Petaluma Community Access, Inc.
Profit & Loss Budget Performance
August 2024

	Aug 24	Budget	Jul - Aug 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees(PEG)	15,918.40	18,333.33	31,836.80	36,666.70	220,000.00
512 · Donations - Unrestricted	99.00	0.00	99.00	0.00	1,000.00
513 · Donations - Restricted	0.00	833.33	5,000.00	1,666.70	10,000.00
514 · Donations - "In Kind"	1,712.84	0.00	1,712.84	0.00	0.00
515 · Grants	0.00	0.00	0.00	0.00	10,000.00
520 · Gov. Taping Fees					
520.1 · Petaluma Taping Fees	574.75	2,000.00	1,855.75	4,000.00	30,000.00
520.2 · Rohnert Park Taping Fees	1,126.25	828.75	1,678.75	1,338.75	9,000.00
520.3 · Sebastopol Taping Fees	1,481.25	1,451.25	3,913.75	2,669.25	22,000.00
520.4 · Cotati Taping Fees	1,105.00	707.50	1,530.00	941.25	9,200.00
520.5 · Pot. New City Taping Fees	0.00	0.00	0.00	0.00	0.00
520 · Gov. Taping Fees - Other	0.00	0.00	0.00	0.00	0.00
Total 520 · Gov. Taping Fees	4,287.25	4,987.50	8,978.25	8,949.25	70,200.00
525 · Production Services Income	0.00	800.00	0.00	800.00	4,000.00
530 · Workshop Fees	0.00	83.33	0.00	166.70	1,000.00
536 · Underwriting	0.00	500.00	0.00	1,000.00	6,000.00
540 · Membership Dues	506.00	175.00	956.00	785.00	3,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00	16.70	100.00
555 · Late Fees	0.00	0.00	0.00	0.00	0.00
560 · Capital Exp.Reimbursement	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00	0.00
Total Income	22,523.49	25,720.82	48,582.89	50,051.05	325,300.00
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	22,523.49	25,720.82	48,582.89	50,051.05	325,300.00
Expense					
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	333.33	0.00	666.70	4,000.00
611 · Ann. Audit &Tax Return	2,500.00	2,500.00	2,500.00	2,500.00	5,000.00
612 · Advertising	0.00	500.00	0.00	500.00	1,500.00
613 · Advertising - Employees	0.00	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00	0.00	0.00
623 · Paypal Expense	13.36		13.36		
625 · Bank Charges	1.35	0.00	2.70	0.00	200.00
626 · Merchant Fees	0.00	0.00	0.00	50.00	300.00
627 · Late Fee	0.00	0.00	0.00	0.00	0.00
628 · Board Development	128.60	0.00	128.60	0.00	200.00
640 · Conference Expenses	0.00	0.00	0.00	0.00	400.00
642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	0.00	0.00	0.00	250.00
646 · Maintenance-Office Equipt.	0.00	0.00	0.00	0.00	150.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	0.00	0.00	25.00
660 · Dues & Subscriptions	0.00	15.99	1,565.68	1,661.62	7,500.00
665 · Meals	77.10	0.00	89.35	130.00	500.00
670 · Employee Benefits	0.00	333.33	0.00	666.70	4,000.00
675 · Equipment Parts & Supplies	585.22	33.00	585.22	157.83	200.00
685 · Equipment Repairs	0.00	0.00	0.00	0.00	150.00
690 · Insurance					
690-1 · Ann SPIP Special Prop Ins	156.35	163.00	312.70	330.00	1,900.00
690-2 · Ann SLIP Special Liab Ins					
100 · AFCO Fin INT	0.00	33.33	0.00	66.70	400.00
690-2 · Ann SLIP Special Liab Ins - Other	0.00	670.83	0.00	1,341.70	8,050.00
Total 690-2 · Ann SLIP Special Liab Ins	0.00	704.16	0.00	1,408.40	8,450.00
690-3 · SLIP - Crime Policy	0.00	0.00	0.00	0.00	450.00
690-4 · Insur. - Workmns Comp	141.87	180.00	283.74	180.00	2,000.00
690 · Insurance - Other	0.00	0.00	0.00	0.00	0.00
Total 690 · Insurance	298.22	1,047.16	596.44	1,918.40	12,800.00

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693 · Interest Expense	59.62	166.67	101.04	333.30	2,000.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	0.00	0.00	0.00	500.00
710 · Facility Maintenance	150.89	128.00	278.89	720.00	2,000.00
712 · Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
715 · Meetings	0.00	0.00	0.00	0.00	0.00
720 · Miscellaneous	31.76	0.00	31.76	0.00	0.00
725 · Office Supplies	30.11	46.57	30.11	41.01	600.00
726 · Employee Training	0.00	0.00	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00	0.00	0.00
731 · PAYROLL EXPENSE					
732 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
733 · Payroll - Media Servcs Supv	0.00	0.00	0.00	0.00	0.00
736 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
737 · Payroll - Membership Coord	0.00	0.00	0.00	0.00	0.00
738 · Payroll - Executive Director	0.00	0.00	0.00	0.00	0.00
739 · Payroll - Access Assistants	587.00	1,118.90	899.98	1,709.61	17,270.00
740 · PAYROLL TAXES Employers Portion					
740.1 · State Payroll Taxes	36.76	41.00	74.54	90.00	500.00
740.2 · Federal Payroll Taxes	999.08	1,083.33	2,223.11	2,166.66	13,000.00
740 · PAYROLL TAXES Employers Portion - Other	0.00	0.00	0.00	0.00	0.00
Total 740 · PAYROLL TAXES Employers Portion	1,035.84	1,124.33	2,297.65	2,256.66	13,500.00
741 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	3,000.00
742 · Holiday Pay	0.00	0.00	0.00	0.00	3,000.00
743 · Payroll Fees	0.00	37.50	0.00	75.00	450.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Ops Manager	0.00	0.00	0.00	0.00	0.00
747 · Payroll - Accrued Vaca/Benefits	0.00	0.00	0.00	0.00	0.00
748 · Payroll - Radio Manager RT	4,327.25	3,750.00	8,823.25	7,500.00	45,000.00
749 · Payroll - Access Coordinator	0.00	0.00	0.00	0.00	0.00
756 · Payroll - Access Supervisor	0.00	0.00	0.00	0.00	0.00
757 · Payroll-Mem. Supervisor	0.00	0.00	0.00	0.00	0.00
759 · Paycom Program Expense	286.93	208.33	595.96	416.70	2,500.00
760 · Payroll - Office Specialist LL	2,251.92	2,250.00	4,468.92	4,500.00	27,000.00
761 · Payroll - Office Specialist II	0.00	0.00	0.00	0.00	0.00
762 · Payroll - IT Op. Supervisor	0.00	0.00	0.00	0.00	0.00
763 · Payroll - Commun. Assoc.	0.00	0.00	0.00	0.00	0.00
764 · Payroll - Prog. Coordinator	0.00	0.00	0.00	0.00	0.00
767 · Bus. Development Strategy PV	2,262.12	2,416.70	4,834.88	4,833.40	29,000.00
768 · Sr Office Asst/Bookkeeper RK	1,283.40	2,191.66	3,809.35	4,383.32	26,300.00
769 · Technical Specialist GL	1,560.00	2,333.33	3,296.54	4,666.70	28,000.00
894 · CalSavers	6.63	16.39	25.41	45.50	250.00
895 · Penalty Pay	0.00	0.00	0.00	0.00	62.00
Total 731 · PAYROLL EXPENSE	13,601.09	15,447.14	29,051.94	30,386.89	195,332.00
750 · Postage	219.00	0.00	219.00	0.00	100.00
751 · Post Box Rental	0.00	0.00	0.00	0.00	250.00
755 · PCA Printing	0.00	0.00	0.00	0.00	100.00
765 · Promotion	0.00	0.00	0.00	0.00	1,000.00
775 · Rent	3,941.00	4,000.00	7,882.00	8,000.00	48,000.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	0.00	0.00	0.00	0.00
804 · Staff Development	0.00	0.00	0.00	0.00	250.00
805 · Storage	150.00	187.50	300.00	375.00	2,250.00
830 · Taxes	0.00	0.00	0.00	0.00	120.00
836 · Cable, Internet, Telephone	587.05	554.91	1,158.14	1,092.55	6,200.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet- 11 Eng Str City-Pet	256.67	240.55	513.34	641.65	2,900.00
880 · Utilities - PG&E	625.03	688.08	1,321.16	1,454.40	6,000.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	247.00	83.33	255.00	166.70	1,000.00
Total Expense	23,503.07	26,305.56	46,623.73	51,462.75	305,777.00
Net Ordinary Income	-979.58	-584.74	1,959.16	-1,411.70	19,523.00
Other Income/Expense					
Other Income					
896 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00

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910 · Radio Income					
911 · Contributions - Unrestricted	0.00	0.00	50.00	0.00	400.00
912 · Radio Sponsorship	0.00	0.00	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	125.00	0.00	250.00	1,500.00
914 · Grants-Radio	0.00	0.00	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00	0.00	0.00
916 · ProductionServ(Pet. Podcasts)	0.00	291.66	1,126.25	583.40	3,500.00
917 · Radio Workshops	0.00	0.00	0.00	0.00	0.00
918 · Event Income	0.00	0.00	0.00	0.00	0.00
919 · Event Sponsorship	0.00	0.00	0.00	0.00	0.00
910 · Radio Income - Other	0.00	0.00	0.00	0.00	0.00
Total 910 · Radio Income	0.00	416.66	1,176.25	833.40	5,400.00
Total Other Income	0.00	416.66	1,176.25	833.40	5,400.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	0.00	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00	0.00	0.00
924 · Security/Alarm - Bay Alarm	377.94	0.00	377.94	378.00	1,512.00
926 · License, Subscrp & Membrship	59.00	576.00	59.00	576.00	2,500.00
927 · Equipment Parts & Supplies	0.00	1,250.00	86.13	2,500.00	15,000.00
928 · Equipment Maintenance	69.12	41.66	69.12	83.40	500.00
929 · Production Supplies	0.00	20.00	0.00	40.00	250.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	0.00	0.00	0.00	200.00
934 · Studio Telephone	0.00	0.00	0.00	0.00	0.00
936 · Remote Access	30.00	0.00	60.00	0.00	0.00
937 · STL	124.50	124.50	249.00	249.00	1,500.00
938 · Streaming Services - StreamGuys	184.50	190.50	369.00	381.00	2,320.00
939 · Automation Services - Spinitron	49.00	233.50	98.00	467.00	1,141.00
952 · Advertising	0.00	0.00	0.00	0.00	0.00
953 · Printing	0.00	0.00	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00	0.00	0.00
957 · Event Rentals	0.00	0.00	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00	0.00	0.00
Total 920 · Radio Expenses	894.06	2,436.16	1,368.19	4,674.40	24,923.00
Total Other Expense	894.06	2,436.16	1,368.19	4,674.40	24,923.00
Net Other Income	-894.06	-2,019.50	-191.94	-3,841.00	-19,523.00
Net Income	**-1,873.64**	**-2,604.24**	**1,767.22**	**-5,252.70**	**0.00**