

## Petaluma Community Access, Inc. Profit & Loss Budget Performance

November 2019

	Nov 19	Budget	Jul - Nov 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	57,398.13	18,750.00	114,837.94	93,750.00	225,000.00
512 · Contributions- Unrestricted	85.00	83.33	389.71	416.65	1,000.00
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	6,038.25	1,500.00	12,270.75	7,500.00	18,000.00
521 · Tape Dubbing	0.00	0.00	0.00	0.00	0.00
522 · You Tube Upload	0.00	0.00	0.00	0.00	0.00
525 · Production Services Income	0.00	20.83	0.00	104.15	250.00
530 · Workshop Fees	0.00	16.67	0.00	83.35	200.00
540 · Membership Dues	650.00	666.67	2,525.00	3,333.35	8,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	4.04	8.33	25.71	41.65	100.00
555 · Late Fees	0.00	2.08	0.00	10.40	25.00
585 · Blank Stock Income	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	8.33	0.00	41.65	100.00
591 · PCA Service Income	0.00	1.25	0.00	6.25	15.00
<b>Total Income</b>	<b>64,175.42</b>	<b>21,057.49</b>	<b>130,049.11</b>	<b>105,287.45</b>	<b>252,690.00</b>
<b>Gross Profit</b>	<b>64,175.42</b>	<b>21,057.49</b>	<b>130,049.11</b>	<b>105,287.45</b>	<b>252,690.00</b>
<b>Expense</b>					
150 · Suspense	168.85	0.00	168.85	0.00	0.00
610 · Accounting	406.33	316.67	2,713.54	1,583.35	3,800.00
611 · Annual Audit and Tax Return	0.00	833.33	6,421.00	4,166.65	10,000.00
612 · Advertising	0.00	208.33	0.00	1,041.65	2,500.00
613 · Advertising - Employees	75.00	12.50	75.00	62.50	150.00
615 · Travel Expenses	0.00	41.67	28.00	208.35	500.00
626 · Merchant Fees	2.05	29.17	34.08	145.85	350.00
628 · Board Development	0.00	16.67	0.00	83.35	200.00
640 · Conference Expenses	0.00	50.00	42.72	250.00	600.00
642 · Conference Travel	0.00	58.33	0.00	291.65	700.00
645 · Computer Software-Office	0.00	50.00	0.00	250.00	600.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	62.50	150.00
650 · Depreciation Expense	0.00	2,007.67	0.00	10,038.35	24,092.00
655 · Donations	0.00	0.00	-395.00	0.00	0.00
660 · Dues & Subscriptions	0.00	37.50	350.00	187.50	450.00
665 · Entertainment & Meals	0.00	29.17	101.77	145.85	350.00
675 · Equipment Parts & Supplies	240.18	416.67	892.81	2,083.35	5,000.00
685 · Equipment Repairs	0.00	12.50	0.00	62.50	150.00
690 · Insurance	0.00	458.33	5,204.09	2,291.65	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	875.00	2,100.00
695 · Legal	0.00	83.33	0.00	416.65	1,000.00
700 · Licenses & Permits	0.00	12.50	245.00	62.50	150.00
710 · Facility Maintenance	94.00	125.00	627.51	625.00	1,500.00
712 · Mileage Reimbursement	41.06	20.83	236.56	104.15	250.00
715 · Meetings	-229.00	4.17	132.00	20.85	50.00
720 · Miscellaneous	0.00	8.33	0.00	41.65	100.00
725 · Office Supplies	49.75	125.00	1,021.56	625.00	1,500.00

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728 · Operational Services	0.00	12.50	247.50	62.50	150.00
730 · Outside Services	0.00	12.50	0.00	62.50	150.00
736 · Payroll - Program Director	0.00		799.74		
737 · Payroll - Membership Coord	0.00	2,448.33	0.00	12,241.65	29,380.00
738 · Payroll - Executive Director	2,955.50	4,244.00	15,418.57	21,220.00	50,928.00
739 · Payroll - Access Asistants	1,073.40	1,004.25	5,115.08	5,021.25	12,051.00
740 · Payroll Taxes	1,423.35	1,416.67	6,650.79	7,083.35	17,000.00
741 · Payroll - Holiday Bonuses	0.00	125.00	0.00	625.00	1,500.00
742 · Holiday Pay	0.00	0.00	348.00	0.00	0.00
743 · Payroll Fees	40.25	37.50	1,401.44	187.50	450.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Operations Manager	3,828.00	2,511.17	18,205.25	12,555.85	30,134.00
748 · Payroll - Radio Manager	3,151.50	2,841.58	15,004.00	14,207.90	34,099.00
749 · Payroll - Access Coordinator	0.00	1,882.33	0.00	9,411.65	22,588.00
750 · Postage	0.00	20.83	173.95	104.15	250.00
751 · Post Box Rental	0.00	0.00	134.00	120.00	120.00
755 · PCA Printing	0.00	29.17	116.78	145.85	350.00
756 · Payroll - Access Supervisor	1,746.75		9,811.25		12,042.00
757 · Payroll-Membership Supervisor	3,365.00		13,415.00		11,070.00
765 · Promotion	0.00	100.00	408.19	500.00	1,200.00
775 · Rent	2,420.00	2,420.00	12,100.00	11,890.00	28,830.00
780 · Refunds	0.00	2.92	0.00	14.60	35.00
790 · Satellite Expenses	0.00	0.00	0.00	0.00	0.00
800 · Security	377.94	120.00	755.88	600.00	1,440.00
804 · Staff Development	0.00	16.67	0.00	83.35	200.00
805 · Storage	90.00	60.00	450.00	300.00	720.00
830 · Taxes	0.00	14.58	0.00	72.90	175.00
836 · Cable, Internet, Telephone	257.30	208.33	1,121.27	1,041.65	2,500.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	171.69	175.00	868.45	875.00	2,100.00
880 · Utilities	489.14	375.00	2,549.77	1,875.00	4,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	41.67	255.00	208.35	500.00
<b>Total Expense</b>	<b>22,238.04</b>	<b>25,265.17</b>	<b>123,249.40</b>	<b>126,235.85</b>	<b>326,204.00</b>
<b>Net Ordinary Income</b>	<b>41,937.38</b>	<b>-4,207.68</b>	<b>6,799.71</b>	<b>-20,948.40</b>	<b>-73,514.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>910 · Radio Income</b>					
911 · Contributions - Unrestricted	0.00	166.67	1,246.27	833.35	2,000.00
913 · Underwriting-Radio	0.00	833.33	0.00	4,166.65	10,000.00
914 · Grants-Radio	0.00	416.67	0.00	2,083.35	5,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	125.00	300.00
916 · Production Services	0.00	29.17	0.00	145.85	350.00
918 · Event Income	0.00	541.67	0.00	2,708.35	6,500.00
919 · Event Sponsorship	0.00	83.33	0.00	416.65	1,000.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>2,095.84</b>	<b>1,246.27</b>	<b>10,479.20</b>	<b>25,150.00</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>2,095.84</b>	<b>1,246.27</b>	<b>10,479.20</b>	<b>25,150.00</b>

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<b>Other Expense</b>					
<b>920 · Radio Expenses</b>					
921 · Operational Expenses	0.00	25.00	0.00	125.00	300.00
922 · Outside Services - Radio	0.00	29.17	0.00	145.85	350.00
926 · Licenses, Subscrp & Memberships	0.00	108.33	875.09	541.65	1,300.00
927 · Equipment Parts & Supplies	0.00	416.67	131.30	2,083.35	5,000.00
928 · Equipment Maintenance	0.00	16.67	0.00	83.35	200.00
929 · Production Supplies	0.00	8.33	0.00	41.65	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	62.50	150.00
936 · Remote Access	40.00	50.00	200.00	250.00	600.00
937 · STL	124.50	125.00	622.50	625.00	1,500.00
938 · Streaming Services	184.50	191.67	922.50	958.35	2,300.00
939 · Automation Services	49.00	83.33	245.00	416.65	1,000.00
952 · Advertising	0.00	70.83	0.00	354.15	850.00
953 · Printing	0.00	58.33	0.00	291.65	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	41.67	0.00	208.35	500.00
956 · Event Supplies	0.00	166.67	840.80	833.35	2,000.00
957 · Event Rentals	0.00	54.17	0.00	270.85	650.00
<b>Total 920 · Radio Expenses</b>	<u>398.00</u>	<u>1,458.34</u>	<u>3,837.19</u>	<u>7,291.70</u>	<u>17,500.00</u>
895 · Penalties	51.00		51.00		
<b>Total Other Expense</b>	<u>449.00</u>	<u>1,458.34</u>	<u>3,888.19</u>	<u>7,291.70</u>	<u>17,500.00</u>
Net Other Income	<u>-449.00</u>	<u>637.50</u>	<u>-2,641.92</u>	<u>3,187.50</u>	<u>7,650.00</u>
<b>Net Income</b>	<u><b>41,488.38</b></u>	<u><b>-3,570.18</b></u>	<u><b>4,157.79</b></u>	<u><b>-17,760.90</b></u>	<u><b>-65,864.00</b></u>