Petaluma Community Access, Inc.
Profit & Loss Budget Performance
April 2024

	Apr 24	Budget	Jul '23 - Apr 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees	17,337.55	18,333.33	173,650.72	183,333.34	220,000.00
512 · Contributions- Unrestricted	0.00	208.33	1,538.91	2,083.34	2,500.00
513 · Contributions- Restricted	0.00	0.00	2,500.00	0.00	0.00
515 · Grants	0.00	1,250.00	0.00	12,500.00	15,000.00
520 · Gov. Taping Fees					
520.1 · Petaluma Taping Fees	3,899.75	2,083.33	25,062.00	20,833.34	25,000.00
520.2 · Rohnert Park Taping Fees	1,190.00	791.67	7,565.00	7,916.66	9,500.00
520.3 · Sebastopol Taping Fees	2,255.00	2,208.33	18,383.75	22,083.34	26,500.00
520.4 · Cotati Taping Fees	1,211.25	833.33	7,777.50	8,333.34	10,000.00
520.5 · Pot. New City Taping Fees	0.00	4,000.00	0.00	40,000.00	48,000.00
520 · Gov. Taping Fees - Other	0.00	0.00	0.00	0.00	0.00
Total 520 · Gov. Taping Fees	8,556.00	9,916.66	58,788.25	99,166.68	119,000.00
525 · Production Services Income	0.00	0.00	0.00	0.00	0.00
530 · Workshop Fees	0.00	416.67	0.00	4,166.66	5,000.00
536 · Underwriting	0.00	500.00	0.00	5,000.00	6,000.00
540 · Membership Dues	100.00	416.67	1,078.00	4,166.66	5,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00	83.34	100.00
555 · Late Fees	0.00	0.00	0.00	0.00	0.00
560 · Capital Exp.Reimbursement	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00	0.00
Total Income	25,993.55	31,049.99	237,555.88	310,500.02	372,600.00
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	25,993.55	31,049.99	237,555.88	310,500.02	372,600.00
Expense					
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	333.33	950.10	3,333.34	4,000.00
611 · Ann. Audit &Tax Return	0.00	416.67	0.00	4,166.66	5,000.00
612 · Advertising	0.00	83.33	747.66	833.34	1,000.00
613 · Advertising - Employees	0.00	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00	0.00	0.00
625 · Bank Charges	0.00	16.67	0.00	166.66	200.00
626 · Merchant Fees	3.80	29.17	130.65	291.66	350.00
627 · Late Fee	2.70	0.00	30.71	0.00	0.00
628 · Board Development	0.00	0.00	0.00	0.00	0.00
640 · Conference Expenses	0.00	0.00	0.00	0.00	0.00
642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	0.00	55.00	0.00	0.00
646 · Maintenance-Office Equipt.	0.00	0.00	0.00	0.00	0.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	25.00	0.00	0.00
660 · Dues & Subscriptions	2,215.68	41.67	7,299.79	416.66	500.00
665 · Meals	0.00	41.67	461.97	416.66	500.00
670 · Employee Benefits	0.00	1,500.00	0.00	15,000.00	18,000.00
675 · Equipment Parts & Supplies	28.46	0.00	202.74	0.00	0.00
685 · Equipment Repairs	0.00	12.50	0.00	125.00	150.00
690 · Insurance	0.00	716.67	8,549.10	7,166.66	8,600.00
692 · Insur. - Workmns Comp	141.87	166.67	580.78	1,666.66	2,000.00
693 · Interest Expense	46.38	0.00	1,127.58	0.00	0.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	100.00	0.00	564.61	0.00	0.00
710 · Facility Maintenance	128.00	125.00	1,867.72	1,250.00	1,500.00
712 · Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
715 · Meetings	0.00	0.00	0.00	0.00	0.00
720 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
725 · Office Supplies	0.00	208.33	504.26	2,083.34	2,500.00
726 · Employee Training	0.00	0.00	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00	0.00	0.00

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731 · PAYROLL EXPENSE					
732 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
733 · Payroll - Media Services Supv	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
737 · Payroll - Membership Coord	0.00	0.00	0.00	0.00	0.00
738 · Payroll - Executive Director	0.00	4,583.33	11,215.01	45,833.34	55,000.00
739 · Payroll - Access Asistants	857.59	4,291.67	10,725.78	42,916.66	51,500.00
740 · PAYROLL TAXES					
740.1 · State Payroll Taxes	358.70	205.56	1,895.92	5,212.01	5,527.88
740.2 · Federal Taxes	2,091.65	822.31	15,502.24	20,848.48	22,112.12
740 · PAYROLL TAXES - Other	0.00	0.00	0.00	0.00	0.00
Total 740 · PAYROLL TAXES	2,450.35	1,027.87	17,398.16	26,060.49	27,640.00
741 · Payroll - Holiday Bonuses	0.00	125.00	0.00	1,250.00	1,500.00
742 · Holiday Pay	0.00	208.33	0.00	2,083.34	2,500.00
743 · Payroll Fees	0.00	37.50	0.00	375.00	450.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Ops Manager	0.00	0.00	0.00	0.00	0.00
747 · Accrued Vacation/Sick Pay	0.00	0.00	0.00	0.00	0.00
748 · Payroll - Radio Manager	3,628.18	3,750.00	38,871.42	37,500.00	45,000.00
749 · Payroll - Access Coordinator	0.00	0.00	0.00	0.00	0.00
756 · Payroll - Access Supervisor	0.00	1,625.00	6,120.05	16,250.00	19,500.00
757 · Payroll-Mem. Supervisor	0.00	0.00	0.00	0.00	0.00
759 · Paycom Program Expense	267.90	0.00	4,375.47	0.00	0.00
760 · Payroll - Office Specialist	1,418.03	0.00	9,286.10	0.00	0.00
761 · Payroll - Office Specialist II	0.00	1,166.67	6,563.57	11,666.66	14,000.00
762 · Payroll - IT Op. Supervisor	0.00	3,466.67	6,248.24	34,666.66	41,600.00
763 · Payroll - Commun. Assoc.	0.00	0.00	0.00	0.00	0.00
764 · Payroll - Prog. Coordinator	0.00	1,625.00	6,460.10	16,250.00	19,500.00
766 · Station Ops Supervisor	0.00		6,611.50		
767 · Bus. Development Strategy	2,117.58		14,522.84		
768 · Sr Office Asst/Bookkeeper	1,182.61		6,926.37		
769 · Technical Specialist	1,490.33		8,641.28		
894 · CalSavers	19.03	0.00	179.77	0.00	0.00
895 · Penalty Pay	0.00	5.17	0.00	51.66	62.00
Total 731 · PAYROLL EXPENSE	13,431.60	21,912.21	154,145.66	234,903.81	278,252.00
750 · Postage	9.85	8.33	99.61	83.34	100.00
751 · Post Box Rental	0.00	18.33	226.00	183.34	220.00
755 · PCA Printing	0.00	8.33	0.00	83.34	100.00
765 · Promotion	63.00	0.00	678.27	0.00	0.00
770 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	0.00
775 · Rent	3,941.00	3,833.33	38,976.89	38,333.34	46,000.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	133.33	188.97	1,333.34	1,600.00
804 · Staff Development	0.00	20.83	0.00	208.34	250.00
805 · Storage	150.00	129.17	1,500.00	1,291.66	1,550.00
830 · Taxes	0.00	10.00	0.00	100.00	120.00
836 · Cable, Internet, Telephone	571.55	516.67	5,438.67	5,166.66	6,200.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet-City	256.66	240.55	2,726.84	2,405.50	2,886.60
880 · Utilities	375.97	341.67	5,865.28	3,416.66	4,100.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	0.00	133.00	0.00	0.00
Total Expense	21,466.52	30,864.43	233,076.86	324,425.97	385,678.60
Net Ordinary Income	4,527.03	185.56	4,479.02	-13,925.95	-13,078.60
Other Income/Expense					
Other Income					
896 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00

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910 · Radio Income					
911 · Contributions - Unrestricted	0.00	250.00	200.00	2,500.00	3,000.00
912 · Radio Sponsorship	0.00	0.00	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	0.00	0.00	0.00	0.00
914 · Grants-Radio	0.00	0.00	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00	0.00	0.00
916 · Production Services	0.00	0.00	0.00	0.00	0.00
917 · Radio Workshops	0.00	0.00	0.00	0.00	0.00
918 · Event Income	0.00	833.33	0.00	8,333.34	10,000.00
919 · Event Sponsorship	0.00	500.00	0.00	5,000.00	6,000.00
910 · Radio Income - Other	0.00	0.00	0.00	0.00	0.00
Total 910 · Radio Income	0.00	1,583.33	200.00	15,833.34	19,000.00
Total Other Income	0.00	1,583.33	200.00	15,833.34	19,000.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	0.00	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00	0.00	0.00
924 · Security/Alarm	0.00		944.85		
926 · License, Subscrp & Membrship	0.00	0.00	2,351.51	0.00	0.00
927 · Equipment Parts & Supplies	0.00	0.00	25.17	0.00	0.00
928 · Equipment Maintenance	0.00	0.00	0.00	0.00	0.00
929 · Production Supplies	0.00	0.00	0.00	0.00	0.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	0.00	0.00	0.00	0.00
934 · Studio Telephone	0.00	0.00	0.00	0.00	0.00
936 · Remote Access	30.00	0.00	300.00	0.00	0.00
937 · STL	124.50	41.67	1,245.00	416.66	500.00
938 · Streaming Services	184.50	135.00	1,476.00	1,350.00	1,620.00
939 · Automation Services	98.00	250.00	1,092.50	2,500.00	3,000.00
952 · Advertising	0.00	58.33	0.00	583.34	700.00
953 · Printing	0.00	0.00	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00	0.00	0.00
957 · Event Rentals	0.00	0.00	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00	0.00	0.00
Total 920 · Radio Expenses	437.00	485.00	7,435.03	4,850.00	5,820.00
Total Other Expense	437.00	485.00	7,435.03	4,850.00	5,820.00
Net Other Income	-437.00	1,098.33	-7,235.03	10,983.34	13,180.00
Net Income	**4,090.03**	**1,283.89**	**-2,756.01**	**-2,942.61**	**101.40**