Board of Directors Meeting Minutes
November 19, 2024
6:30 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Thom Maslow - Vice-Chair
X Michael Nistler – Secretary
X Randy Stewart – Treasurer
X Tim Williamsen
X Nick McGowan (remote)
X Michael Parrish
Brenden Galten – City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 6:45 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
None

4. **AGENDA APPROVAL**
Requests for modifications, deletions
RS moved and TW second

5. **APPROVAL OF MINUTES**
Minutes for October 15, 2024 PCA Board of Directors Meeting
TW moved and RS second

6. **TREASURER'S REPORT**
Report for October 2024 Financial Statements (Stewart)
** Finance Committee to meet before December Board meeting to finalize the draft 2024-2025

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for October 2024 (Thomas))

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Stewart) None.
- Finance Committee (Stewart, Williamsen) Met 11/19 (agenda item 10-B)
- Nominating Committee None.
- Policies & Procedures (Thomas, Williamsen) None
- Outreach Committee None.

10. **OLD BUSINESS**

A) Strategic Planning Continuation
No action.
B) Approve 2024-2025 Budget
Finance committee to meet and bring back to Board via email.
No action.
C) Equipment Purchase
To be discussed at 11/21 Staff meeting.
No action.

11. **NEW BUSINESS**

A) Formation of Standing Committees
Radio Programmers Committee created, Thom and Michael P to be charter co-chairs. Other committees to be decided at December meeting.
B) Committee Assignments
No action – Tabled for December meeting.
C) Selecting a day/time for standing monthly Board meeting
Board meetings will now take place on the 2nd Wednesday monthly, 3:00-5:00 PM

12. **ADJOURN TO CLOSED SESSION**

A) **None**

13. **REPORT OUT OF CLOSED SESSION**.

None.

ADJOURN 8:10 PM
CT moved / TW second

Next Board meeting is Wednesday December 11, 2024
3:00 - 5:00 PM
Offices of PCA, Suite 203.

Agenda Items:
Thom to present budget analysis, impact/annual report draft template, plan for development committee, and plans for fundraising, marketing, PR.

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