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Board of Directors Meeting ~~Agenda~~Minutes
Tuesday, July 20, 2021
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
Cindy Thomas – Chair
Domenica Giovannini – Vice-Chair
Ronda Black – Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate (x2)

1. **ROLL CALL – 6:00 PM**
   Call to order at 6:07
   Thomas, Giovannini, Stewart, Carroll present
   Williamsen late
   Black, Alverde absent

2. **PUBLIC COMMENT**
   None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements none
   None.

4. **AGENDA APPROVAL**
   Requests for modifications, deletions
   - Stewart 1st / Carroll 2nd / All Approve

5. **APPROVAL OF MINUTES**
   Minutes for June 16 2021 PCA Board of Directors Meeting
   - Tabled

6. **TREASURER'S REPORT**
   - Report for June 2021 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for June 2021 (Thomas)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No action.

B) Development Calendar Review – Standing Item (All)
No action.

C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
No action.

D) Discussion and possible action to approve the draft Operations Manual (Thomas)
No action.

E) Discussion and possible action to develop a communicatin plan(Giovannini)
No action.

F) Discussion and possible for restructuring PCA (Thomas)
Assigned to operations staff.

G) Discussion and possible action on Board Election (Giovannini)
Reviewed calendar, all on track.

H) Discussion and possible action to approve 2021 Budget and Annual Report (Thomas)
Tabled.

I) Discussion and possible action on hiring an Executive Director (Giovannini)
Tabled.

11. **NEW BUSINESS**

A) Discussion and possible action to approve 2021-2022 Budget and Annual Report (Thomas)
-Tabled.

B) Discussion and possible action on a timeline for hiring and Execturive Director (Giovannini)
-Tabled.

12. **ADJOURN TO CLOSED SESSION:**

Personnel Matters
- Stewart 1st / Williamsen 2nd / All Approve

13. **REPORT OUT OF CLOSED SESSION**

- No action.

ADJOURN

- Stewart 1st / Thomas 2nd / All Approve