Board of Directors Meeting Minutes
August 20, 2024
6:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS

X Cindy Thomas – Chair
Ingrid Alverde – Vice-Chair, City of Petaluma Designate
Vacant – Secretary
X Randy Stewart – Treasurer
X Tim Williamsen
X Michael Nistler
X Thom Maslow
X Nick McGowan (remote)
Vacant - Petaluma School District Designate x2

1. **ROLL CALL – 6:35 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
None

4. **AGENDA APPROVAL**
Requests for modifications, deletions
TW moved and RS second

5. **APPROVAL OF MINUTES**
Minutes for July 30, 2024 PCA Board of Directors Meeting
TM moved and MN second

6. **TREASURER'S REPORT**
Report for June, July 2024 Financial Statements (Stewart)
** Finance Committee to meet before September Board meeting to finalize the draft 2024-2025 PCA Budget for discussion/action at the September Biard meeting.

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for July 2024 (Thomas))

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Alverde, Stewart) None.
- Finance Committee (Stewart, Williamsen) None
- Nominating Committee (Alverde) None.
- Policies & Procedures (Thomas, Alverde, Williamsen) None
- Outreach Committee (Alverde) None.

10. **OLD BUSINESS**

A) Strategic Planning Continuation

Thom provided a handout with all the buckets created at the August Board meeting. Each Director is to choose their top three priority choices and two items/tasks listed below those three choices and email those to Thom after the meeting. All agree that PCA Bylaws need refreshing for a vote of the membership in upcoming election. Thom to meet with Pon to begin fundraising plan.

11. **NEW BUSINESS**

A) Announcement of newly appointed City Designee to the Board

CT announced that Ingrid Alverde has designated Brendan Galten to replace her as the City Designee.

B) Appointment to Committees

Tabled.

C) Appointment of 2024 Board Election Inspector

Maureen McGuigan has been selected to be the Inspector.

TW moved, CT second

D) Endorsement of 2024 Board Election Candidates

The Board is endorsing Michael Nistler and Thom Maslow for the two seats up for election.

RS moved, TW second

12. **ADJOURN TO CLOSED SESSION**

None

13. **REPORT OUT OF CLOSED SESSION**.

ADJOURN 7:55 PM

CT moved / TW second

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