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Board of Directors Meeting ~~Agenda~~Minutes
Tuesday, June 16, 2021
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Ronda Black – Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 6:00 PM**
   Call to order at 6:06
   Thomas, Giovannini, Stewart, Carroll, Williamsen present
   Black, Alverde absent

2. **PUBLIC COMMENT**
   None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements none
   None.

4. **AGENDA APPROVAL**
   Requests for modifications, deletions
   - Williamsen 1st / Carroll 2nd / All Approve

5. **APPROVAL OF MINUTES**
   Minutes for May 18 2021 PCA Board of Directors Meeting
   - Carroll 1st / Williamsenl 2nd / All Approve

6. **TREASURER'S REPORT**
   - Report for May 2021 Financial Statements (Stewart

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for May 2021 (Thomas)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No action.

B) Development Calendar Review – Standing Item (All)
No action.

C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
No action.

D) Discussion and possible action to approve the draft Operations Manual (Thomas)
No action.

E) Discussion and possible action to approve attendance tracking software(Thomas)
-Tabled until 6/15 meeting so Domenica can research.

F) Discussion and possible action to develop a communication plan (Giovannini)
-Tabled until an Executive Director is hired.

G) Discussion and possible action for restructuring (Thomas)
-Tabled.

11. **NEW BUSINESS**

A) Discussion and possible action to approve 2021-2022 Budget and Annual Report (Thomas)
-Tabled.

B) Discussion and possible action on a timeline for hiring and Executurive Director (Giovannini)
-Tabled.

12. **ADJOURN TO CLOSED SESSION:**

Personnel Matters
- Williamsen 1st / Stewart 2nd / All Approve

13. **REPORT OUT OF CLOSED SESSION**

- No action.

ADJOURN

- Stewart 1st / Thomas 2nd / All Approve