

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
June 2021

	<u>Jun 21</u>	<u>Budget</u>	<u>Jul '20 - Jun 21</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	0.00	19,166.66	219,856.98	230,000.00	230,000.00
512 · Contributions- Unrestricted	720.00	583.34	1,626.35	7,000.00	7,000.00
513 · Contributions- Restricted	0.00	0.00	0.00	0.00	0.00
515 · Grants	0.00	833.34	0.00	10,000.00	10,000.00
520 · Government Taping Fees	0.00	2,083.34	24,290.00	25,000.00	25,000.00
525 · Production Services Income	0.00	20.84	0.00	250.00	250.00
530 · Workshop Fees	0.00	16.66	0.00	200.00	200.00
536 · Underwriting	0.00	833.34	0.00	10,000.00	10,000.00
540 · Membership Dues	0.00	833.34	4,409.00	10,000.00	10,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	1.24	8.34	18.17	100.00	100.00
555 · Late Fees	0.00	2.09	0.00	25.00	25.00
590 · Sales Income	0.00	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00	0.00
<b>Total Income</b>	<u>721.24</u>	<u>24,381.29</u>	<u>250,200.50</u>	<u>292,575.00</u>	<u>292,575.00</u>
<b>Gross Profit</b>	721.24	24,381.29	250,200.50	292,575.00	292,575.00
<b>Expense</b>					
<b>731 · Payroll Expense</b>					
736 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
737 · Payroll - Membership Coord	0.00	0.00	0.00	0.00	0.00
738 · Payroll - Executive Director	0.00	3,833.34	31,833.29	46,000.00	46,000.00
739 · Payroll - Access Asistants	1,278.76	1,358.34	15,035.68	16,300.00	16,300.00
740 · Payroll Taxes	963.14	1,541.66	14,395.91	18,500.00	18,500.00
741 · Payroll - Holiday Bonuses	0.00	125.00	1,578.56	1,500.00	1,500.00
742 · Holiday Pay	0.00	208.34	1,214.00	2,500.00	2,500.00
743 · Payroll Fees	17.50	37.50	369.13	450.00	450.00
746 · Payroll - Operations Manager	4,255.00	3,666.66	46,349.00	44,000.00	44,000.00
748 · Payroll - Radio Manager	3,003.00	2,833.34	32,208.00	34,000.00	34,000.00
749 · Payroll - Access Coordinator	0.00	0.00	0.00	0.00	0.00
756 · Payroll - Access Supervisor	0.00	833.34	4,458.91	10,000.00	10,000.00
757 · Payroll-Membership Supervisor	2,662.50	3,208.34	40,202.00	38,500.00	38,500.00
<b>Total 731 · Payroll Expense</b>	<u>12,179.90</u>	<u>17,645.86</u>	<u>187,644.48</u>	<u>211,750.00</u>	<u>211,750.00</u>
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	316.66	6,333.00	3,800.00	3,800.00
611 · Annual Audit and Tax Return	0.00	333.34	6,142.00	4,000.00	4,000.00
612 · Advertising	0.00	125.00	0.00	1,500.00	1,500.00
613 · Advertising - Employees	0.00	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	14.95	0.00	0.00
625 · Bank Charges	0.00	0.00	15.00	0.00	0.00
626 · Merchant Fees	0.00	29.16	59.03	350.00	350.00
628 · Board Development	0.00	16.66	0.00	200.00	200.00
640 · Conference Expenses	0.00	0.00	0.00	0.00	0.00

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642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	50.00	739.79	600.00	600.00
646 · Maintenance-Office Equipt.	0.00	12.50	0.00	150.00	150.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	0.00	0.00	0.00
660 · Dues & Subscriptions	2,044.08	37.50	2,708.65	450.00	450.00
665 · Meals	0.00	41.66	43.42	500.00	500.00
670 · Employee Benefits	100.00	1,500.00	176.37	18,000.00	18,000.00
675 · Equipment Parts & Supplies	428.95	416.66	488.69	5,000.00	5,000.00
685 · Equipment Repairs	0.00	12.50	0.00	150.00	150.00
690 · Insurance	0.00	458.34	6,403.20	5,500.00	5,500.00
692 · Insurance - Workmans Comp	0.00	175.00	1,032.00	2,100.00	2,100.00
695 · Legal	0.00	83.34	0.00	1,000.00	1,000.00
700 · Licenses & Permits	0.00	12.50	4.00	150.00	150.00
710 · Facility Maintenance	94.00	125.00	1,128.00	1,500.00	1,500.00
712 · Mileage Reimbursement	0.00	20.84	112.37	250.00	250.00
715 · Meetings	0.00	4.16	0.00	50.00	50.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	32.59	125.00	893.04	1,500.00	1,500.00
728 · Operational Services	0.00	12.50	1,650.00	150.00	150.00
730 · Outside Services	0.00	12.50	0.00	150.00	150.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
750 · Postage	1.80	29.16	223.75	350.00	350.00
751 · Post Box Rental	0.00	11.25	148.00	135.00	135.00
755 · PCA Printing	0.00	29.16	352.62	350.00	350.00
765 · Promotion	0.00	100.00	233.95	1,200.00	1,200.00
775 · Rent	2,564.70	2,539.84	30,552.30	30,478.00	30,478.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	120.00	1,511.76	1,440.00	1,440.00
804 · Staff Development	0.00	16.66	0.00	200.00	200.00
805 · Storage	220.00	90.00	1,510.00	1,080.00	1,080.00
830 · Taxes	0.00	14.59	104.00	175.00	175.00
836 · Cable, Internet, Telephone	190.19	250.00	3,016.25	3,000.00	3,000.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	0.00	176.25	2,121.59	2,115.00	2,115.00
880 · Utilities	0.00	458.34	3,516.51	5,500.00	5,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	41.66	255.00	500.00	500.00
895 · Penalty Pay	0.00	0.00	62.00	0.00	0.00
<b>Total Expense</b>	<b>17,856.21</b>	<b>25,443.59</b>	<b>259,195.72</b>	<b>305,323.00</b>	<b>305,323.00</b>
<b>Net Ordinary Income</b>	<b>-17,134.97</b>	<b>-1,062.30</b>	<b>-8,995.22</b>	<b>-12,748.00</b>	<b>-12,748.00</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					

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<b>910 · Radio Income</b>					
<b>911 · Contributions - Unrestricted</b>	0.00	250.00	0.00	3,000.00	3,000.00
<b>913 · Underwriting-Radio</b>	0.00	833.34	0.00	10,000.00	10,000.00
<b>914 · Grants-Radio</b>	0.00	416.66	0.00	5,000.00	5,000.00
<b>915 · Workshop Fees-Radio</b>	0.00	25.00	0.00	300.00	300.00
<b>916 · Production Services</b>	0.00	29.16	0.00	350.00	350.00
<b>918 · Event Income</b>	0.00	666.66	0.00	8,000.00	8,000.00
<b>919 · Event Sponsorship</b>	0.00	166.66	0.00	2,000.00	2,000.00
<b>Total 910 · Radio Income</b>	<u>0.00</u>	<u>2,387.48</u>	<u>0.00</u>	<u>28,650.00</u>	<u>28,650.00</u>
<b>896 · Miscellaneous Income</b>	0.00	8.34	0.00	100.00	100.00
<b>Total Other Income</b>	<u>0.00</u>	<u>2,395.82</u>	<u>0.00</u>	<u>28,750.00</u>	<u>28,750.00</u>
<b>Other Expense</b>					
<b>920 · Radio Expenses</b>					
<b>921 · Operational Expenses</b>	0.00	25.00	0.00	300.00	300.00
<b>922 · Outside Services - Radio</b>	0.00	29.16	0.00	350.00	350.00
<b>926 · Licenses, Subscrip &amp; Memberships</b>	0.00	108.34	1,248.09	1,300.00	1,300.00
<b>927 · Equipment Parts &amp; Supplies</b>	0.00	416.66	250.48	5,000.00	5,000.00
<b>928 · Equipment Maintenance</b>	0.00	16.66	0.00	200.00	200.00
<b>929 · Production Supplies</b>	0.00	8.34	0.00	100.00	100.00
<b>930 · Training Materials</b>	0.00	0.00	0.00	0.00	0.00
<b>931 · Computer Software</b>	0.00	12.50	0.00	150.00	150.00
<b>936 · Remote Access</b>	45.39	41.66	480.39	500.00	500.00
<b>937 · STL</b>	124.50	135.00	1,494.00	1,620.00	1,620.00
<b>938 · Streaming Services</b>	184.50	191.66	2,214.00	2,300.00	2,300.00
<b>939 · Automation Services</b>	49.00	83.34	588.00	1,000.00	1,000.00
<b>952 · Advertising</b>	0.00	70.84	0.00	850.00	850.00
<b>953 · Printing</b>	0.00	58.34	0.00	700.00	700.00
<b>954 · Fundraising Services</b>	0.00	0.00	0.00	0.00	0.00
<b>955 · Event Services</b>	0.00	41.66	0.00	500.00	500.00
<b>956 · Event Supplies</b>	0.00	166.66	27.00	2,000.00	2,000.00
<b>957 · Event Rentals</b>	0.00	54.16	0.00	650.00	650.00
<b>Total 920 · Radio Expenses</b>	<u>403.39</u>	<u>1,459.98</u>	<u>6,301.96</u>	<u>17,520.00</u>	<u>17,520.00</u>
<b>Total Other Expense</b>	<u>403.39</u>	<u>1,459.98</u>	<u>6,301.96</u>	<u>17,520.00</u>	<u>17,520.00</u>
<b>Net Other Income</b>	<u>-403.39</u>	<u>935.84</u>	<u>-6,301.96</u>	<u>11,230.00</u>	<u>11,230.00</u>
<b>Net Income</b>	<u><u>-17,538.36</u></u>	<u><u>-126.46</u></u>	<u><u>-15,297.18</u></u>	<u><u>-1,518.00</u></u>	<u><u>-1,518.00</u></u>