**Board of Directors Meeting Agenda**
**Tuesday, May 18, 2021**
**6:00 PM**

**Location: Zoom Video Conference:**
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
**For Audio Only, Dial:**
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

**BOARD OF DIRECTORS**
Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Ronda Black – Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 6:00 PM**

2. **PUBLIC COMMENT**
   Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements

4. **AGENDA APPROVAL**
   Requests for modifications, deletions

5. **APPROVAL OF MINUTES**
   Minutes for April 20, 2021 PCA Board of Directors Meeting

6. **TREASURER'S REPORT**
   Report for April 2021 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
   Report for April 2021 (Thomas)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
B) Development Calendar Review – Standing Item (All)
C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
D) Discussion and possible action to approve the draft Operations Manual (Thomas)
E) Discussion and possible action to approve attendance tracking software(Thomas)

11. **NEW BUSINESS**

A) Discussion and possible action to develop a communication plan (Thomas)
B) Discussion and possible action for restructuring PCA (Executive Committee)

12. **ADJOURN TO CLOSED SESSION:**

Personnel Matters

13. **REPORT OUT OF CLOSED SESSION**

**ADJOURN**

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