Board of Directors Meeting Agenda
Tuesday, July 18, 2023
5:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant Director / Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Director
Vacant Director
2 Vacant Directors - Petaluma School District Designate

1. **ROLL CALL – 5:30 PM**

2. **PUBLIC COMMENT**
   Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements

4. **AGENDA APPROVAL**
   Requests for modifications, deletions, additions

5. **APPROVAL OF MINUTES**
   Minutes for June 20, 2023 PCA Board of Directors Meeting

6. **TREASURER'S REPORT**
   Report for June 2023 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
   Report for June 2023 (Thoummavong)

8. **CONSENT CALENDAR**
   None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart)
- Finance Committee (Stewart, Williamsen)
- Nominating Committee (Carroll, Alverde)
- Policies & Procedures (Thomas, Alverde, Williamsen)
- Outreach Committee (Thoummavong, Carroll, Alverde)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
B) Development Calendar Review – Standing Item (All)
C) Update on Professional Service Agreement with City of Petaluma (Alverde)
D) Discussion and possible action to approve PCA budget for FY 2023-24 (Stewart/Williamsen)
E) Discussion and possible action to reorganize financial practices (Stewart/Williamsen)
F) Discussion and possible action to review/refresh PCA Financial Policies (Finance Committee)

11. **NEW BUSINESS**

A) Discussion and possible action to review/refresh Employee Handbook (P&P Committee)

12. **ADJOURN TO CLOSED SESSION:**

None

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

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