

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
June 2020

	Jun 20	Budget	Jul '19 - Jun 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	0.00	18,750.00	229,353.82	225,000.00	225,000.00
512 · Contributions- Unrestricted	50.00	83.34	1,694.82	1,000.00	1,000.00
513 · Contributions- Restricted	0.00		4,000.00		
515 · Grants	0.00	0.00	0.00	0.00	0.00
520 · Government Taping Fees	0.00	1,500.00	24,807.89	18,000.00	18,000.00
521 · Tape Dubbing	0.00		0.00	0.00	0.00
522 · You Tube Upload	0.00		0.00	0.00	0.00
525 · Production Services Income	0.00	20.84	0.00	250.00	250.00
530 · Workshop Fees	0.00	16.66	0.00	200.00	200.00
540 · Membership Dues	375.00	666.66	5,265.00	8,000.00	8,000.00
545 · DVD Sales	0.00		60.00	0.00	0.00
550 · Interest Income	2.07	8.34	45.34	100.00	100.00
555 · Late Fees	0.00	2.09	0.00	25.00	25.00
585 · Blank Stock Income	0.00		0.00	0.00	0.00
590 · Sales Income	0.00	8.34	0.00	100.00	100.00
591 · PCA Service Income	0.00	1.25	0.00	15.00	15.00
Total Income	427.07	21,057.52	265,226.87	252,690.00	252,690.00
Gross Profit	427.07	21,057.52	265,226.87	252,690.00	252,690.00
Expense					
731 · Payroll Expense					
736 · Payroll - Program Director	0.00		937.74		
737 · Payroll - Membership Coord	0.00	2,448.34	0.00	29,380.00	29,380.00
738 · Payroll - Executive Director	2,791.66	4,244.00	35,120.70	50,928.00	50,928.00
739 · Payroll - Access Asistants	391.38	1,004.25	9,056.07	12,051.00	12,051.00
740 · Payroll Taxes	1,070.90	1,416.66	15,890.56	17,000.00	17,000.00
741 · Payroll - Holiday Bonuses	0.00	125.00	1,561.04	1,500.00	1,500.00
742 · Holiday Pay	262.00	0.00	1,802.00	0.00	0.00
743 · Payroll Fees	22.75	37.50	391.75	450.00	450.00
746 · Payroll - Operations Manager	3,520.00	2,511.16	43,950.75	30,134.00	30,134.00
748 · Payroll - Radio Manager	2,315.50	2,841.59	33,606.32	34,099.00	34,099.00
749 · Payroll - Access Coordinator	0.00	1,882.34	0.00	22,588.00	22,588.00
756 · Payroll - Access Supervisor	1,644.75	2,173.50	22,873.82	12,042.00	12,042.00
757 · Payroll-Membership Supervisor	2,925.00	2,200.00	35,730.00	11,070.00	11,070.00
Total 731 · Payroll Expense	14,943.94	20,884.34	200,920.75	221,242.00	221,242.00
150 · Suspense	0.00		0.00	0.00	0.00
610 · Accounting	356.05	316.66	7,341.83	3,800.00	3,800.00
611 · Annual Audit and Tax Return	0.00	833.34	11,784.00	10,000.00	10,000.00
612 · Advertising	0.00	208.34	0.00	2,500.00	2,500.00
613 · Advertising - Employees	0.00	12.50	75.00	150.00	150.00
615 · Travel Expenses	0.00	41.66	32.60	500.00	500.00
626 · Merchant Fees	7.02	29.16	60.69	350.00	350.00
628 · Board Development	0.00	16.66	124.65	200.00	200.00
640 · Conference Expenses	0.00	50.00	42.72	600.00	600.00
642 · Conference Travel	0.00	58.34	0.00	700.00	700.00
645 · Computer Software-Office	0.00	50.00	619.87	600.00	600.00

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646 · Maintenance-Office Equipt.	0.00	12.50	0.00	150.00	150.00
650 · Depreciation Expense	0.00	2,007.66	0.00	24,092.00	24,092.00
655 · Donations	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	14.06	37.50	574.42	450.00	450.00
665 · Meals	0.00	29.16	179.62	350.00	350.00
675 · Equipment Parts & Supplies	372.23	416.66	3,591.14	5,000.00	5,000.00
685 · Equipment Repairs	0.00	12.50	0.00	150.00	150.00
690 · Insurance	0.00	458.34	5,116.09	5,500.00	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	1,516.00	2,100.00	2,100.00
695 · Legal	0.00	83.34	0.00	1,000.00	1,000.00
700 · Licenses & Permits	0.00	12.50	249.00	150.00	150.00
710 · Facility Maintenance	94.00	125.00	1,285.51	1,500.00	1,500.00
712 · Mileage Reimbursement	0.00	20.84	389.20	250.00	250.00
715 · Meetings	0.00	4.16	132.00	50.00	50.00
720 · Miscellaneous	0.00	8.34	0.00	100.00	100.00
725 · Office Supplies	29.25	125.00	1,986.63	1,500.00	1,500.00
728 · Operational Services	0.00	12.50	247.50	150.00	150.00
730 · Outside Services	0.00	12.50	0.00	150.00	150.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
750 · Postage	55.00	20.84	376.05	250.00	250.00
751 · Post Box Rental	0.00		134.00	120.00	120.00
755 · PCA Printing	0.00	29.16	116.78	350.00	350.00
765 · Promotion	0.00	100.00	408.19	1,200.00	1,200.00
775 · Rent	2,490.00	2,420.00	29,670.00	28,830.00	28,830.00
780 · Refunds	0.00	2.91	0.00	35.00	35.00
790 · Satellite Expenses	0.00		0.00	0.00	0.00
800 · Security	0.00	120.00	1,511.76	1,440.00	1,440.00
804 · Staff Development	106.00	16.66	106.00	200.00	200.00
805 · Storage	90.00	60.00	1,080.00	720.00	720.00
830 · Taxes	0.00	14.59	-38.72	175.00	175.00
836 · Cable, Internet, Telephone	239.61	208.34	2,927.17	2,500.00	2,500.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	177.14	175.00	2,110.25	2,100.00	2,100.00
880 · Utilities	322.85	375.00	5,214.11	4,500.00	4,500.00
885 · Volunteer Program	0.00		0.00	0.00	0.00
890 · Web Expenses	0.00	41.66	255.00	500.00	500.00
895 · Penalty Pay	0.00		82.00		
Total Expense	19,297.15	29,638.66	280,221.81	326,204.00	326,204.00
Net Ordinary Income	-18,870.08	-8,581.14	-14,994.94	-73,514.00	-73,514.00
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	166.66	1,246.27	2,000.00	2,000.00
913 · Underwriting-Radio	0.00	833.34	0.00	10,000.00	10,000.00
914 · Grants-Radio	0.00	416.66	0.00	5,000.00	5,000.00
915 · Workshop Fees-Radio	0.00	25.00	0.00	300.00	300.00
916 · Production Services	0.00	29.16	0.00	350.00	350.00

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918 · Event Income	0.00	541.66	0.00	6,500.00	6,500.00
919 · Event Sponsorship	0.00	83.34	0.00	1,000.00	1,000.00
Total 910 · Radio Income	<u>0.00</u>	<u>2,095.82</u>	<u>1,246.27</u>	<u>25,150.00</u>	<u>25,150.00</u>
Total Other Income	0.00	2,095.82	1,246.27	25,150.00	25,150.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	25.00	0.00	300.00	300.00
922 · Outside Services - Radio	0.00	29.16	0.00	350.00	350.00
926 · Licenses, Subscrp & Memberships	0.00	108.34	1,330.15	1,300.00	1,300.00
927 · Equipment Parts & Supplies	0.00	416.66	206.30	5,000.00	5,000.00
928 · Equipment Maintenance	0.00	16.66	0.00	200.00	200.00
929 · Production Supplies	0.00	8.34	0.00	100.00	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	150.00	150.00
936 · Remote Access	40.00	50.00	480.00	600.00	600.00
937 · STL	249.00	125.00	1,618.50	1,500.00	1,500.00
938 · Streaming Services	184.50	191.66	2,214.00	2,300.00	2,300.00
939 · Automation Services	49.00	83.34	588.00	1,000.00	1,000.00
952 · Advertising	0.00	70.84	0.00	850.00	850.00
953 · Printing	0.00	58.34	0.00	700.00	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	41.66	0.00	500.00	500.00
956 · Event Supplies	0.00	166.66	840.80	2,000.00	2,000.00
957 · Event Rentals	0.00	54.16	0.00	650.00	650.00
Total 920 · Radio Expenses	<u>522.50</u>	<u>1,458.32</u>	<u>7,277.75</u>	<u>17,500.00</u>	<u>17,500.00</u>
Total Other Expense	522.50	1,458.32	7,277.75	17,500.00	17,500.00
Net Other Income	-522.50	637.50	-6,031.48	7,650.00	7,650.00
Net Income	<u><u>-19,392.58</u></u>	<u><u>-7,943.64</u></u>	<u><u>-21,026.42</u></u>	<u><u>-65,864.00</u></u>	<u><u>-65,864.00</u></u>