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Board of Directors Meeting ~~Agenda~~Minutes
Tuesday, May 18, 2021
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Ronda Black – Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 6:00 PM**
2. Call to order at 6:03
3. Tim-absent Ingrid Absent

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements none

4. **AGENDA APPROVAL**
Requests for modifications, deletions
- Stewart 1st / Thomas 2nd / All Approve

5. **APPROVAL OF MINUTES**
Minutes for April 20, 2021 PCA Board of Directors Meeting
- Tabled until 6/15 meeting

6. **TREASURER'S REPORT**
- Report for April 2021 Financial Statements (Stewart

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for April 2021 (Thomas)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black).
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
-Tabled until 6/15 meeting

B) Development Calendar Review – Standing Item (All)
-Tabled until 6/15 meeting

C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
-Tabled until 6/15 meeting

D) Discussion and possible action to approve the draft Operations Manual (Thomas)
-Tabled until 6/15 meeting

E) Discussion and possible action to approve attendance tracking software(Thomas)
-Tabled until 6/15 meeting so Domenica can research.

11. **NEW BUSINESS**

A) Discussion and possible action to develop a communication plan (Thomas)
-Tabled until a replacement executive director is hired.

B) Discussion and possible action for restructuring PCA (Executive Committee)
-Tabled until 6/15 meeting

12. **ADJOURN TO CLOSED SESSION:**

Personnel Matters
- Giovannini 1st / Black 2nd / All Approve

13. **REPORT OUT OF CLOSED SESSION**

- No action.

ADJOURN

- Stewart 1st / Thomas 2nd / All Approve