Board of Directors Meeting Minutes
January 16, 2024
5:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
X Fred Carroll
X Tim Williamsen
Vacant Seat
Vacant Seat
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 5:38 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
None

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and TW second, unanimous.

5. **APPROVAL OF MINUTES**
Minutes for October 17, 2023 PCA Board of Directors Meeting
TW moved and FC second, unanimous

6. **TREASURER'S REPORT**
Report for December 2023 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
Report for December 2023 (Thomas))

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart) None.
- Finance Committee (Stewart, Williamsen) None
- Nominating Committee (Carroll, Alverde) None.
- Policies & Procedures (Thomas, Alverde, Williamsen) None
- Outreach Committee (Carroll, Alverde) None.

10. **OLD BUSINESS**

None

11. **NEW BUSINESS**

A) Presentation by Michael Nistler (Thomas)

No action.

B) Select date for Board Retreat (Thomas)

No action, Cindy to email board members and staff to find an available date.

12. **ADJOURN TO CLOSED SESSION**

None

13. **REPORT OUT OF CLOSED SESSION**.

ADJOURN 7:20 PM

CT moved / TW second

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