Board of Directors Meeting Agenda
Wednesday, December 18, 2024
3:00 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

Zoom Meeting:
Click Here to Join the Meeting
Passcode: 941821

For Audio Only, Dial:
1-669-900-6833 and enter
Meeting ID 829 0387 7808, passcode 941821

BOARD OF DIRECTORS
Cindy Thomas – Chair
Thom Maslow / Vice-Chair
Michael Nistler / Secretary
Randy Stewart – Treasurer
Tim Williamsen
Nick McGowan
Michael Parrish
Brenden Galten – City of Petaluma Designate
1 Vacant Director Seat - Petaluma School District Designate

1. **ROLL CALL – 3:00 PM**

2. **PUBLIC COMMENT**
   Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
   Directors Comments, Announcements

4. **AGENDA APPROVAL**
   Requests for modifications, deletions, additions

5. **APPROVAL OF MINUTES**
   Minutes for November 19, 2024 PCA Board of Directors Meeting

6. **TREASURER'S REPORT**
   Report for November 2024 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**
   Report for November 2024 (Thomas)

8. **CONSENT CALENDAR**
   None.

9. **REPORTS OF COMMITTEES**
   - Executive Committee (Thomas, Maslow, Nistler, Stewart)
   - Finance Committee (Stewart, Williamsen)

- Nominating Committee
- Policies & Procedures (Thomas, Williamsen)
- Outreach Committee
- Radio Programmers Committee (Maslow, Parrish)

10. **OLD BUSINESS**
    A) Strategic Planning Continuation / Creations of Committees, Annual Report (Maslow, Nistler)
    B) Approve 2024-2025 Budget (Finance Committee)
    C) Equipment Purchase – Replacement PC for Radio Manager (Galten/Williamsen)
    D) Formation of Standing Committees and Committee Member Assignments

11. **NEW BUSINESS**
    A) Presentation of the following (Maslow)
    - Budget Analysis
    - Development / Fundraising Plan
    - Marketing Plan
    - Public Relations Plan
    - Impact / Annual Report Draft

12. **ADJOURN TO CLOSED SESSION:**
    A) Personnel Issue

13. **REPORT OUT OF CLOSED SESSION**

ADJOURN

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