Board of Directors Meeting Minutes
September 20, 2022
6:00 PM

Location: Zoom Video Conference:
Click Here to Join the Meeting
or go to www.zoom.us and enter Meeting ID 825 1505 3077
Passcode: 247326
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
X Fred Carroll
X Tim Williamsen
Ronda Black
Vacant Seat
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 6:05 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and FC second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for August 16, 2022 PCA Board of Directors Meeting
FC moved and TW second, unanimous.

6. **TREASURER'S REPORT**
Report for August 2022 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for August 2022 (Thommavong)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Black, Stewart) None.
- Finance Committee (Stewart, Black) None.
- Nominating Committee (Giovannini, Carroll, Alverde) None.
- Policies & Procedures (Thomas, Alverde, Williamsen) None.
- Outreach Committee (Thomas, Black, Carroll) None.

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
No discussion.
B) Development Calendar Review – Standing Item (All)
No discussion.
C) Revise PCA Employee Handbook (Thomas)
Tabled.
D) Update on Bard of Directors Election (Thomas)
No petitions were returned, therefore the vacant seat remains unfilled. No action at this time.
E) Board bios and photos for PCA Website (Thomas)
No action.

11. **NEW BUSINESS**

A) Accept resignation of Board member Ronda Black (Thomas)
Resignation accepted.
Moved by CT, second by FC, carried.
B) Schedule a strategic plan workshop (Thomas)
Cindy to send out a call for dates.

12. **ADJOURN TO CLOSED SESSION**

No items.

13. **REPORT OUT OF CLOSED SESSION**.

ADJOURN 7:10 PM

RS moved and IA second

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