



Board of Directors Minutes
Tuesday, May 19, 2020

Board of Directors Meeting
Location: Zoom Video Conference
Meeting ID 884 3442
9956

BOARD OF DIRECTORS

Cindy Thomas - Chair
Judy Kirschner - Secretary
Domenica Giovannini -Vice Chair
Randy Stewart - Treasurer
Nellie Magee
Ronda Black
Fred Carroll
Ingrid Alverde – City of Petaluma Designate
Vacant- Petaluma School Designate

1. **ROLL CALL** – 5:35 P.M. All Present

2. PUBLIC COMMENT

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
-None

3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT

Directors Comments, Announcements.
Ronda B- helping restaurants with going green

4. AGENDA APPROVAL

Date changed from 21st to 19th: Randy Stewart -1st/ Judy Kirschner 2nd/All Approve

5. APPROVAL OF MINUTES

Tabled

6. TREASURER’S REPORT

Normal Bills. PEG fees from both Comcast and AT&T arrived approximately 57 thousand dollars from that. We will make it to end of quarter. Doing ok.

7. EXECUTIVE DIRECTOR'S REPORT- Jenny Belway - Holding regular staff meetings Show producers can do ZOOM meeting with guests for live interviews. Ann Marie and Access Assistants going great. 6 Grants are completed. "Going to" NFCB classes to learn new ways for raising money. Working on Re-open plan. Tightening policy for social media (FaceBook and Instagram)

8. CONSENT CALENDAR - None

9. REPORTS OF COMMITTEES - None

10. OLD BUSINESS

- A) Discussion and Possible Action on Reopening Plan Review - Standing Item - No Action
- B) Discussion only -Jenny's Report covered most of this.
Andy working to keep automation up to date.
- C) Discussion on Operations Emergency Plan in process of being completed, hope fully by 6/9 Executive Board meeting
- D) Discussion on Data Retention Policy- (Hopefully it's not time sensitive),
Dominica punted to policy an procedures meeting on 6/20

11. NEW BUSINESS

- A) Discussion on Reopening plans: looking at how other stations will work. County guidance we will generally go buy county suggestions. Office vs programmers in the building, maybe not opening til July.
- B) Discussion and Possible Action on Loans and Grants -PPE Grants use 25% for rent/utilities 75% f or salaries we probably wont qualify since we've had no layoffs. Not a road to go down. Are have a budgeted income approved w/ no PEG cuts.
NO ACTION. Tabled until June.
- C) Discussion and Possible Action on Fundraising from Outreach, NO Action tabled until June.
- D) Discussion and Possible Action on Adding Jenny (E.D.) to the Bank Signature Cards as soon as she is made the permanent E.D. - Judy Kirschner 1st/Randy Stewart 2nd All Approve
- E) Discussion and Possible Action on Negotiating PEG Fees - NO Action

12. ADJOURN TO CLOSED SESSION:

6:10 PM Dominica Giovannini 1st/ Randy Stewart 2nd/All Approve

ADJOURN 6:30 pm

Judy Kirschner 1st/Dominica Giovannini 2nd /All approve

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