Board of Directors Meeting Minutes
October 15, 2024
5:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Thom Maslow – Vice-Chair
X Michael Nistler – Secretary
Randy Stewart – Treasurer
X Tim Williamsen
Nick McGowan
X Michael Parrish
X Brenden Galten – City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 5:36 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
None

4. **AGENDA APPROVAL**
Requests for modifications, deletions
TW moved and MN second

5. **APPROVAL OF MINUTES**
Minutes for September 19, 2024 PCA Board of Directors Meeting
TW moved and MN second

6. **TREASURER'S REPORT**
Report for September 2024 Financial Statements (Williamsen)
** Finance Committee to meet before November Board meeting to finalize the draft 2024-2025 PCA Budget for discussion/action at the November Board meeting.

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for September 2024 (Thomas))

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Stewart) None.
- Finance Committee (Stewart, Williamsen) None
- Nominating Committee None.
- Policies & Procedures (Thomas, Williamsen) None
- Outreach Committee None.

10. **OLD BUSINESS**

A) Strategic Planning Continuation

No action.

B) Approve 2024-2025 Budget

Finance committee did not meet, this is tabled for the November meeting.

No action.

11. **NEW BUSINESS**

A) Seating of newly elected Board Directors

Welcomed Michael Parrish and Thom Maslow of the winners of the Board election.

No action.

B) Appointment of Board Directors

Michael Nistler and Cindy Thomas were each appointed to a one year term.

TW moved and TM second

C) Election of Board Officers

Chair Thomas; Vice-Chair Maslow; Secretary Nistler; Treasurer Stewart.

TW moved and MP second

D) Equipment purchase

Nistler suggested replacing dated Windows 95 computer. He will send specs to Tim and Brenden for them to find a recommended replacement.

No action.

12. **ADJOURN TO CLOSED SESSION**

A) **None**

13. **REPORT OUT OF CLOSED SESSION**.

ADJOURN 6:55 PM

CT moved / TW second

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