Board of Directors Meeting Minutes
April 19, 2022
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
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Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
Fred Carroll
X Tim Williamsen
X Ronda Black
Vacant Seat
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 6:11 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and TW second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for November 16, 2021 PCA Board of Directors Meeting
Minutes for January 18, 2022 PCA Board of Directors Meeting
Minutes for February 15, 2022 PCA Board of Directors Meeting
Minutes for March 15, 2022 PCA Board of Directors Meeting
Tabled.

6. **TREASURER'S REPORT**

Report for March 2022 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for March 2022 (Thommavong)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart) None.
- Finance Committee (Stewart, Black) Met to work on budget adjustments and forecast.
- Nominating Committee (Giovannini, Carroll, Alverde) None.
- Policies & Procedures (Thomas, Giovannini, Alverde) None.
- Outreach Committee (Thomas, Black, Carroll) None.

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No discussion.
B) Development Calendar Review – Standing Item (All)
No discussion.
C) Revision of Bylaws to expand member jurisdiction (Thomas)
Jurisdiction to be expanded beyond Petaluma residents to include all of Sonoma County.
IA moved and RS second, TW abstained, carried.
D) Creation of PCA Advisory Committee.
No action.
E) Schedule Annual Board Retreat (Thomas)
June 11, 11:30 to 3:00.
F) Revise Employee Handbook (Thomas)
Cindy, Tim and Pon to draft and bring back to the board when ready.
G) Expansion of PCA office space (Thommavong)
CT moved and RB second, carried.

11. **NEW BUSINESS**

None.

12. **ADJOURN TO CLOSED SESSION**

None

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

IA moved and RB second

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