Board of Directors Meeting Agenda
Tuesday, February 21, 2023
5:30 PM

Location: Zoom Video Conference:
Go to www.zoom.us and enter the following:
Meeting ID – 846 2782 0751
Passcode - 425954
For Audio Only, Dial:
1-669-900-6833
and Enter Meeting ID 84627820751#, *425954#

BOARD OF DIRECTORS
Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant Director / Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Steve Rustad
2 Vacant Directors - Petaluma School District Designate

1. **ROLL CALL – 5:30 PM**

2. **PUBLIC COMMENT**
   Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements

4. **AGENDA APPROVAL**
   Requests for modifications, deletions, additions

5. **APPROVAL OF MINUTES**
   Minutes for October 18, 2022 PCA Board of Directors Meeting
   Minutes for November 15, 2022 PCA Board of Directors Meeting
   Minutes for January 24, 2023 PCA Board of Directors Meeting

6. **TREASURER'S REPORT**
   Report for January 2023 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
   Report for January 2023 (Thommavong)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart)
- Finance Committee (Stewart, Williamsen)
- Nominating Committee (Carroll, Alverde, Rustad)
- Policies & Procedures (Thomas, Alverde, Williamsen)
- Outreach Committee (Thommavong, Carroll, Rustad)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
B) Development Calendar Review – Standing Item (All)
C) Discussion and possible action to Revise PCA Employee Handbook (Thomas/Williamsen/Thommavong)
D) Update on Board bios and photos for PCA website (Thomas)
E) Discussion and possible action to resume in-person Board meetings (Thomas)

11. **NEW BUSINESS**

A) Discussion and possible action to appoint Directors to Committees (Thomas)
B) Discussion and possible action to participate in 2023 Butter & Egg Days Parade (Thomas)
C) Discussion and possible action to create a signature annual fundraiser (Thomas)

12. **ADJOURN TO CLOSED SESSION:**

Personnel Matter (ED Annual Performance Review)

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

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