Board of Directors Meeting Minutes
Tuesday, October 19, 2021
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
Cindy Thomas – Chair
X Domenica Giovannini – Vice-Chair
X Ronda Black – Secretary
X Randy Stewart – Treasurer
X Fred Carroll
X Tim Williamsen
Vacant Seat
Ingrid Alverde - City of Petaluma Designate
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 6:00 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and FC second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for September 21, 2021 PCA Board of Directors Meeting
RB moved, RS second, unanimous

6. **TREASURER'S REPORT**
Report for September 2021 Financial Statements (Stewart)

Issue with debit card, it's been resolved. Looking into continued issues with Paycom.

7. **EXECUTIVE DIRECTOR'S REPORT**

None.

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart) None.
- Finance Committee (Stewart, Black) None.
- Nominating Committee (Giovannini, Carroll, Alverde) None.
- Policies & Procedures (Thomas, Giovannini, Alverde) None.
- Outreach Committee (Thomas, Black, Carroll) None.

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No discussion.
B) Development Calendar Review – Standing Item (All)
No discussion.
C) Timeline on Annual Report (Thomas)
No discussion.
D) Update on hiring Executive Director (Giovannini)
Interviews completed, hiring recommendation to be discussed in closed session.

11. **NEW BUSINESS**

A) Appointment of Directors (Giovannini)
Cindy Thomas appointed to a 1 year term.
RS moved and TW second, carried.
B) Election of Board Officers (Giovannini)
Cindy Thomas nominated for chair by RS, RB second – carried
Randy Stewart nominated for Treasurer by DG, FC second – carried.
Remaining seats to be discussed at November meeting
C) Revise Annual Budget (Stewart)
No action.
D) Reconsider Ralph M. Brown Act Compliance (Giovannini)
Discussion and motion to eliminate Brown Act requirements from PCA Board meetings.
RS moved and FC second – carried.
E) Revert back to in-person board meetings (Williamsen)
No action, tabled for November meeting.

12. **ADJOURN TO CLOSED SESSION 6:29 PM:**

RS moved, TW second
A) Personnel Matters
No action.

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

Rs moved and TW second

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