

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
December 2022

|                                   | <u>Dec 22</u>   | <u>Budget</u>    | <u>Jul - Dec 22</u> | <u>YTD Budget</u> | <u>Annual Budget</u> |
|-----------------------------------|-----------------|------------------|---------------------|-------------------|----------------------|
| <b>Ordinary Income/Expense</b>    |                 |                  |                     |                   |                      |
| <b>Income</b>                     |                 |                  |                     |                   |                      |
| 510 · Community Access Fees       | 0.00            | 17,666.67        | 111,779.02          | 106,000.02        | 212,000.00           |
| 512 · Contributions- Unrestricted | 15.00           | 333.33           | 138.13              | 1,999.98          | 4,000.00             |
| 513 · Contributions- Restricted   | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 515 · Grants                      | 0.00            | 833.33           | 0.00                | 4,999.98          | 10,000.00            |
| 520 · Taping Fees                 |                 |                  |                     |                   |                      |
| 520.1 · Petaluma Taping Fees      | 0.00            | 3,666.67         | 13,022.50           | 21,999.98         | 44,000.00            |
| 520.2 · Rohnert Park Taping Fees  | 0.00            | 1,333.33         | 5,185.00            | 7,999.98          | 16,000.00            |
| 520.3 · Sebastopol Taping Fees    | 2,125.00        | 1,333.33         | 11,340.00           | 7,999.98          | 16,000.00            |
| <b>Total 520 · Taping Fees</b>    | <u>2,125.00</u> | <u>6,333.33</u>  | <u>29,547.50</u>    | <u>37,999.94</u>  | <u>76,000.00</u>     |
| 525 · Production Services Income  | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 530 · Workshop Fees               | 0.00            | 41.67            | 0.00                | 250.02            | 500.00               |
| 536 · Underwriting                | 0.00            | 833.33           | 0.00                | 4,999.98          | 10,000.00            |
| 540 · Membership Dues             | 284.00          | 500.00           | 778.00              | 3,000.00          | 6,000.00             |
| 545 · DVD Sales                   | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 550 · Interest Income             | 11.41           | 8.33             | 38.03               | 49.98             | 100.00               |
| 555 · Late Fees                   | 0.00            | 2.08             | 0.00                | 12.48             | 25.00                |
| 590 · Sales Income                | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| <b>Total Income</b>               | <u>2,435.41</u> | <u>26,552.07</u> | <u>142,280.68</u>   | <u>159,312.38</u> | <u>318,625.00</u>    |
| <b>Gross Profit</b>               | 2,435.41        | 26,552.07        | 142,280.68          | 159,312.38        | 318,625.00           |
| <b>Expense</b>                    |                 |                  |                     |                   |                      |
| 150 · Suspense                    | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 610 · Accounting                  | 558.80          | 416.67           | 3,294.50            | 2,500.02          | 5,000.00             |
| 611 · Annual Audit and Tax Return | 0.00            | 833.33           | 11,788.00           | 4,999.98          | 10,000.00            |
| 612 · Advertising                 | 0.00            | 125.00           | 0.00                | 750.00            | 1,500.00             |
| 613 · Advertising - Employees     | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 615 · Travel Expenses             | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 617 · Amortization Expense        | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 625 · Bank Charges                | 0.10            | 16.67            | 15.12               | 100.02            | 200.00               |
| 626 · Merchant Fees               | 14.45           | 29.17            | 42.68               | 175.02            | 350.00               |
| 627 · Late Fee                    | 12.05           | 0.00             | 29.81               | 0.00              | 0.00                 |
| 628 · Board Development           | 0.00            | 16.67            | 0.00                | 100.02            | 200.00               |
| 640 · Conference Expenses         | 0.00            | 0.00             | 350.00              | 0.00              | 0.00                 |
| 642 · Conference Travel           | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 645 · Computer Software-Office    | 250.00          | 208.33           | 250.00              | 1,249.98          | 2,500.00             |
| 646 · Maintenance-Office Equipt.  | 0.00            | 12.50            | 0.00                | 75.00             | 150.00               |
| 650 · Depreciation Expense        | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 655 · Donations                   | 0.00            | 0.00             | 25.00               | 0.00              | 0.00                 |
| 660 · Dues & Subscriptions        | 152.21          | 625.00           | 4,054.53            | 3,750.00          | 7,500.00             |
| 665 · Meals                       | 360.34          | 41.67            | 606.36              | 250.02            | 500.00               |
| 670 · Employee Benefits           | 0.00            | 0.00             | 0.00                | 0.00              | 0.00                 |
| 675 · Equipment Parts & Supplies  | 96.44           | 750.00           | 7,450.68            | 4,500.00          | 9,000.00             |
| 685 · Equipment Repairs           | 0.00            | 12.50            | 0.00                | 75.00             | 150.00               |
| 690 · Insurance                   | 0.00            | 708.33           | 6,896.70            | 4,249.98          | 8,500.00             |

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|------------------------------------|------------------|------------------|---------------------|-------------------|----------------------|
| 692 · Insurance - Workmans Comp    | 0.00             | 208.33           | 0.00                | 1,249.98          | 2,500.00             |
| 693 · Interest Expense             | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| 695 · Legal                        | 0.00             | 83.33            | 0.00                | 499.98            | 1,000.00             |
| 700 · Licenses & Permits           | 4.00             | 25.00            | 53.73               | 150.00            | 300.00               |
| 710 · Facility Maintenance         | 128.00           | 125.00           | 1,225.00            | 750.00            | 1,500.00             |
| 712 · Mileage Reimbursement        | 0.00             | 8.33             | 0.00                | 49.98             | 100.00               |
| 715 · Meetings                     | 0.00             | 4.17             | 0.00                | 25.02             | 50.00                |
| 720 · Miscellaneous                | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| 725 · Office Supplies              | 195.56           | 166.67           | 1,195.23            | 1,000.02          | 2,000.00             |
| 728 · Operational Services         | 0.00             | 12.50            | 1,350.00            | 75.00             | 150.00               |
| 730 · Outside Services             | 0.00             | 125.00           | 1,795.00            | 750.00            | 1,500.00             |
| 731 · Payroll Expense              | 23,191.05        | 17,741.00        | 118,310.70          | 106,446.00        | 212,892.00           |
| 750 · Postage                      | 19.80            | 29.17            | 172.55              | 175.02            | 350.00               |
| 751 · Post Box Rental              | 0.00             | 16.67            | 212.00              | 100.02            | 200.00               |
| 755 · PCA Printing                 | 0.00             | 29.17            | 46.95               | 175.02            | 350.00               |
| 765 · Promotion                    | 0.00             | 125.00           | 0.00                | 750.00            | 1,500.00             |
| 775 · Rent                         | 3,384.95         | 3,416.67         | 20,309.70           | 20,500.02         | 41,000.00            |
| 780 · Refunds                      | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| 800 · Security                     | 377.94           | 120.00           | 755.88              | 720.00            | 1,440.00             |
| 804 · Staff Development            | 0.00             | 16.67            | 0.00                | 100.02            | 200.00               |
| 805 · Storage                      | 130.00           | 125.00           | 860.00              | 750.00            | 1,500.00             |
| 830 · Taxes                        | 100.00           | 14.58            | 100.00              | 87.48             | 175.00               |
| 836 · Cable, Internet, Telephone   | 497.11           | 300.00           | 2,966.89            | 1,800.00          | 3,600.00             |
| 837 · Cell Phone                   | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| 838 · Internet-City                | 227.67           | 208.33           | 1,630.08            | 1,249.98          | 2,500.00             |
| 880 · Utilities                    | 523.68           | 333.33           | 2,417.92            | 1,999.98          | 4,000.00             |
| 885 · Volunteer Program            | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| 890 · Web Expenses                 | 0.00             | 41.67            | 255.00              | 250.02            | 500.00               |
| <b>Total Expense</b>               | <u>30,224.15</u> | <u>27,071.43</u> | <u>188,460.01</u>   | <u>162,428.58</u> | <u>324,857.00</u>    |
| <b>Net Ordinary Income</b>         | -27,788.74       | -519.36          | -46,179.33          | -3,116.20         | -6,232.00            |
| <b>Other Income/Expense</b>        |                  |                  |                     |                   |                      |
| <b>Other Income</b>                |                  |                  |                     |                   |                      |
| 896 · Miscellaneous Income         | 0.00             | 8.33             | 0.00                | 49.98             | 100.00               |
| 910 · Radio Income                 |                  |                  |                     |                   |                      |
| 911 · Contributions - Unrestricted | 0.00             | 250.00           | 0.00                | 1,500.00          | 3,000.00             |
| 913 · Underwriting-Radio           | 0.00             | 208.33           | 0.00                | 1,249.98          | 2,500.00             |
| 914 · Grants-Radio                 | 0.00             | 225.00           | 0.00                | 1,350.00          | 2,700.00             |
| 915 · Workshop Fees-Radio          | 0.00             | 14.58            | 0.00                | 87.48             | 175.00               |
| 916 · Production Services          | 0.00             | 333.33           | 0.00                | 1,999.98          | 4,000.00             |
| 918 · Event Income                 | 0.00             | 166.67           | 0.00                | 1,000.02          | 2,000.00             |
| 919 · Event Sponsorship            | 0.00             | 308.33           | 0.00                | 1,849.98          | 3,700.00             |
| 910 · Radio Income - Other         | 0.00             | 0.00             | 0.00                | 0.00              | 0.00                 |
| <b>Total 910 · Radio Income</b>    | <u>0.00</u>      | <u>1,506.24</u>  | <u>0.00</u>         | <u>9,037.44</u>   | <u>18,075.00</u>     |
| <b>Total Other Income</b>          | 0.00             | 1,514.57         | 0.00                | 9,087.42          | 18,175.00            |
| <b>Other Expense</b>               |                  |                  |                     |                   |                      |

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|--|--------------------------|-----------------------|--------------------------|-------------------------|-------------------------|
| <b>920 · Radio Expenses</b>            |                          |                       |                          |                         |                         |
| 921 · Operational Expenses             | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 922 · Outside Services - Radio         | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 926 · Licenses, Subscrip & Memberships | 0.00                     | 0.00                  | 993.79                   | 0.00                    | 0.00                    |
| 927 · Equipment Parts & Supplies       | 0.00                     | 108.33                | 131.90                   | 649.98                  | 1,300.00                |
| 928 · Equipment Maintenance            | 0.00                     | 666.67                | 0.00                     | 4,000.02                | 8,000.00                |
| 929 · Production Supplies              | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 930 · Training Materials               | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 931 · Computer Software                | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 936 · Remote Access                    | 30.00                    | 0.00                  | 180.00                   | 0.00                    | 0.00                    |
| 937 · STL                              | 124.50                   | 41.67                 | 747.00                   | 250.02                  | 500.00                  |
| 938 · Streaming Services               | 184.50                   | 135.00                | 1,107.00                 | 810.00                  | 1,620.00                |
| 939 · Automation Services              | 49.00                    | 250.00                | 294.00                   | 1,500.00                | 3,000.00                |
| 952 · Advertising                      | 0.00                     | 58.33                 | 0.00                     | 349.98                  | 700.00                  |
| 953 · Printing                         | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 954 · Fundraising Services             | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 955 · Event Services                   | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 956 · Event Supplies                   | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| 957 · Event Rentals                    | 0.00                     | 0.00                  | 0.00                     | 0.00                    | 0.00                    |
| <b>Total 920 · Radio Expenses</b>      | <u>388.00</u>            | <u>1,260.00</u>       | <u>3,453.69</u>          | <u>7,560.00</u>         | <u>15,120.00</u>        |
| <b>Total Other Expense</b>             | <u>388.00</u>            | <u>1,260.00</u>       | <u>3,453.69</u>          | <u>7,560.00</u>         | <u>15,120.00</u>        |
| <b>Net Other Income</b>                | <u>-388.00</u>           | <u>254.57</u>         | <u>-3,453.69</u>         | <u>1,527.42</u>         | <u>3,055.00</u>         |
| <b>Net Income</b>                      | <u><b>-28,176.74</b></u> | <u><b>-264.79</b></u> | <u><b>-49,633.02</b></u> | <u><b>-1,588.78</b></u> | <u><b>-3,177.00</b></u> |