

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2023

	Oct 23	Budget	Jul - Oct 23
Ordinary Income/Expense			
Income			
510 · Community Access Fees	17,520.76	18,333.33	70,082.37
512 · Contributions- Unrestricted	0.00	208.33	0.00
513 · Contributions- Restricted	0.00	0.00	2,500.00
515 · Grants	0.00	1,250.00	0.00
520 · Government Taping Fees			
520.1 · Petaluma Taping Fees	2,653.50	2,083.33	9,510.50
520.2 · Rohnert Park Taping Fees	892.50	791.67	2,826.25
520.3 · Sebastopol Taping Fees	1,821.25	2,208.33	6,518.75
520.4 · Cotati Taping Fees	467.50	833.33	1,955.00
520.5 · Potential New City Taping Fees	0.00	4,000.00	0.00
520 · Government Taping Fees - Other	0.00	0.00	0.00
Total 520 · Government Taping Fees	5,834.75	9,916.66	20,810.50
525 · Production Services Income	0.00	0.00	0.00
530 · Workshop Fees	0.00	416.67	0.00
536 · Underwriting	0.00	500.00	0.00
540 · Membership Dues	100.00	416.67	785.00
545 · DVD Sales	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00
555 · Late Fees	0.00	0.00	0.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00
Total Income	23,455.51	31,049.99	94,177.87
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00
Gross Profit	23,455.51	31,049.99	94,177.87
Expense			
150 · Suspense	0.00	0.00	0.00
610 · Accounting	0.00	333.33	916.95
611 · Annual Audit and Tax Return	0.00	416.67	0.00
612 · Advertising	0.00	83.33	425.00
613 · Advertising - Employees	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00
625 · Bank Charges	0.00	16.67	0.00
626 · Merchant Fees	0.00	29.17	2.78
627 · Late Fee	0.00	0.00	0.00
628 · Board Development	0.00	0.00	0.00
640 · Conference Expenses	0.00	0.00	0.00
642 · Conference Travel	0.00	0.00	0.00
645 · Computer Software-Office	0.00	0.00	0.00
646 · Maintenance-Office Equipmt.	0.00	0.00	0.00
650 · Depreciation Expense	0.00	0.00	0.00
655 · Donations	0.00	0.00	25.00
660 · Dues & Subscriptions	1,466.67	41.67	3,357.35
665 · Meals	0.00	41.67	0.00
670 · Employee Benefits	0.00	1,500.00	0.00
675 · Equipment Parts & Supplies	0.00	0.00	124.83
685 · Equipment Repairs	0.00	12.50	0.00
690 · Insurance	6,301.81	716.67	8,178.05
692 · Insurance - Workmans Comp	0.00	166.67	0.00
693 · Interest Expense	846.51	0.00	870.77
695 · Legal	0.00	0.00	0.00
700 · Licenses & Permits	79.00	0.00	79.00
710 · Facility Maintenance	128.00	125.00	1,099.72
712 · Mileage Reimbursement	0.00	0.00	0.00

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2023

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Accrual Basis

	Oct 23	Budget	Jul - Oct 23
715 · Meetings	0.00	0.00	0.00
720 · Miscellaneous	0.00	0.00	0.00
725 · Office Supplies	0.00	208.33	-5.56
726 · Employee Training	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00
731 · Payroll Expense	15,608.21	23,880.98	75,534.26
750 · Postage	0.00	8.33	0.00
751 · Post Box Rental	226.00	18.33	226.00
755 · PCA Printing	0.00	8.33	0.00
765 · Promotion	555.27	0.00	565.27
770 · Reconciliation Discrepancies	0.00	0.00	0.00
775 · Rent	3,926.21	3,833.33	15,704.84
780 · Refunds	0.00	0.00	0.00
800 · Security	0.00	133.33	188.97
804 · Staff Development	0.00	20.83	0.00
805 · Storage	150.00	129.17	600.00
830 · Taxes	0.00	10.00	0.00
836 · Cable, Internet, Telephone	556.31	516.67	2,203.77
837 · Cell Phone	0.00	0.00	0.00
838 · Internet-City	240.55	240.55	1,202.75
880 · Utilities	630.77	341.67	3,049.98
885 · Volunteer Program	0.00	0.00	0.00
890 · Web Expenses	0.00	0.00	133.00
Total Expense	30,715.31	32,833.20	114,482.73
Net Ordinary Income	-7,259.80	-1,783.21	-20,304.86
Other Income/Expense			
Other Income			
896 · Miscellaneous Income	0.00	0.00	0.00
910 · Radio Income			
911 · Contributions - Unrestricted	0.00	250.00	0.00
912 · Radio Sponsorship	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	0.00	0.00
914 · Grants-Radio	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00
916 · Production Services	0.00	0.00	0.00
917 · Radio Workshops	0.00	0.00	0.00
918 · Event Income	0.00	833.33	0.00
919 · Event Sponsorship	0.00	500.00	0.00
910 · Radio Income - Other	0.00	0.00	0.00
Total 910 · Radio Income	0.00	1,583.33	0.00
Total Other Income	0.00	1,583.33	0.00
Other Expense			
920 · Radio Expenses			
921 · Operational Expenses	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00
924 · Security/Alarm	0.00		188.97
926 · Licenses, Subscrp & Memberships	199.00	0.00	775.00
927 · Equipment Parts & Supplies	0.00	0.00	0.00
928 · Equipment Maintenance	0.00	0.00	0.00
929 · Production Supplies	0.00	0.00	0.00
930 · Training Materials	0.00	0.00	0.00
931 · Computer Software	0.00	0.00	0.00
934 · Studio Telephone	0.00	0.00	0.00
936 · Remote Access	30.00	0.00	120.00
937 · STL	124.50	41.67	498.00
938 · Streaming Services	184.50	135.00	369.00
939 · Automation Services	49.00	250.00	749.50
952 · Advertising	0.00	58.33	0.00

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	<u>Oct 23</u>	<u>Budget</u>	<u>Jul - Oct 23</u>
953 · Printing	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00
957 · Event Rentals	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00
Total 920 · Radio Expenses	<u>587.00</u>	<u>485.00</u>	<u>2,700.47</u>
Total Other Expense	<u>587.00</u>	<u>485.00</u>	<u>2,700.47</u>
Net Other Income	<u>-587.00</u>	<u>1,098.33</u>	<u>-2,700.47</u>
Net Income	<u><u>-7,846.80</u></u>	<u><u>-684.88</u></u>	<u><u>-23,005.33</u></u>

Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2023

	YTD Budget	Annual Budget
Ordinary Income/Expense		
Income		
510 · Community Access Fees	73,333.34	220,000.00
512 · Contributions- Unrestricted	833.34	2,500.00
513 · Contributions- Restricted	0.00	0.00
515 · Grants	5,000.00	15,000.00
520 · Government Taping Fees		
520.1 · Petaluma Taping Fees	8,333.34	25,000.00
520.2 · Rohnert Park Taping Fees	3,166.66	9,500.00
520.3 · Sebastopol Taping Fees	8,833.34	26,500.00
520.4 · Cotati Taping Fees	3,333.34	10,000.00
520.5 · Potential New City Taping Fees	16,000.00	48,000.00
520 · Government Taping Fees - Other	0.00	0.00
Total 520 · Government Taping Fees	39,666.68	119,000.00
525 · Production Services Income	0.00	0.00
530 · Workshop Fees	1,666.66	5,000.00
536 · Underwriting	2,000.00	6,000.00
540 · Membership Dues	1,666.66	5,000.00
545 · DVD Sales	0.00	0.00
550 · Interest Income	33.34	100.00
555 · Late Fees	0.00	0.00
560 · Capital Expense Reimbursement	0.00	0.00
590 · Sales Income	0.00	0.00
591 · PCA Service Income	0.00	0.00
Total Income	124,200.02	372,600.00
Cost of Goods Sold		
50000 · Cost of Goods Sold	0.00	0.00
Total COGS	0.00	0.00
Gross Profit	124,200.02	372,600.00
Expense		
150 · Suspense	0.00	0.00
610 · Accounting	1,333.34	4,000.00
611 · Annual Audit and Tax Return	1,666.66	5,000.00
612 · Advertising	333.34	1,000.00
613 · Advertising - Employees	0.00	0.00
615 · Travel Expenses	0.00	0.00
617 · Amortization Expense	0.00	0.00
625 · Bank Charges	66.66	200.00
626 · Merchant Fees	116.66	350.00
627 · Late Fee	0.00	0.00
628 · Board Development	0.00	0.00
640 · Conference Expenses	0.00	0.00
642 · Conference Travel	0.00	0.00
645 · Computer Software-Office	0.00	0.00
646 · Maintenance-Office Equipt.	0.00	0.00
650 · Depreciation Expense	0.00	0.00
655 · Donations	0.00	0.00
660 · Dues & Subscriptions	166.66	500.00
665 · Meals	166.66	500.00
670 · Employee Benefits	6,000.00	18,000.00
675 · Equipment Parts & Supplies	0.00	0.00
685 · Equipment Repairs	50.00	150.00
690 · Insurance	2,866.66	8,600.00
692 · Insurance - Workmans Comp	666.66	2,000.00
693 · Interest Expense	0.00	0.00
695 · Legal	0.00	0.00
700 · Licenses & Permits	0.00	0.00
710 · Facility Maintenance	500.00	1,500.00
712 · Mileage Reimbursement	0.00	0.00

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	YTD Budget	Annual Budget
715 · Meetings	0.00	0.00
720 · Miscellaneous	0.00	0.00
725 · Office Supplies	833.34	2,500.00
726 · Employee Training	0.00	0.00
728 · Operational Services	0.00	0.00
730 · Outside Services	0.00	0.00
731 · Payroll Expense	99,512.95	278,252.00
750 · Postage	33.34	100.00
751 · Post Box Rental	73.34	220.00
755 · PCA Printing	33.34	100.00
765 · Promotion	0.00	0.00
770 · Reconciliation Discrepancies	0.00	0.00
775 · Rent	15,333.34	46,000.00
780 · Refunds	0.00	0.00
800 · Security	533.34	1,600.00
804 · Staff Development	83.34	250.00
805 · Storage	516.66	1,550.00
830 · Taxes	40.00	120.00
836 · Cable, Internet, Telephone	2,066.66	6,200.00
837 · Cell Phone	0.00	0.00
838 · Internet-City	962.20	2,886.60
880 · Utilities	1,366.66	4,100.00
885 · Volunteer Program	0.00	0.00
890 · Web Expenses	0.00	0.00
Total Expense	135,321.81	385,678.60
Net Ordinary Income	-11,121.79	-13,078.60
Other Income/Expense		
Other Income		
896 · Miscellaneous Income	0.00	0.00
910 · Radio Income		
911 · Contributions - Unrestricted	1,000.00	3,000.00
912 · Radio Sponsorship	0.00	0.00
913 · Underwriting-Radio	0.00	0.00
914 · Grants-Radio	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00
916 · Production Services	0.00	0.00
917 · Radio Workshops	0.00	0.00
918 · Event Income	3,333.34	10,000.00
919 · Event Sponsorship	2,000.00	6,000.00
910 · Radio Income - Other	0.00	0.00
Total 910 · Radio Income	6,333.34	19,000.00
Total Other Income	6,333.34	19,000.00
Other Expense		
920 · Radio Expenses		
921 · Operational Expenses	0.00	0.00
922 · Outside Services - Radio	0.00	0.00
924 · Security/Alarm		
926 · Licenses, Subscrp & Memberships	0.00	0.00
927 · Equipment Parts & Supplies	0.00	0.00
928 · Equipment Maintenance	0.00	0.00
929 · Production Supplies	0.00	0.00
930 · Training Materials	0.00	0.00
931 · Computer Software	0.00	0.00
934 · Studio Telephone	0.00	0.00
936 · Remote Access	0.00	0.00
937 · STL	166.66	500.00
938 · Streaming Services	540.00	1,620.00
939 · Automation Services	1,000.00	3,000.00
952 · Advertising	233.34	700.00

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	<u>YTD Budget</u>	<u>Annual Budget</u>
953 · Printing	0.00	0.00
954 · Fundraising Services	0.00	0.00
955 · Event Services	0.00	0.00
956 · Event Supplies	0.00	0.00
957 · Event Rentals	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00
Total 920 · Radio Expenses	<u>1,940.00</u>	<u>5,820.00</u>
Total Other Expense	<u>1,940.00</u>	<u>5,820.00</u>
Net Other Income	<u>4,393.34</u>	<u>13,180.00</u>
Net Income	<u><u>-6,728.45</u></u>	<u><u>101.40</u></u>