

## Petaluma Community Access, Inc. Profit & Loss Budget Performance November 2021

	Nov 21	Budget	Jul - Nov 21	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
510 · Community Access Fees	56,534.89	18,333.00	111,849.40	91,665.00	220,000.00
512 · Contributions- Unrestricted	260.05	333.33	360.05	1,666.65	4,000.00
513 · Contributions- Restricted	0.00	0.00	0.00	0.00	0.00
515 · Grants	0.00	833.33	0.00	4,166.65	10,000.00
520 · Government Taping Fees	3,412.50	2,083.33	11,843.50	10,416.65	25,000.00
525 · Production Services Income	0.00	20.83	0.00	104.15	250.00
530 · Workshop Fees	0.00	16.67	0.00	83.35	200.00
536 · Underwriting	0.00	833.33	0.00	4,166.65	10,000.00
540 · Membership Dues	0.00	833.33	575.00	4,166.65	10,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	0.99	8.33	5.45	41.65	100.00
555 · Late Fees	0.00	2.08	0.00	10.40	25.00
<b>Total Income</b>	<b>60,208.43</b>	<b>23,297.56</b>	<b>124,633.40</b>	<b>116,487.80</b>	<b>279,575.00</b>
<b>Gross Profit</b>	<b>60,208.43</b>	<b>23,297.56</b>	<b>124,633.40</b>	<b>116,487.80</b>	<b>279,575.00</b>
<b>Expense</b>					
<b>731 · Payroll Expense</b>					
731 · Payroll Expense - Other	0.00	0.00	0.00	0.00	0.00
737 · Payroll - Membership Coord	1,046.70	0.00	1,046.70	0.00	0.00
738 · Payroll - Executive Director	2,103.31	3,833.33	2,103.31	19,166.65	46,000.00
739 · Payroll - Access Asistants	484.91	1,358.33	2,870.41	6,791.65	16,300.00
740 · Payroll Taxes	0.00	1,541.67	2,523.98	7,708.31	18,500.00
740.1 · State Payroll Taxes	443.58	0.00	1,188.03	0.00	0.00
740.2 · Federal Taxes	2,541.89	0.00	6,938.18	0.00	0.00
741 · Payroll - Holiday Bonuses	0.00	125.00	0.00	625.00	1,500.00
742 · Holiday Pay	0.00	208.33	0.00	1,041.65	2,500.00
743 · Payroll Fees	0.00	37.50	45.50	187.50	450.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Operations Manager	1,359.48	3,666.67	16,722.80	18,333.35	44,000.00
748 · Payroll - Radio Manager	2,852.73	2,833.33	14,596.81	14,166.65	34,000.00
749 · Payroll - Access Coordinator	758.72	0.00	6,493.84	0.00	0.00
756 · Payroll - Access Supervisor	652.14	833.33	652.14	4,166.65	10,000.00
757 · Payroll-Membership Supervisor	971.95	3,208.33	10,619.34	16,041.65	38,500.00
759 · Paycom Program Expense	229.78	0.00	574.45	0.00	0.00
895 · Penalty Pay	0.00	0.00	0.00	31.00	62.00
<b>Total 731 · Payroll Expense</b>	<b>13,445.19</b>	<b>17,645.82</b>	<b>66,375.49</b>	<b>88,260.06</b>	<b>211,812.00</b>
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	954.20	583.33	5,484.40	2,916.65	7,000.00
611 · Annual Audit and Tax Return	0.00	416.67	-10.00	2,083.35	5,000.00
612 · Advertising	0.00	125.00	96.00	625.00	1,500.00
613 · Advertising - Employees	0.00	0.00	225.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	4.50	0.00	0.00

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625 · Bank Charges	65.00	0.00	140.00	0.00	0.00
626 · Merchant Fees	0.00	29.17	0.00	145.81	350.00
628 · Board Development	0.00	16.67	0.00	83.35	200.00
640 · Conference Expenses	0.00	0.00	0.00	0.00	0.00
642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	250.00	50.00	250.00	250.00	600.00
646 · Maintenance-Office Equipt.	0.00	12.50	239.21	62.50	150.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	25.00	0.00	0.00
660 · Dues & Subscriptions	14.22	37.50	3,560.78	187.50	450.00
665 · Meals	0.00	41.67	0.00	208.35	500.00
670 · Employee Benefits	0.00	1,500.00	0.00	7,500.00	18,000.00
675 · Equipment Parts & Supplies	17.50	500.00	17.50	2,500.00	6,000.00
685 · Equipment Repairs	0.00	12.50	0.00	62.50	150.00
690 · Insurance	0.00	583.33	7,839.46	2,916.65	7,000.00
692 · Insurance - Workmans Comp	0.00	175.00	0.00	875.00	2,100.00
693 · Interest Expense	11.11	0.00	11.11	0.00	0.00
695 · Legal	0.00	83.33	0.00	416.65	1,000.00
700 · Licenses & Permits	0.00	12.50	172.00	62.50	150.00
710 · Facility Maintenance	94.00	125.00	470.00	625.00	1,500.00
712 · Mileage Reimbursement	0.00	20.83	0.00	104.15	250.00
715 · Meetings	0.00	4.17	0.00	20.85	50.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	0.00	125.00	1,122.36	625.00	1,500.00
728 · Operational Services	0.00	12.50	225.00	62.50	150.00
730 · Outside Services	0.00	12.50	0.00	62.50	150.00
750 · Postage	0.00	29.17	205.36	145.85	350.00
751 · Post Box Rental	0.00	16.67	188.00	83.35	200.00
755 · PCA Printing	0.00	29.17	0.00	145.85	350.00
765 · Promotion	0.00	100.00	0.00	500.00	1,200.00
775 · Rent	2,641.64	2,562.33	12,977.38	12,811.69	30,748.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	377.94	120.00	755.88	600.00	1,440.00
804 · Staff Development	0.00	16.67	0.00	83.35	200.00
805 · Storage	110.00	125.00	550.00	625.00	1,500.00
830 · Taxes	0.00	14.58	111.14	72.90	175.00
836 · Cable, Internet, Telephone	265.76	250.00	1,556.35	1,250.00	3,000.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	0.00	176.25	857.88	881.25	2,115.00
880 · Utilities	789.41	458.33	1,681.11	2,291.65	5,500.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	41.67	255.00	208.35	500.00
<b>Total Expense</b>	<b>19,035.97</b>	<b>26,064.83</b>	<b>105,385.91</b>	<b>130,355.11</b>	<b>312,840.00</b>
<b>Net Ordinary Income</b>	<b>41,172.46</b>	<b>-2,767.27</b>	<b>19,247.49</b>	<b>-13,867.31</b>	<b>-33,265.00</b>

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	Nov 21	Budget	Jul - Nov 21	YTD Budget	Annual Budget
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>910 · Radio Income</b>					
911 · Contributions - Unrestricted	0.00	125.00	0.00	625.00	1,500.00
913 · Underwriting-Radio	0.00	416.67	0.00	2,083.35	5,000.00
914 · Grants-Radio	0.00	208.33	0.00	1,041.65	2,500.00
915 · Workshop Fees-Radio	0.00	12.50	0.00	62.50	150.00
916 · Production Services	0.00	14.58	0.00	72.90	175.00
918 · Event Income	0.00	333.33	0.00	1,666.65	4,000.00
919 · Event Sponsorship	0.00	83.33	0.00	416.65	1,000.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>1,193.74</b>	<b>0.00</b>	<b>5,968.70</b>	<b>14,325.00</b>
896 · Miscellaneous Income	12.00	8.33	17.43	41.65	100.00
<b>Total Other Income</b>	<b>12.00</b>	<b>1,202.07</b>	<b>17.43</b>	<b>6,010.35</b>	<b>14,425.00</b>
<b>Other Expense</b>					
<b>920 · Radio Expenses</b>					
921 · Operational Expenses	0.00	25.00	0.00	125.00	300.00
922 · Outside Services - Radio	0.00	29.17	0.00	145.85	350.00
926 · Licenses, Subscrip & Memberships	775.00	108.33	879.39	541.65	1,300.00
927 · Equipment Parts & Supplies	42.67	208.33	42.67	1,041.65	2,500.00
928 · Equipment Maintenance	0.00	16.67	0.00	83.35	200.00
929 · Production Supplies	0.00	8.33	0.00	41.65	100.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	12.50	0.00	62.50	150.00
936 · Remote Access	30.00	41.67	145.00	208.35	500.00
937 · STL	124.50	135.00	622.50	675.00	1,620.00
938 · Streaming Services	184.50	191.67	1,291.50	958.35	2,300.00
939 · Automation Services	0.00	83.33	429.50	416.65	1,000.00
952 · Advertising	0.00	70.83	0.00	354.15	850.00
953 · Printing	0.00	58.33	0.00	291.65	700.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	41.67	0.00	208.35	500.00
956 · Event Supplies	0.00	166.67	0.00	833.35	2,000.00
957 · Event Rentals	0.00	54.17	0.00	270.85	650.00
<b>Total 920 · Radio Expenses</b>	<b>1,156.67</b>	<b>1,251.67</b>	<b>3,410.56</b>	<b>6,258.35</b>	<b>15,020.00</b>
<b>Total Other Expense</b>	<b>1,156.67</b>	<b>1,251.67</b>	<b>3,410.56</b>	<b>6,258.35</b>	<b>15,020.00</b>
<b>Net Other Income</b>	<b>-1,144.67</b>	<b>-49.60</b>	<b>-3,393.13</b>	<b>-248.00</b>	<b>-595.00</b>
<b>Net Income</b>	<b>40,027.79</b>	<b>-2,816.87</b>	<b>15,854.36</b>	<b>-14,115.31</b>	<b>-33,860.00</b>