



Board of Directors Meeting Minutes
Tuesday November 20, 2020, 6:00 PM

Location: Zoom Video Conference:

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For Audio Only, Dial:

1-669-900-6833

and Enter Meeting ID 89726168155#

BOARD OF DIRECTORS

Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Judy Kirschner – Secretary
Randy Stewart – Treasurer
Ronda Black
Fred Carroll
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate

1. ROLL CALL – 6:10 P.M.

- Absent: Ronda Black, Judy Kirschner

2. PUBLIC COMMENT

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

-None

3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENT

- None

4. AGENDA APPROVAL

- Stewart 1st / Carroll 2nd / All Approve

5. APPROVAL OF MINUTES

Minutes for October 20, 2020 PCA Board of Directors Meeting.

- Thomas 1st / Giovannini 2nd / Approved / Alverde Abstained

6. TREASURER'S REPORT - Stewart

- Financials reviewed, on target. City access fees not received as of yet.

7. EXECUTIVE DIRECTOR'S REPORT - Belway

- Executive Director report is attached.

8. CONSENT CALENDAR

- None

9. REPORTS OF COMMITTEES

- Executive Committee (Thomas, Giovannini, Kirschner, Stewart)
 - Committee met 10/13, no action to report.
- Finance Committee (Stewart, Black)
 - No meeting.
- Nominating Committee (Giovannini, Black, Carroll)
 - No meeting.
- Policies & Procedures (Thomas, Giovannini)
 - No meeting.
- Outreach Committee (Thomas, Kirschner, Black, Carroll)
 - Committee has been meeting regularly, focus is on outreach campaign and fundraising, to include and event in 2021 to celebrate the 25 year anniversary of PCA.

10. OLD BUSINESS

- A) Implementation Plan Review – Standing Item (All)
 - No action taken.
- B) Discussion and possible action for reopening PCA post Shelter In Place – Standing Item (all)
 - No action taken, shelter in place remains current.
- C) Discussion and possible action to create an Operations Manual (All)
 - Should be completed by the January board meeting.
- D) Discussion and possible action on Outreach Committee Campaign & survey results (Thomas)
 - Reviewed survey results.

11. NEW BUSINESS

- A) Discussion and possible action to appoint Board of Directors Officers (Thomas)
 - Nomination by Thomas to appoint Fred Carroll
Thomas 1st / Giovannini 2nd / All Approve
- B) Discussion and possible action on Development Calendar (Belway)
 - Reviewed draft calendar. Domenica to work with Jenny to add numbers.
- C) Discussion and possible action to schedule a Board Retreat (Thomas)
 - Selected March 6th with a backup date of March 13th. Staff to receive Board Goals & Objectives document before January board meeting and make recommendations for additions. Jenny to bring the recommendations to the January board meeting for board discussion.

12. ADJOURN TO CLOSED SESSION

- No closed session items.

13. REPORT OUT OF CLOSED SESSION:

- No closed session

ADJOURN - 7:00 pm

- Giovannini 1st / Stewart 2nd / All approved

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