

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2023

| | Aug 23 | Budget | Jul - Aug 23 | YTD Budget |
|---|------------------|------------------|------------------|------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 510 · Community Access Fees | 18,676.89 | 18,333.33 | 37,353.78 | 36,666.67 |
| 512 · Contributions- Unrestricted | 0.00 | 208.33 | 0.00 | 416.67 |
| 513 · Contributions- Restricted | 2,500.00 | 0.00 | 2,500.00 | 0.00 |
| 515 · Grants | 0.00 | 1,250.00 | 0.00 | 2,500.00 |
| 520 · Government Taping Fees | | | | |
| 520.1 · Petaluma Taping Fees | 2,443.50 | 2,083.33 | 4,483.50 | 4,166.67 |
| 520.2 · Rohnert Park Taping Fees | 828.75 | 791.67 | 1,338.75 | 1,583.33 |
| 520.3 · Sebastopol Taping Fees | 1,551.25 | 2,208.33 | 2,770.00 | 4,416.67 |
| 520.4 · Cotati Taping Fees | 807.50 | 833.33 | 1,041.25 | 1,666.67 |
| 520.5 · Potential New City Taping Fees | 0.00 | 4,000.00 | 0.00 | 8,000.00 |
| 520 · Government Taping Fees - Other | 0.00 | 0.00 | 0.00 | 0.00 |
| Total 520 · Government Taping Fees | 5,631.00 | 9,916.66 | 9,633.50 | 19,833.34 |
| 525 · Production Services Income | 0.00 | 0.00 | 0.00 | 0.00 |
| 530 · Workshop Fees | 0.00 | 416.67 | 0.00 | 833.33 |
| 536 · Underwriting | 0.00 | 500.00 | 0.00 | 1,000.00 |
| 540 · Membership Dues | 75.00 | 416.67 | 685.00 | 833.33 |
| 545 · DVD Sales | 0.00 | 0.00 | 0.00 | 0.00 |
| 550 · Interest Income | 0.00 | 8.33 | 0.00 | 16.67 |
| 555 · Late Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 560 · Capital Expense Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 |
| 590 · Sales Income | 0.00 | 0.00 | 0.00 | 0.00 |
| 591 · PCA Service Income | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Income | 26,882.89 | 31,049.99 | 50,172.28 | 62,100.01 |
| Cost of Goods Sold | | | | |
| 50000 · Cost of Goods Sold | 0.00 | 0.00 | 0.00 | 0.00 |
| Total COGS | 0.00 | 0.00 | 0.00 | 0.00 |
| Gross Profit | 26,882.89 | 31,049.99 | 50,172.28 | 62,100.01 |
| Expense | | | | |
| 150 · Suspense | 0.00 | 0.00 | 0.00 | 0.00 |
| 610 · Accounting | 0.00 | 333.33 | 698.50 | 666.67 |
| 611 · Annual Audit and Tax Return | 0.00 | 416.67 | 0.00 | 833.33 |
| 612 · Advertising | 0.00 | 83.33 | 425.00 | 166.67 |
| 613 · Advertising - Employees | 0.00 | 0.00 | 0.00 | 0.00 |
| 615 · Travel Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| 617 · Amortization Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| 625 · Bank Charges | 0.00 | 16.67 | 0.00 | 33.33 |
| 626 · Merchant Fees | 0.00 | 29.17 | 2.78 | 58.33 |
| 627 · Late Fee | 0.00 | 0.00 | 0.00 | 0.00 |
| 628 · Board Development | 0.00 | 0.00 | 0.00 | 0.00 |
| 640 · Conference Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| 642 · Conference Travel | 0.00 | 0.00 | 0.00 | 0.00 |
| 645 · Computer Software-Office | 0.00 | 0.00 | 0.00 | 0.00 |
| 646 · Maintenance-Office Equipmt. | 0.00 | 0.00 | 0.00 | 0.00 |
| 650 · Depreciation Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| 655 · Donations | 0.00 | 0.00 | 0.00 | 0.00 |
| 660 · Dues & Subscriptions | 0.00 | 41.67 | 1,565.68 | 83.33 |
| 665 · Meals | 0.00 | 41.67 | 0.00 | 83.33 |
| 670 · Employee Benefits | 0.00 | 1,500.00 | 0.00 | 3,000.00 |
| 675 · Equipment Parts & Supplies | 0.00 | 0.00 | 124.83 | 0.00 |
| 685 · Equipment Repairs | 0.00 | 12.50 | 0.00 | 25.00 |
| 690 · Insurance | 0.00 | 716.67 | 1,876.24 | 1,433.33 |
| 692 · Insurance - Workmans Comp | 0.00 | 166.67 | 0.00 | 333.33 |
| 693 · Interest Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| 695 · Legal | 0.00 | 0.00 | 0.00 | 0.00 |
| 700 · Licenses & Permits | 0.00 | 0.00 | 0.00 | 0.00 |
| 710 · Facility Maintenance | 128.00 | 125.00 | 843.72 | 250.00 |
| 712 · Mileage Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 |
| 715 · Meetings | 0.00 | 0.00 | 0.00 | 0.00 |
| 720 · Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 |

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2023

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Accrual Basis

| | Aug 23 | Budget | Jul - Aug 23 | YTD Budget |
|---------------------------------------|------------------|------------------|------------------|------------------|
| 725 · Office Supplies | 0.00 | 208.33 | -5.56 | 416.67 |
| 726 · Employee Training | 0.00 | 0.00 | 0.00 | 0.00 |
| 728 · Operational Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 730 · Outside Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 731 · Payroll Expense | 17,647.98 | 25,165.18 | 39,249.86 | 51,166.02 |
| 750 · Postage | 0.00 | 8.33 | 0.00 | 16.67 |
| 751 · Post Box Rental | 0.00 | 18.33 | 0.00 | 36.67 |
| 755 · PCA Printing | 0.00 | 8.33 | 0.00 | 16.67 |
| 765 · Promotion | 0.00 | 0.00 | 0.00 | 0.00 |
| 770 · Reconciliation Discrepancies | 0.00 | 0.00 | 0.00 | 0.00 |
| 775 · Rent | 3,926.21 | 3,833.33 | 7,852.42 | 7,666.67 |
| 780 · Refunds | 0.00 | 0.00 | 0.00 | 0.00 |
| 800 · Security | 377.94 | 133.33 | 377.94 | 266.67 |
| 804 · Staff Development | 0.00 | 20.83 | 0.00 | 41.67 |
| 805 · Storage | 150.00 | 129.17 | 300.00 | 258.33 |
| 830 · Taxes | 0.00 | 10.00 | 0.00 | 20.00 |
| 836 · Cable, Internet, Telephone | 0.00 | 516.67 | 976.93 | 1,033.33 |
| 837 · Cell Phone | 0.00 | 0.00 | 0.00 | 0.00 |
| 838 · Internet-City | 240.55 | 240.55 | 481.10 | 481.10 |
| 880 · Utilities | 788.08 | 341.67 | 1,754.40 | 683.33 |
| 885 · Volunteer Program | 0.00 | 0.00 | 0.00 | 0.00 |
| 890 · Web Expenses | 0.00 | 0.00 | 133.00 | 0.00 |
| Total Expense | 23,258.76 | 34,117.40 | 56,656.84 | 69,070.45 |
| Net Ordinary Income | 3,624.13 | -3,067.41 | -6,484.56 | -6,970.44 |
| Other Income/Expense | | | | |
| Other Income | | | | |
| 896 · Miscellaneous Income | 0.00 | 0.00 | 0.00 | 0.00 |
| 910 · Radio Income | | | | |
| 911 · Contributions - Unrestricted | 0.00 | 250.00 | 0.00 | 500.00 |
| 912 · Radio Sponsorship | 0.00 | 0.00 | 0.00 | 0.00 |
| 913 · Underwriting-Radio | 0.00 | 0.00 | 0.00 | 0.00 |
| 914 · Grants-Radio | 0.00 | 0.00 | 0.00 | 0.00 |
| 915 · Workshop Fees-Radio | 0.00 | 0.00 | 0.00 | 0.00 |
| 916 · Production Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 917 · Radio Workshops | 0.00 | 0.00 | 0.00 | 0.00 |
| 918 · Event Income | 0.00 | 833.33 | 0.00 | 1,666.67 |
| 919 · Event Sponsorship | 0.00 | 500.00 | 0.00 | 1,000.00 |
| 910 · Radio Income - Other | 0.00 | 0.00 | 0.00 | 0.00 |
| Total 910 · Radio Income | 0.00 | 1,583.33 | 0.00 | 3,166.67 |
| Total Other Income | 0.00 | 1,583.33 | 0.00 | 3,166.67 |
| Other Expense | | | | |
| 920 · Radio Expenses | | | | |
| 921 · Operational Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| 922 · Outside Services - Radio | 0.00 | 0.00 | 0.00 | 0.00 |
| 926 · Licenses, Subscrp & Memberships | 59.00 | 0.00 | 59.00 | 0.00 |
| 927 · Equipment Parts & Supplies | 0.00 | 0.00 | 0.00 | 0.00 |
| 928 · Equipment Maintenance | 0.00 | 0.00 | 0.00 | 0.00 |
| 929 · Production Supplies | 0.00 | 0.00 | 0.00 | 0.00 |
| 930 · Training Materials | 0.00 | 0.00 | 0.00 | 0.00 |
| 931 · Computer Software | 0.00 | 0.00 | 0.00 | 0.00 |
| 934 · Studio Telephone | 0.00 | 0.00 | 0.00 | 0.00 |
| 936 · Remote Access | 30.00 | 0.00 | 60.00 | 0.00 |
| 937 · STL | 124.50 | 41.67 | 249.00 | 83.33 |
| 938 · Streaming Services | 0.00 | 135.00 | 0.00 | 270.00 |
| 939 · Automation Services | 233.50 | 250.00 | 467.00 | 500.00 |
| 952 · Advertising | 0.00 | 58.33 | 0.00 | 116.67 |
| 953 · Printing | 0.00 | 0.00 | 0.00 | 0.00 |
| 954 · Fundraising Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 955 · Event Services | 0.00 | 0.00 | 0.00 | 0.00 |
| 956 · Event Supplies | 0.00 | 0.00 | 0.00 | 0.00 |

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Accrual Basis

Petaluma Community Access, Inc.
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August 2023

| | <u>Aug 23</u> | <u>Budget</u> | <u>Jul - Aug 23</u> | <u>YTD Budget</u> |
|-----------------------------------|------------------------|-------------------------|-------------------------|-------------------------|
| 957 · Event Rentals | 0.00 | 0.00 | 0.00 | 0.00 |
| 920 · Radio Expenses - Other | 0.00 | 0.00 | 0.00 | 0.00 |
| Total 920 · Radio Expenses | <u>447.00</u> | <u>485.00</u> | <u>835.00</u> | <u>970.00</u> |
| Total Other Expense | <u>447.00</u> | <u>485.00</u> | <u>835.00</u> | <u>970.00</u> |
| Net Other Income | <u>-447.00</u> | <u>1,098.33</u> | <u>-835.00</u> | <u>2,196.67</u> |
| Net Income | <u>3,177.13</u> | <u>-1,969.08</u> | <u>-7,319.56</u> | <u>-4,773.77</u> |

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2023

| | <u>Annual Bud...</u> |
|---|----------------------|
| Ordinary Income/Expense | |
| Income | |
| 510 · Community Access Fees | 220,000.00 |
| 512 · Contributions- Unrestricted | 2,500.00 |
| 513 · Contributions- Restricted | 0.00 |
| 515 · Grants | 15,000.00 |
| 520 · Government Taping Fees | |
| 520.1 · Petaluma Taping Fees | 25,000.00 |
| 520.2 · Rohnert Park Taping Fees | 9,500.00 |
| 520.3 · Sebastopol Taping Fees | 26,500.00 |
| 520.4 · Cotati Taping Fees | 10,000.00 |
| 520.5 · Potential New City Taping Fees | 48,000.00 |
| 520 · Government Taping Fees - Other | 0.00 |
| Total 520 · Government Taping Fees | <u>119,000.00</u> |
| 525 · Production Services Income | 0.00 |
| 530 · Workshop Fees | 5,000.00 |
| 536 · Underwriting | 6,000.00 |
| 540 · Membership Dues | 5,000.00 |
| 545 · DVD Sales | 0.00 |
| 550 · Interest Income | 100.00 |
| 555 · Late Fees | 0.00 |
| 560 · Capital Expense Reimbursement | 0.00 |
| 590 · Sales Income | 0.00 |
| 591 · PCA Service Income | 0.00 |
| Total Income | <u>372,600.00</u> |
| Cost of Goods Sold | |
| 50000 · Cost of Goods Sold | 0.00 |
| Total COGS | <u>0.00</u> |
| Gross Profit | <u>372,600.00</u> |
| Expense | |
| 150 · Suspense | 0.00 |
| 610 · Accounting | 4,000.00 |
| 611 · Annual Audit and Tax Return | 5,000.00 |
| 612 · Advertising | 1,000.00 |
| 613 · Advertising - Employees | 0.00 |
| 615 · Travel Expenses | 0.00 |
| 617 · Amortization Expense | 0.00 |
| 625 · Bank Charges | 200.00 |
| 626 · Merchant Fees | 350.00 |
| 627 · Late Fee | 0.00 |
| 628 · Board Development | 0.00 |
| 640 · Conference Expenses | 0.00 |
| 642 · Conference Travel | 0.00 |
| 645 · Computer Software-Office | 0.00 |
| 646 · Maintenance-Office Equipt. | 0.00 |
| 650 · Depreciation Expense | 0.00 |
| 655 · Donations | 0.00 |
| 660 · Dues & Subscriptions | 500.00 |
| 665 · Meals | 500.00 |
| 670 · Employee Benefits | 18,000.00 |
| 675 · Equipment Parts & Supplies | 0.00 |
| 685 · Equipment Repairs | 150.00 |
| 690 · Insurance | 8,600.00 |
| 692 · Insurance - Workmans Comp | 2,000.00 |
| 693 · Interest Expense | 0.00 |
| 695 · Legal | 0.00 |
| 700 · Licenses & Permits | 0.00 |
| 710 · Facility Maintenance | 1,500.00 |
| 712 · Mileage Reimbursement | 0.00 |
| 715 · Meetings | 0.00 |
| 720 · Miscellaneous | 0.00 |

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Accrual Basis

| | <u>Annual Bud...</u> |
|---------------------------------------|----------------------|
| 725 · Office Supplies | 2,500.00 |
| 726 · Employee Training | 0.00 |
| 728 · Operational Services | 0.00 |
| 730 · Outside Services | 0.00 |
| 731 · Payroll Expense | 278,252.00 |
| 750 · Postage | 100.00 |
| 751 · Post Box Rental | 220.00 |
| 755 · PCA Printing | 100.00 |
| 765 · Promotion | 0.00 |
| 770 · Reconciliation Discrepancies | 0.00 |
| 775 · Rent | 46,000.00 |
| 780 · Refunds | 0.00 |
| 800 · Security | 1,600.00 |
| 804 · Staff Development | 250.00 |
| 805 · Storage | 1,550.00 |
| 830 · Taxes | 120.00 |
| 836 · Cable, Internet, Telephone | 6,200.00 |
| 837 · Cell Phone | 0.00 |
| 838 · Internet-City | 2,886.60 |
| 880 · Utilities | 4,100.00 |
| 885 · Volunteer Program | 0.00 |
| 890 · Web Expenses | 0.00 |
| Total Expense | <u>385,678.60</u> |
| Net Ordinary Income | -13,078.60 |
| Other Income/Expense | |
| Other Income | |
| 896 · Miscellaneous Income | 0.00 |
| 910 · Radio Income | |
| 911 · Contributions - Unrestricted | 3,000.00 |
| 912 · Radio Sponsorship | 0.00 |
| 913 · Underwriting-Radio | 0.00 |
| 914 · Grants-Radio | 0.00 |
| 915 · Workshop Fees-Radio | 0.00 |
| 916 · Production Services | 0.00 |
| 917 · Radio Workshops | 0.00 |
| 918 · Event Income | 10,000.00 |
| 919 · Event Sponsorship | 6,000.00 |
| 910 · Radio Income - Other | 0.00 |
| Total 910 · Radio Income | <u>19,000.00</u> |
| Total Other Income | 19,000.00 |
| Other Expense | |
| 920 · Radio Expenses | |
| 921 · Operational Expenses | 0.00 |
| 922 · Outside Services - Radio | 0.00 |
| 926 · Licenses, Subscrp & Memberships | 0.00 |
| 927 · Equipment Parts & Supplies | 0.00 |
| 928 · Equipment Maintenance | 0.00 |
| 929 · Production Supplies | 0.00 |
| 930 · Training Materials | 0.00 |
| 931 · Computer Software | 0.00 |
| 934 · Studio Telephone | 0.00 |
| 936 · Remote Access | 0.00 |
| 937 · STL | 500.00 |
| 938 · Streaming Services | 1,620.00 |
| 939 · Automation Services | 3,000.00 |
| 952 · Advertising | 700.00 |
| 953 · Printing | 0.00 |
| 954 · Fundraising Services | 0.00 |
| 955 · Event Services | 0.00 |
| 956 · Event Supplies | 0.00 |

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| | <u>Annual Bud...</u> |
|-----------------------------------|----------------------|
| 957 · Event Rentals | 0.00 |
| 920 · Radio Expenses - Other | 0.00 |
| Total 920 · Radio Expenses | <u>5,820.00</u> |
| Total Other Expense | <u>5,820.00</u> |
| Net Other Income | <u>13,180.00</u> |
| Net Income | <u><u>101.40</u></u> |