Petaluma Community Access, Inc.
Profit & Loss Budget Performance
October 2024

	Oct 24	Budget	Jul - Oct 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees(PEG)	16,000.00	18,333.33	63,755.19	73,333.36	220,000.00
512 · Donations - Unrestricted	0.00	0.00	99.00	0.00	1,000.00
513 · Donations - Restricted	0.00	833.33	5,000.00	3,333.36	10,000.00
514 · Donations - "In Kind"	0.00	0.00	1,712.84	0.00	0.00
515 · Grants	0.00	0.00	0.00	2,500.00	10,000.00
520 · Gov. Taping Fees					
520.1 · Petaluma Taping Fees	1,812.25	2,653.50	6,630.75	8,818.50	30,000.00
520.2 · Rohnert Park Taping Fees	531.25	800.25	3,336.25	2,734.00	9,000.00
520.3 · Sebastopol Taping Fees	2,342.50	1,821.25	8,656.25	6,218.00	22,000.00
520.4 · Cotati Taping Fees	658.75	467.50	2,805.00	1,855.00	9,200.00
520.5 · Pot. New City Taping Fees	0.00	0.00	0.00	0.00	0.00
520 · Gov. Taping Fees - Other	0.00	0.00	0.00	0.00	0.00
Total 520 · Gov. Taping Fees	5,344.75	5,742.50	21,428.25	19,625.50	70,200.00
525 · Production Services Income	75.00	700.00	75.00	1,500.00	4,000.00
530 · Workshop Fees	0.00	83.33	0.00	333.36	1,000.00
536 · Underwriting	0.00	500.00	0.00	2,000.00	6,000.00
540 · Membership Dues	206.00	100.00	1,637.00	885.00	3,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00	33.36	100.00
555 · Late Fees	0.00	0.00	0.00	0.00	0.00
560 · Capital Exp.Reimbursement	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00	0.00
Total Income	21,625.75	26,300.82	93,707.28	103,543.94	325,300.00
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	21,625.75	26,300.82	93,707.28	103,543.94	325,300.00
Expense					
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	333.33	0.00	1,333.36	4,000.00
611 · Ann. Audit &Tax Return	0.00	0.00	2,500.00	2,500.00	5,000.00
612 · Advertising	0.00	0.00	574.00	500.00	1,500.00
613 · Advertising - Employees	0.00	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00	0.00	0.00
623 · Paypal Expense	8.16		21.52		
625 · Bank Charges	0.00	0.00	2.70	50.00	200.00
626 · Merchant Fees	0.00	0.00	0.00	50.00	300.00
627 · Late Fee	0.00	0.00	0.00	0.00	0.00
628 · Board Development	0.00	0.00	128.60	50.00	200.00
640 · Conference Expenses	0.00	0.00	0.00	100.00	400.00
642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	0.00	0.00	62.50	250.00
646 · Maintenance-Office Equipt.	0.00	0.00	0.00	50.00	150.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	0.00	0.00	25.00	25.00
660 · Dues & Subscriptions	1,466.67	1,482.66	3,357.35	3,485.27	7,500.00
665 · Meals	0.00	0.00	89.35	130.00	500.00
670 · Employee Benefits	0.00	333.33	0.00	1,333.36	4,000.00
675 · Equipment Parts & Supplies	0.00	0.00	585.22	167.83	200.00
685 · Equipment Repairs	0.00	0.00	0.00	50.00	150.00
690 · Insurance					
690-1 · Ann SPIP Special Prop Ins	156.35	157.00	625.40	644.00	1,900.00
690-2 · Ann SLIP Special Liab Ins					
100 · AFCO Fin INT	31.89	33.33	31.89	133.36	400.00
690-2 · Ann SLIP Special Liab Ins - Other	680.85	670.83	680.85	2,683.36	8,050.00
Total 690-2 · Ann SLIP Special Liab Ins	712.74	704.16	712.74	2,816.72	8,450.00
690-3 · SLIP - Crime Policy	424.00	0.00	424.00	450.00	450.00
690-4 · Insur. - Workmns Comp	141.87	180.00	567.48	540.00	2,000.00
690 · Insurance - Other	0.00	0.00	0.00	0.00	0.00
Total 690 · Insurance	1,434.96	1,041.16	2,329.62	4,450.72	12,800.00
693 · Interest Expense	0.00	166.67	101.04	666.64	2,000.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	0.00	0.00	0.00	500.00
710 · Facility Maintenance	128.00	128.00	534.89	976.00	2,000.00
712 · Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
715 · Meetings	169.98	0.00	169.98	0.00	0.00
720 · Miscellaneous	0.00	0.00	31.76	0.00	0.00
725 · Office Supplies	14.29	24.82	44.40	157.83	600.00
726 · Employee Training	0.00	0.00	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00	0.00	0.00
731 · PAYROLL EXPENSE					
732 · PAYROLL TAXES Employers Portion					
732.1 · State Payroll Taxes	35.20	41.00	152.14	172.00	500.00
732.2 · Federal Payroll Taxes	1,005.84	1,083.33	4,240.48	4,333.32	13,000.00
732 · PAYROLL TAXES Employers Portion - Other	0.00	0.00	0.00	0.00	0.00
Total 732 · PAYROLL TAXES Employers Portion	1,041.04	1,124.33	4,392.62	4,505.32	13,500.00

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733 · Payroll - Accrued Vaca/Benefits	0.00	0.00	0.00	0.00	0.00
735 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	3,000.00
736 · Holiday Pay	0.00	0.00	0.00	0.00	3,000.00
737 · Payroll Fees	0.00	37.50	0.00	150.00	450.00
738 · CalSavers	15.19	18.18	46.46	84.81	250.00
739 · Penalty Pay	0.00	0.00	0.00	0.00	62.00
742 · Payroll - Executive Director PT	0.00	0.00	0.00	0.00	0.00
743 · Payroll - Access Assistants (5)	758.18	1,464.62	2,737.61	4,696.95	17,270.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Ops Manager	0.00	0.00	0.00	0.00	0.00
748 · Payroll - Radio Manager RT	4,563.50	3,750.00	17,599.25	15,000.00	45,000.00
749 · Payroll - Access Coordinator	0.00	0.00	0.00	0.00	0.00
756 · Payroll - Access Supervisor	0.00	0.00	0.00	0.00	0.00
757 · Payroll-Mem. Supervisor	0.00	0.00	0.00	0.00	0.00
759 · Paycom Program Expense	290.88	208.33	1,240.77	833.36	2,500.00
760 · Payroll - Office Specialist LL	2,085.84	2,250.00	8,294.52	9,000.00	27,000.00
761 · Payroll - Office Specialist II	0.00	0.00	0.00	0.00	0.00
762 · Payroll - IT Op. Supervisor AD	0.00	0.00	0.00	0.00	0.00
763 · Payroll - Commun. Assoc.	0.00	0.00	0.00	0.00	0.00
764 · Payroll - Prog Coordinator LL	0.00	0.00	0.00	0.00	0.00
767 · Bus. Development Strategy PV	2,373.53	2,416.66	9,651.24	9,666.72	29,000.00
768 · Sr Office Asst/Bookkeeper RK	1,677.00	2,191.66	7,046.35	8,766.64	26,300.00
769 · Technical Specialist GL	1,302.08	2,333.33	6,361.16	9,333.36	28,000.00
770 · Payroll - Media Servcs Supv	0.00	0.00	0.00	0.00	0.00
771 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
772 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
773 · Payroll - Membership Coord	0.00	0.00	0.00	0.00	0.00
Total 731 · PAYROLL EXPENSE	14,107.24	15,794.61	57,369.98	62,037.16	195,332.00
750 · Postage	0.00	64.70	219.00	64.70	100.00
751 · Post Box Rental	232.00	250.00	232.00	250.00	250.00
755 · PCA Printing	0.00	50.00	0.00	100.00	100.00
765 · Promotion	0.00	555.27	0.00	705.27	1,000.00
775 · Rent	3,941.00	4,000.00	15,764.00	16,000.00	48,000.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	0.00	0.00	0.00	0.00
804 · Staff Development	0.00	0.00	0.00	80.00	250.00
805 · Storage	150.00	187.50	600.00	750.00	2,250.00
830 · Taxes	0.00	0.00	0.00	40.00	120.00
836 · Cable, Internet, Telephone	422.86	556.31	2,168.05	2,203.77	6,200.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet- 11 Eng Str City-Pet	256.83	240.55	1,026.84	1,122.75	2,900.00
880 · Utilities - PG&E	560.13	430.70	2,477.62	2,449.91	6,000.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	83.33	255.00	333.36	1,000.00
Total Expense	22,892.12	25,722.94	90,582.92	102,275.43	305,777.00
Net Ordinary Income	-1,266.37	577.88	3,124.36	1,268.51	19,523.00
Other Income/Expense					
Other Income					
896 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	0.00	50.00	0.00	400.00
912 · Radio Sponsorship	0.00	0.00	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	125.00	0.00	500.00	1,500.00
914 · Grants-Radio	0.00	0.00	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00	0.00	0.00
916 · ProductionServ(Pet. Podcasts)	0.00	291.66	1,466.25	1,166.72	3,500.00
917 · Radio Workshops	0.00	0.00	0.00	0.00	0.00
918 · Event Income	0.00	0.00	0.00	0.00	0.00
919 · Event Sponsorship	0.00	0.00	0.00	0.00	0.00
910 · Radio Income - Other	0.00	0.00	0.00	0.00	0.00
Total 910 · Radio Income	0.00	416.66	1,516.25	1,666.72	5,400.00
Total Other Income	0.00	416.66	1,516.25	1,666.72	5,400.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	0.00	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00	0.00	0.00
924 · Security/Alarm - Bay Alarm	0.00	378.00	377.94	756.00	1,512.00
926 · License, Subscrp & Membrship	199.00	250.00	258.00	826.00	2,500.00
927 · Equipment Parts & Supplies	0.00	1,250.00	114.59	5,000.00	15,000.00
928 · Equipment Maintenance	0.00	41.66	36.29	166.72	500.00
929 · Production Supplies	0.00	20.00	0.00	85.00	250.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	0.00	0.00	50.00	200.00
934 · Studio Telephone	0.00	0.00	0.00	0.00	0.00
936 · Remote Access	0.00	0.00	60.17	0.00	0.00
937 · STL	124.50	124.50	498.00	498.00	1,500.00
938 · Streaming Services - StreamGuys	184.50	192.50	738.00	764.00	2,320.00
939 · Automation Services - Spinitron	49.00	49.00	196.00	749.00	1,141.00
952 · Advertising	0.00	0.00	0.00	0.00	0.00
953 · Printing	0.00	0.00	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00	0.00	0.00

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957 · Event Rentals	0.00	0.00	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00	0.00	0.00
Total 920 · Radio Expenses	557.00	2,305.66	2,278.99	8,894.72	24,923.00
Total Other Expense	557.00	2,305.66	2,278.99	8,894.72	24,923.00
Net Other Income	-557.00	-1,889.00	-762.74	-7,228.00	-19,523.00
Net Income	**-1,823.37**	**-1,311.12**	**2,361.62**	**-5,959.49**	**0.00**