

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**September 2019**

	Sep 19	Budget	Jul - Sep 19	YTD Budget	Annual Bud...
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
591 · PCA Service Income	0.00	1.25	0.00	3.75	15.00
590 · Sales Income	0.00	8.33	0.00	24.99	100.00
510 · Community Access Fees	0.00	18,750.00	57,439.81	56,250.00	225,000.00
512 · Contributions- Unrestricted	40.00	83.33	183.71	249.99	1,000.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	0.00	1,500.00	6,232.50	4,500.00	18,000.00
521 · Tape Dubbing	0.00	0.00	0.00	0.00	0.00
522 · You Tube Upload	0.00	0.00	0.00	0.00	0.00
525 · Production Services Income	0.00	20.83	0.00	62.49	250.00
530 · Workshop Fees	0.00	16.67	0.00	50.01	200.00
540 · Membership Dues	725.00	666.67	1,250.00	2,000.01	8,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	5.16	8.33	17.37	24.99	100.00
555 · Late Fees	0.00	2.08	0.00	6.24	25.00
585 · Blank Stock Income	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>770.16</b>	<b>21,057.49</b>	<b>65,123.39</b>	<b>63,172.47</b>	<b>252,690.00</b>
<b>Gross Profit</b>	<b>770.16</b>	<b>21,057.49</b>	<b>65,123.39</b>	<b>63,172.47</b>	<b>252,690.00</b>
<b>Expense</b>					
757 · Payroll-Membership Supervisor	2,545.00		6,815.00		11,070.00
756 · Payroll - Access Supervisor	2,304.75		6,377.25		12,042.00
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	316.67	1,120.49	950.01	3,800.00
611 · Annual Audit and Tax Return	0.00	833.33	2,342.00	2,499.99	10,000.00
612 · Advertising	0.00	208.33	0.00	624.99	2,500.00
613 · Advertising - Employees	0.00	12.50	0.00	37.50	150.00
615 · Travel Expenses	20.00	41.67	20.00	125.01	500.00
626 · Merchant Fees	11.69	29.17	21.71	87.51	350.00
628 · Board Development	0.00	16.67	0.00	50.01	200.00
640 · Conference Expenses	0.00	50.00	0.00	150.00	600.00
642 · Conference Travel	0.00	58.33	0.00	174.99	700.00
645 · Computer Software-Office	0.00	50.00	0.00	150.00	600.00
646 · Maintenance-Office Equipmt.	0.00	12.50	0.00	37.50	150.00
650 · Depreciation Expense	0.00	2,007.67	0.00	6,023.01	24,092.00
655 · Donations	0.00	0.00	-395.00	0.00	0.00
660 · Dues & Subscriptions	350.00	37.50	350.00	112.50	450.00
665 · Entertainment & Meals	0.00	29.17	0.00	87.51	350.00
675 · Equipment Parts & Supplies	286.17	416.67	381.62	1,250.01	5,000.00
685 · Equipment Repairs	0.00	12.50	0.00	37.50	150.00
690 · Insurance	4,800.09	458.33	4,800.09	1,374.99	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	525.00	2,100.00
695 · Legal	0.00	83.33	0.00	249.99	1,000.00
700 · Licenses & Permits	20.00	12.50	245.00	37.50	150.00
710 · Facility Maintenance	94.00	125.00	439.51	375.00	1,500.00
712 · Mileage Reimbursement	72.96	20.83	84.10	62.49	250.00
715 · Meetings	0.00	4.17	361.00	12.51	50.00
720 · Miscellaneous	0.00	8.33	0.00	24.99	100.00
725 · Office Supplies	82.10	125.00	910.08	375.00	1,500.00
728 · Operational Services	0.00	12.50	247.50	37.50	150.00
730 · Outside Services	0.00	12.50	0.00	37.50	150.00
736 · Payroll - Program Director	72.39		799.74		
737 · Payroll - Membership Coord	0.00	2,448.33	0.00	7,344.99	29,380.00
738 · Payroll - Executive Director	1,506.50	4,244.00	9,375.32	12,732.00	50,928.00
739 · Payroll - Access Asistants	554.13	1,004.25	3,235.67	3,012.75	12,051.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Operations Manager	3,474.75	2,511.17	10,307.25	7,533.51	30,134.00
748 · Payroll - Radio Manager	2,772.00	2,841.58	8,712.00	8,524.74	34,099.00
740 · Payroll Taxes	1,160.72	1,416.67	3,804.13	4,250.01	17,000.00
741 · Payroll - Holiday Bonuses	0.00	125.00	0.00	375.00	1,500.00
742 · Holiday Pay	120.00	0.00	348.00	0.00	0.00
743 · Payroll Fees	425.44	37.50	1,327.94	112.50	450.00
749 · Payroll - Access Coordinator	0.00	1,882.33	0.00	5,646.99	22,588.00
750 · Postage	110.00	20.83	169.20	62.49	250.00
751 · Post Box Rental	0.00	0.00	0.00	0.00	120.00

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**September 2019**

10/08/19

Accrual Basis

	Sep 19	Budget	Jul - Sep 19	YTD Budget	Annual Bud...
755 · PCA Printing	0.00	29.17	116.78	87.51	350.00
765 · Promotion	5.00	100.00	253.66	300.00	1,200.00
775 · Rent	4,840.00	2,350.00	7,260.00	7,050.00	28,830.00
780 · Refunds	0.00	2.92	0.00	8.76	35.00
790 · Satellite Expenses	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	120.00	377.94	360.00	1,440.00
804 · Staff Development	0.00	16.67	0.00	50.01	200.00
805 · Storage	180.00	60.00	270.00	180.00	720.00
830 · Taxes	0.00	14.58	0.00	43.74	175.00
836 · Cable, Internet, Telephone	182.14	208.33	505.27	624.99	2,500.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	171.69	175.00	525.07	525.00	2,100.00
880 · Utilities	544.91	375.00	1,563.98	1,125.00	4,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	41.67	255.00	125.01	500.00
<b>Total Expense</b>	<b>26,706.43</b>	<b>25,195.17</b>	<b>73,327.30</b>	<b>75,585.51</b>	<b>326,204.00</b>
<b>Net Ordinary Income</b>	<b>-25,936.27</b>	<b>-4,137.68</b>	<b>-8,203.91</b>	<b>-12,413.04</b>	<b>-73,514.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>910 · Radio Income</b>					
911 · Contributions - Unrestricted	0.00	166.67	1,246.27	500.01	2,000.00
913 · Underwriting-Radio	0.00	833.33	0.00	2,499.99	10,000.00
914 · Grants-Radio	0.00	416.67	0.00	1,250.01	5,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	75.00	300.00
916 · Production Services	0.00	29.17	0.00	87.51	350.00
918 · Event Income	0.00	541.67	0.00	1,625.01	6,500.00
919 · Event Sponsorship	0.00	83.33	0.00	249.99	1,000.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>2,095.84</b>	<b>1,246.27</b>	<b>6,287.52</b>	<b>25,150.00</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>2,095.84</b>	<b>1,246.27</b>	<b>6,287.52</b>	<b>25,150.00</b>
<b>Other Expense</b>					
<b>920 · Radio Expenses</b>					
936 · Remote Access	40.00	50.00	120.00	150.00	600.00
938 · Streaming Services	184.50	191.67	553.50	575.01	2,300.00
937 · STL	124.50	125.00	373.50	375.00	1,500.00
921 · Operational Expenses	0.00	25.00	0.00	75.00	300.00
922 · Outside Services - Radio	0.00	29.17	0.00	87.51	350.00
926 · Licenses, Subscrp & Memberships	0.00	108.33	100.09	324.99	1,300.00
927 · Equipment Parts & Supplies	7.60	416.67	7.60	1,250.01	5,000.00
928 · Equipment Maintenance	0.00	16.67	0.00	50.01	200.00
929 · Production Supplies	0.00	8.33	0.00	24.99	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	37.50	150.00
939 · Automation Services	49.00	83.33	147.00	249.99	1,000.00
952 · Advertising	0.00	70.83	0.00	212.49	850.00
953 · Printing	0.00	58.33	0.00	174.99	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	41.67	0.00	125.01	500.00
956 · Event Supplies	0.00	166.67	840.80	500.01	2,000.00
957 · Event Rentals	0.00	54.17	0.00	162.51	650.00
<b>Total 920 · Radio Expenses</b>	<b>405.60</b>	<b>1,458.34</b>	<b>2,142.49</b>	<b>4,375.02</b>	<b>17,500.00</b>
<b>Total Other Expense</b>	<b>405.60</b>	<b>1,458.34</b>	<b>2,142.49</b>	<b>4,375.02</b>	<b>17,500.00</b>
<b>Net Other Income</b>	<b>-405.60</b>	<b>637.50</b>	<b>-896.22</b>	<b>1,912.50</b>	<b>7,650.00</b>
<b>Net Income</b>	<b>-26,341.87</b>	<b>-3,500.18</b>	<b>-9,100.13</b>	<b>-10,500.54</b>	<b>-65,864.00</b>