Board of Directors Meeting Minutes
March 21, 2023
5:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS

X Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
X Fred Carroll
X Tim Williamsen
X Steve Rustad
Vacant Seat
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 5:31 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
Fred announced he's been working with Iya Josephmenard, the Recreation Coordinator for the City of Petaluma to get kids from the Kenilworth Junior High School multimedia department involved with PCA.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and FC second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for October 18, 2022 PCA Board of Directors Meeting
Minutes for November 15, 2022 PCA Board of Directors Meeting
Minutes for January 24, 2023 PCA Board of Directors Meeting
Minutes for February 21, 2023 PCA Board of Directors Meeting
SR moved and RS second, unanimous.

6. **TREASURER'S REPORT**
Report for February 2023 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for February 2023 (Thommavong)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart) None.
- Finance Committee (Stewart, Williamsen) None.
- Nominating Committee (Carroll, Alverde, Rustad) None.
- Policies & Procedures (Thomas, Alverde, Williamsen) None.
- Outreach Committee (Carroll, Rustad) None.

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)

No discussion.

B) Development Calendar Review – Standing Item (All)

No discussion.

C) Update on PSA with City of Petaluma (Alverde)

Ingrid not present but, per her email, "We've agreed to terms and I will be sending draft shortly."

11. **NEW BUSINESS**

A) Appoint directors to committees (Thomas)

No action, all appointments are accurate.

B) Reorganization of financial practices (Stewart)

No action. Randy and Tim to bring a recommendation to the April board meeting.

12. **ADJOURN TO CLOSED SESSION**

No items.

13. **REPORT OUT OF CLOSED SESSION**.

No action.

ADJOURN 6:40 PM

RS moved and SR second

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