,342.00	1,666.66	10,000.00
612 · Advertising	0.00	208.33	0.00	416.66	2,500.00
613 · Advertising - Employees	0.00	12.50	0.00	25.00	150.00
615 · Travel Expenses	0.00	41.67	0.00	83.34	500.00
626 · Merchant Fees	5.21	29.17	10.02	58.34	350.00
628 · Board Development	0.00	16.67	0.00	33.34	200.00
640 · Conference Expenses	0.00	50.00	0.00	100.00	600.00
642 · Conference Travel	0.00	58.33	0.00	116.66	700.00
645 · Computer Software-Office	0.00	50.00	0.00	100.00	600.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	25.00	150.00
650 · Depreciation Expense	0.00	2,007.67	0.00	4,015.34	24,092.00
655 · Donations	-395.00	0.00	-395.00	0.00	0.00
660 · Dues & Subscriptions	0.00	37.50	0.00	75.00	450.00
665 · Entertainment & Meals	0.00	29.17	0.00	58.34	350.00
675 · Equipment Parts & Supplies	0.00	416.67	95.45	833.34	5,000.00
685 · Equipment Repairs	0.00	12.50	0.00	25.00	150.00
690 · Insurance	0.00	458.33	0.00	916.66	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	350.00	2,100.00
695 · Legal	0.00	83.33	0.00	166.66	1,000.00
700 · Licenses & Permits	0.00	12.50	225.00	25.00	150.00
710 · Facility Maintenance	251.51	125.00	345.51	250.00	1,500.00
712 · Mileage Reimbursement	11.14	20.83	11.14	41.66	250.00
715 · Meetings	361.00	4.17	361.00	8.34	50.00
720 · Miscellaneous	0.00	8.33	0.00	16.66	100.00
725 · Office Supplies	128.08	125.00	827.98	250.00	1,500.00
728 · Operational Services	0.00	12.50	247.50	25.00	150.00
730 · Outside Services	0.00	12.50	0.00	25.00	150.00
736 · Payroll - Program Director	727.35		727.35		
737 · Payroll - Membership Coord	0.00	2,448.33	0.00	4,896.66	29,380.00
738 · Payroll - Executive Director	4,090.16	4,244.00	7,868.82	8,488.00	50,928.00

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739 · Payroll - Access Asistants	1,418.27	1,004.25	2,681.54	2,008.50	12,051.00
740 · Payroll Taxes	1,389.40	1,416.67	2,643.41	2,833.34	17,000.00
741 · Payroll - Holiday Bonuses	0.00	125.00	0.00	250.00	1,500.00
742 · Holiday Pay	0.00	0.00	228.00	0.00	0.00
743 · Payroll Fees	834.00	37.50	902.50	75.00	450.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Operations Manager	3,480.00	2,511.17	6,832.50	5,022.34	30,134.00
748 · Payroll - Radio Manager	3,091.00	2,841.58	5,940.00	5,683.16	34,099.00
749 · Payroll - Access Coordinator	0.00	1,882.33	0.00	3,764.66	22,588.00
750 · Postage	59.20	20.83	59.20	41.66	250.00
751 · Post Box Rental	0.00	0.00	0.00	0.00	120.00
755 · PCA Printing	116.78	29.17	116.78	58.34	350.00
756 · Payroll - Access Supervisor	1,849.50		4,072.50		12,042.00
757 · Payroll-Membership Supervisor	2,125.00		4,270.00		11,070.00
765 · Promotion	3.67	100.00	248.66	200.00	1,200.00
775 · Rent	0.00	4,700.00	2,420.00	4,700.00	28,830.00
780 · Refunds	0.00	2.92	0.00	5.84	35.00
790 · Satellite Expenses	0.00	0.00	0.00	0.00	0.00
800 · Security	377.94	120.00	377.94	240.00	1,440.00
804 · Staff Development	0.00	16.67	0.00	33.34	200.00
805 · Storage	0.00	60.00	90.00	120.00	720.00
830 · Taxes	0.00	14.58	0.00	29.16	175.00
836 · Cable, Internet, Telephone	182.14	208.33	323.13	416.66	2,500.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	181.69	175.00	353.38	350.00	2,100.00
880 · Utilities	555.84	375.00	1,019.07	750.00	4,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	41.67	255.00	83.34	500.00
Total Expense	23,478.76	27,545.17	46,620.87	50,390.34	326,204.00
Net Ordinary Income	40,693.08	-6,487.68	17,732.36	-8,275.36	-73,514.00
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	166.67	1,246.27	333.34	2,000.00
913 · Underwriting-Radio	0.00	833.33	0.00	1,666.66	10,000.00
914 · Grants-Radio	0.00	416.67	0.00	833.34	5,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	50.00	300.00
916 · Production Services	0.00	29.17	0.00	58.34	350.00
918 · Event Income	0.00	541.67	0.00	1,083.34	6,500.00
919 · Event Sponsorship	0.00	83.33	0.00	166.66	1,000.00
Total 910 · Radio Income	0.00	2,095.84	1,246.27	4,191.68	25,150.00
Total Other Income	0.00	2,095.84	1,246.27	4,191.68	25,150.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	25.00	0.00	50.00	300.00
922 · Outside Services - Radio	0.00	29.17	0.00	58.34	350.00
926 · Licenses, Subscrp & Memberships	100.09	108.33	100.09	216.66	1,300.00
927 · Equipment Parts & Supplies	0.00	416.67	0.00	833.34	5,000.00
928 · Equipment Maintenance	0.00	16.67	0.00	33.34	200.00
929 · Production Supplies	0.00	8.33	0.00	16.66	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	25.00	150.00

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936 · Remote Access	40.00	50.00	80.00	100.00	600.00
937 · STL	124.50	125.00	249.00	250.00	1,500.00
938 · Streaming Services	184.50	191.67	369.00	383.34	2,300.00
939 · Automation Services	49.00	83.33	98.00	166.66	1,000.00
952 · Advertising	0.00	70.83	0.00	141.66	850.00
953 · Printing	0.00	58.33	0.00	116.66	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	41.67	0.00	83.34	500.00
956 · Event Supplies	-54.04	166.67	840.80	333.34	2,000.00
957 · Event Rentals	0.00	54.17	0.00	108.34	650.00
Total 920 · Radio Expenses	<u>444.05</u>	<u>1,458.34</u>	<u>1,736.89</u>	<u>2,916.68</u>	<u>17,500.00</u>
Total Other Expense	<u>444.05</u>	<u>1,458.34</u>	<u>1,736.89</u>	<u>2,916.68</u>	<u>17,500.00</u>
Net Other Income	<u>-444.05</u>	<u>637.50</u>	<u>-490.62</u>	<u>1,275.00</u>	<u>7,650.00</u>
Net Income	<u>40,249.03</u>	<u>-5,850.18</u>	<u>17,241.74</u>	<u>-7,000.36</u>	<u>-65,864.00</u>