Board of Directors Meeting Minutes
July 19, 2022
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
X Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
X Fred Carroll
X Tim Williamsen
Ronda Black
Vacant Seat
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 6:15 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and TW second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for November 16, 2021 PCA Board of Directors Meeting
Minutes for January 18, 2022 PCA Board of Directors Meeting
Minutes for February 15, 2022 PCA Board of Directors Meeting
Minutes for March 15, 2022 PCA Board of Directors Meeting
Minutes for April 19, 2022 PCA Board of Directors Meeting

Minutes for May 17, 2022 PCA Board of Directors Meeting
Tabled.

6. **TREASURER'S REPORT**

Report for May 2022, June 2022 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for May 2022, June 2022 (Thommavong)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart) None.
- Finance Committee (Stewart, Black) None.
- Nominating Committee (Giovannini, Carroll, Alverde) None.
- Policies & Procedures (Thomas, Giovannini, Alverde) None.
- Outreach Committee (Thomas, Black, Carroll) None.

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No discussion.
B) Development Calendar Review – Standing Item (All)
No discussion.
C) Revise PCA Employee Handbook (Thomas)
Tabled.
D) Approve the Draft 2022-2023 PCA Budget (Stewart)
Moved by CT, second by RS, carried.

11. **NEW BUSINESS**

A) Approve purchase of IT equipment (Thommavong)
Approve with ED having a $9,000 ceiling on expense.
Moved by TW, second by RS, carried.
B) Approve PCA 2022 Board Election Calendar (Thomas)
Moved by TW, second by FC, carried.
C) Reise PCA's COVID-19 Operational Guidelines (Thomas)
General office protocols remain the same, remove "COVID-19 vaccination required to enter" from the plan. Continue to adhere to Sonoma County Guidelines.
Moved by CT, second by TW, carried.

12. **ADJOURN TO CLOSED SESSION**

None

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

CT moved and TW second

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