

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**  
**March 2024**

	Mar 24	Budget	Jul '23 - Ma...	YTD Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
510 · Community Access Fees	17,337.55	18,333.33	156,586.93	165,000.01
512 · Contributions- Unrestricted	0.00	208.33	1,538.91	1,875.01
513 · Contributions- Restricted	0.00	0.00	2,500.00	0.00
515 · Grants	0.00	1,250.00	0.00	11,250.00
520 · Government Taping Fees				
520.1 · Petaluma Taping Fees	2,219.00	2,083.33	21,162.25	18,750.01
520.2 · Rohnert Park Taping Fees	977.50	791.67	6,375.00	7,124.99
520.3 · Sebastopol Taping Fees	2,345.00	2,208.33	16,128.75	19,875.01
520.4 · Cotati Taping Fees	1,062.50	833.33	6,566.25	7,500.01
520.5 · Potential New City Taping Fees	0.00	4,000.00	0.00	36,000.00
520 · Government Taping Fees - Other	0.00	0.00	0.00	0.00
<b>Total 520 · Government Taping Fees</b>	<b>6,604.00</b>	<b>9,916.66</b>	<b>50,232.25</b>	<b>89,250.02</b>
525 · Production Services Income	0.00	0.00	0.00	0.00
530 · Workshop Fees	0.00	416.67	0.00	3,749.99
536 · Underwriting	0.00	500.00	0.00	4,500.00
540 · Membership Dues	40.00	416.67	978.00	3,749.99
545 · DVD Sales	0.00	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00	75.01
555 · Late Fees	0.00	0.00	0.00	0.00
560 · Capital Expense Reimbursement	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>23,981.55</b>	<b>31,049.99</b>	<b>211,836.09</b>	<b>279,450.03</b>
<b>Cost of Goods Sold</b>				
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00
<b>Total COGS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Gross Profit</b>	<b>23,981.55</b>	<b>31,049.99</b>	<b>211,836.09</b>	<b>279,450.03</b>
<b>Expense</b>				
150 · Suspense	0.00	0.00	0.00	0.00
610 · Accounting	0.00	333.33	950.10	3,000.01
611 · Annual Audit and Tax Return	0.00	416.67	0.00	3,749.99
612 · Advertising	0.00	83.33	747.66	750.01
613 · Advertising - Employees	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00	0.00
625 · Bank Charges	0.00	16.67	0.00	149.99
626 · Merchant Fees	10.00	29.17	126.85	262.49
627 · Late Fee	0.00	0.00	28.01	0.00
628 · Board Development	0.00	0.00	0.00	0.00
640 · Conference Expenses	0.00	0.00	0.00	0.00
642 · Conference Travel	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	0.00	0.00	0.00
646 · Maintenance-Office Equip.	0.00	0.00	0.00	0.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	25.00	0.00
660 · Dues & Subscriptions	0.00	41.67	4,876.24	374.99
665 · Meals	0.00	41.67	133.59	374.99
670 · Employee Benefits	0.00	1,500.00	0.00	13,500.00
675 · Equipment Parts & Supplies	0.00	0.00	124.83	0.00
685 · Equipment Repairs	0.00	12.50	0.00	112.50
690 · Insurance	0.00	716.67	8,549.10	6,449.99
692 · Insurance - Workmans Comp	62.91	166.67	438.91	1,499.99
693 · Interest Expense	52.46	0.00	1,081.20	0.00
695 · Legal	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	0.00	464.61	0.00
710 · Facility Maintenance	128.00	125.00	1,739.72	1,125.00
712 · Mileage Reimbursement	0.00	0.00	0.00	0.00
715 · Meetings	0.00	0.00	0.00	0.00
720 · Miscellaneous	0.00	0.00	0.00	0.00

**Petaluma Community Access, Inc.**  
**Profit & Loss Budget Performance**

04/03/24

March 2024

Accrual Basis

	Mar 24	Budget	Jul '23 - Ma...	YTD Budget
725 · Office Supplies	0.00	208.33	380.87	1,875.01
726 · Employee Training	0.00	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00	0.00
731 · Payroll Expense	14,145.74	22,112.88	150,783.60	212,991.60
750 · Postage	0.00	8.33	0.00	75.01
751 · Post Box Rental	0.00	18.33	226.00	165.01
755 · PCA Printing	0.00	8.33	0.00	75.01
765 · Promotion	10.00	0.00	615.27	0.00
770 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00
775 · Rent	3,826.21	3,833.33	35,035.89	34,500.01
780 · Refunds	0.00	0.00	0.00	0.00
800 · Security	0.00	133.33	188.97	1,200.01
804 · Staff Development	0.00	20.83	0.00	187.51
805 · Storage	150.00	129.17	1,350.00	1,162.49
830 · Taxes	0.00	10.00	0.00	90.00
836 · Cable, Internet, Telephone	571.75	516.67	4,867.12	4,649.99
837 · Cell Phone	0.00	0.00	0.00	0.00
838 · Internet-City	256.66	240.55	2,470.18	2,164.95
880 · Utilities	0.00	341.67	4,661.75	3,074.99
885 · Volunteer Program	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	0.00	133.00	0.00
<b>Total Expense</b>	<b>19,213.73</b>	<b>31,065.10</b>	<b>219,998.47</b>	<b>293,561.54</b>
<b>Net Ordinary Income</b>	<b>4,767.82</b>	<b>-15.11</b>	<b>-8,162.38</b>	<b>-14,111.51</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
896 · Miscellaneous Income	0.00	0.00	0.00	0.00
910 · Radio Income				
911 · Contributions - Unrestricted	0.00	250.00	200.00	2,250.00
912 · Radio Sponsorship	0.00	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	0.00	0.00	0.00
914 · Grants-Radio	0.00	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00	0.00
916 · Production Services	0.00	0.00	0.00	0.00
917 · Radio Workshops	0.00	0.00	0.00	0.00
918 · Event Income	0.00	833.33	0.00	7,500.01
919 · Event Sponsorship	0.00	500.00	0.00	4,500.00
910 · Radio Income - Other	0.00	0.00	0.00	0.00
<b>Total 910 · Radio Income</b>	<b>0.00</b>	<b>1,583.33</b>	<b>200.00</b>	<b>14,250.01</b>
<b>Total Other Income</b>	<b>0.00</b>	<b>1,583.33</b>	<b>200.00</b>	<b>14,250.01</b>
<b>Other Expense</b>				
920 · Radio Expenses				
921 · Operational Expenses	0.00	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00	0.00
924 · Security/Alarm	0.00		188.97	
926 · Licenses, Subscrip & Memberships	0.00	0.00	2,351.51	0.00
927 · Equipment Parts & Supplies	0.00	0.00	25.17	0.00
928 · Equipment Maintenance	0.00	0.00	0.00	0.00
929 · Production Supplies	0.00	0.00	0.00	0.00
930 · Training Materials	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	0.00	0.00	0.00
934 · Studio Telephone	0.00	0.00	0.00	0.00
936 · Remote Access	30.00	0.00	270.00	0.00
937 · STL	124.50	41.67	1,120.50	374.99
938 · Streaming Services	184.50	135.00	1,291.50	1,215.00
939 · Automation Services	49.00	250.00	994.50	2,250.00
952 · Advertising	0.00	58.33	0.00	525.01
953 · Printing	0.00	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00	0.00

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Accrual Basis

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	<u>Mar 24</u>	<u>Budget</u>	<u>Jul '23 - Ma...</u>	<u>YTD Budget</u>
957 · Event Rentals	0.00	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00	0.00
<b>Total 920 · Radio Expenses</b>	<u>388.00</u>	<u>485.00</u>	<u>6,242.15</u>	<u>4,365.00</u>
<b>Total Other Expense</b>	<u>388.00</u>	<u>485.00</u>	<u>6,242.15</u>	<u>4,365.00</u>
<b>Net Other Income</b>	<u>-388.00</u>	<u>1,098.33</u>	<u>-6,042.15</u>	<u>9,885.01</u>
<b>Net Income</b>	<u><b>4,379.82</b></u>	<u><b>1,083.22</b></u>	<u><b>-14,204.53</b></u>	<u><b>-4,226.50</b></u>

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March 2024

Accrual Basis

	<u>Annual Bud...</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
510 · Community Access Fees	220,000.00
512 · Contributions- Unrestricted	2,500.00
513 · Contributions- Restricted	0.00
515 · Grants	15,000.00
520 · Government Taping Fees	
520.1 · Petaluma Taping Fees	25,000.00
520.2 · Rohnert Park Taping Fees	9,500.00
520.3 · Sebastopol Taping Fees	26,500.00
520.4 · Cotati Taping Fees	10,000.00
520.5 · Potential New City Taping Fees	48,000.00
520 · Government Taping Fees - Other	0.00
<b>Total 520 · Government Taping Fees</b>	<u>119,000.00</u>
525 · Production Services Income	0.00
530 · Workshop Fees	5,000.00
536 · Underwriting	6,000.00
540 · Membership Dues	5,000.00
545 · DVD Sales	0.00
550 · Interest Income	100.00
555 · Late Fees	0.00
560 · Capital Expense Reimbursement	0.00
590 · Sales Income	0.00
591 · PCA Service Income	0.00
<b>Total Income</b>	<u>372,600.00</u>
<b>Cost of Goods Sold</b>	
50000 · Cost of Goods Sold	0.00
<b>Total COGS</b>	<u>0.00</u>
<b>Gross Profit</b>	<u>372,600.00</u>
<b>Expense</b>	
150 · Suspense	0.00
610 · Accounting	4,000.00
611 · Annual Audit and Tax Return	5,000.00
612 · Advertising	1,000.00
613 · Advertising - Employees	0.00
615 · Travel Expenses	0.00
617 · Amortization Expense	0.00
625 · Bank Charges	200.00
626 · Merchant Fees	350.00
627 · Late Fee	0.00
628 · Board Development	0.00
640 · Conference Expenses	0.00
642 · Conference Travel	0.00
645 · Computer Software-Office	0.00
646 · Maintenance-Office Equipt.	0.00
650 · Depreciation Expense	0.00
655 · Donations	0.00
660 · Dues & Subscriptions	500.00
665 · Meals	500.00
670 · Employee Benefits	18,000.00
675 · Equipment Parts & Supplies	0.00
685 · Equipment Repairs	150.00
690 · Insurance	8,600.00
692 · Insurance - Workmans Comp	2,000.00
693 · Interest Expense	0.00
695 · Legal	0.00
700 · Licenses & Permits	0.00
710 · Facility Maintenance	1,500.00
712 · Mileage Reimbursement	0.00
715 · Meetings	0.00
720 · Miscellaneous	0.00

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Accrual Basis

	<u>Annual Bud...</u>
725 · Office Supplies	2,500.00
726 · Employee Training	0.00
728 · Operational Services	0.00
730 · Outside Services	0.00
731 · Payroll Expense	278,252.00
750 · Postage	100.00
751 · Post Box Rental	220.00
755 · PCA Printing	100.00
765 · Promotion	0.00
770 · Reconciliation Discrepancies	0.00
775 · Rent	46,000.00
780 · Refunds	0.00
800 · Security	1,600.00
804 · Staff Development	250.00
805 · Storage	1,550.00
830 · Taxes	120.00
836 · Cable, Internet, Telephone	6,200.00
837 · Cell Phone	0.00
838 · Internet-City	2,886.60
880 · Utilities	4,100.00
885 · Volunteer Program	0.00
890 · Web Expenses	0.00
<b>Total Expense</b>	<u>385,678.60</u>
<b>Net Ordinary Income</b>	-13,078.60
<b>Other Income/Expense</b>	
<b>Other Income</b>	
896 · Miscellaneous Income	0.00
910 · Radio Income	
911 · Contributions - Unrestricted	3,000.00
912 · Radio Sponsorship	0.00
913 · Underwriting-Radio	0.00
914 · Grants-Radio	0.00
915 · Workshop Fees-Radio	0.00
916 · Production Services	0.00
917 · Radio Workshops	0.00
918 · Event Income	10,000.00
919 · Event Sponsorship	6,000.00
910 · Radio Income - Other	0.00
<b>Total 910 · Radio Income</b>	<u>19,000.00</u>
<b>Total Other Income</b>	19,000.00
<b>Other Expense</b>	
920 · Radio Expenses	
921 · Operational Expenses	0.00
922 · Outside Services - Radio	0.00
924 · Security/Alarm	
926 · Licenses, Subscrip & Memberships	0.00
927 · Equipment Parts & Supplies	0.00
928 · Equipment Maintenance	0.00
929 · Production Supplies	0.00
930 · Training Materials	0.00
931 · Computer Software	0.00
934 · Studio Telephone	0.00
936 · Remote Access	0.00
937 · STL	500.00
938 · Streaming Services	1,620.00
939 · Automation Services	3,000.00
952 · Advertising	700.00
953 · Printing	0.00
954 · Fundraising Services	0.00
955 · Event Services	0.00
956 · Event Supplies	0.00

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	<u>Annual Bud...</u>
957 · Event Rentals	0.00
920 · Radio Expenses - Other	0.00
<b>Total 920 · Radio Expenses</b>	<u>5,820.00</u>
<b>Total Other Expense</b>	<u>5,820.00</u>
<b>Net Other Income</b>	<u>13,180.00</u>
<b>Net Income</b>	<u><u>101.40</u></u>