Board of Directors Meeting Agenda
Tuesday, September 19, 2023
5:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant Director / Secretary
Randy Stewart – Treasurer
Fred Carroll
Tim Williamsen
Vacant Director
Vacant Director
2 Vacant Directors - Petaluma School District Designate

1. **ROLL CALL – 5:30 PM**

2. **PUBLIC COMMENT**
   Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements

4. **AGENDA APPROVAL**
   Requests for modifications, deletions, additions

5. **APPROVAL OF MINUTES**
   Minutes for July 18, 2023 PCA Board of Directors Meeting
   (no meeting in August)

6. **TREASURER'S REPORT**
   Report for July, August 2023 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
   Report for July, August 2023 (Thoummavong)

8. **CONSENT CALENDAR**
   None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart)
- Finance Committee (Stewart, Williamsen)
- Nominating Committee (Carroll, Alverde)
- Policies & Procedures (Thomas, Alverde, Williamsen)
- Outreach Committee (Thoummavong, Carroll, Alverde)

10. **OLD BUSINESS**

A) Implementation Plan Review - Standing Item (All)
B) Development Calendar Review – Standing Item (All)
C) Update on Professional Service Agreement with City of Petaluma (Thommavong)
D) Discussion and possible action to review/refresh PCA Financial Policies (Finance Committee)
E) Discussion and possible action to review/refresh Employee Handbook (P&P Committee)
F)

11. **NEW BUSINESS**

A) Discussion and possible action to select PCA Elections Inspector (Thomas)
B) Discussion and possible action to endorse Board Candidate (Thomas)
C) Discussion around agenda items 10-A and 10-B.

12. **ADJOURN TO CLOSED SESSION:**

A) Personnel Matters

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

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