Petaluma Community Access, Inc.
Profit & Loss Budget Performance
September 2024

	Sep 24	Budget	Jul - Sep 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees(PEG)	15,918.39	18,333.33	47,755.19	55,000.03	220,000.00
512 · Donations - Unrestricted	0.00	0.00	99.00	0.00	1,000.00
513 · Donations - Restricted	0.00	833.33	5,000.00	2,500.03	10,000.00
514 · Donations - "In Kind"	0.00	0.00	1,712.84	0.00	0.00
515 · Grants	0.00	2,500.00	0.00	2,500.00	10,000.00
520 · Gov. Taping Fees					
520.1 · Petaluma Taping Fees	2,962.75	2,165.00	4,818.50	6,165.00	30,000.00
520.2 · Rohnert Park Taping Fees	1,126.25	595.00	2,805.00	1,933.75	9,000.00
520.3 · Sebastopol Taping Fees	2,400.00	1,727.50	6,313.75	4,396.75	22,000.00
520.4 · Cotati Taping Fees	616.25	446.25	2,146.25	1,387.50	9,200.00
520.5 · Pot. New City Taping Fees	0.00	0.00	0.00	0.00	0.00
520 · Gov. Taping Fees - Other	0.00	0.00	0.00	0.00	0.00
Total 520 · Gov. Taping Fees	7,105.25	4,933.75	16,083.50	13,883.00	70,200.00
525 · Production Services Income	0.00	0.00	0.00	800.00	4,000.00
530 · Workshop Fees	0.00	83.33	0.00	250.03	1,000.00
536 · Underwriting	0.00	500.00	0.00	1,500.00	6,000.00
540 · Membership Dues	475.00	0.00	1,431.00	785.00	3,000.00
545 · DVD Sales	0.00	0.00	0.00	0.00	0.00
550 · Interest Income	0.00	8.33	0.00	25.03	100.00
555 · Late Fees	0.00	0.00	0.00	0.00	0.00
560 · Capital Exp.Reimbursement	0.00	0.00	0.00	0.00	0.00
590 · Sales Income	0.00	0.00	0.00	0.00	0.00
591 · PCA Service Income	0.00	0.00	0.00	0.00	0.00
Total Income	23,498.64	27,192.07	72,081.53	77,243.12	325,300.00
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	0.00
Total COGS	0.00	0.00	0.00	0.00	0.00
Gross Profit	23,498.64	27,192.07	72,081.53	77,243.12	325,300.00
Expense					
150 · Suspense	0.00	0.00	0.00	0.00	0.00
610 · Accounting	0.00	333.33	0.00	1,000.03	4,000.00
611 · Ann. Audit &Tax Return	0.00	0.00	2,500.00	2,500.00	5,000.00
612 · Advertising	574.00	0.00	574.00	500.00	1,500.00
613 · Advertising - Employees	0.00	0.00	0.00	0.00	0.00
615 · Travel Expenses	0.00	0.00	0.00	0.00	0.00
617 · Amortization Expense	0.00	0.00	0.00	0.00	0.00
623 · Paypal Expense	0.00		13.36		
625 · Bank Charges	0.00	50.00	2.70	50.00	200.00
626 · Merchant Fees	0.00	0.00	0.00	50.00	300.00
627 · Late Fee	0.00	0.00	0.00	0.00	0.00
628 · Board Development	0.00	50.00	128.60	50.00	200.00
640 · Conference Expenses	0.00	100.00	0.00	100.00	400.00
642 · Conference Travel	0.00	0.00	0.00	0.00	0.00
645 · Computer Software-Office	0.00	62.50	0.00	62.50	250.00
646 · Maintenance-Office Equipt.	0.00	50.00	0.00	50.00	150.00
650 · Depreciation Expense	0.00	0.00	0.00	0.00	0.00
655 · Donations	0.00	25.00	0.00	25.00	25.00
660 · Dues & Subscriptions	325.00	340.99	1,890.68	2,002.61	7,500.00
665 · Meals	0.00	0.00	89.35	130.00	500.00
670 · Employee Benefits	0.00	333.33	0.00	1,000.03	4,000.00
675 · Equipment Parts & Supplies	0.00	10.00	585.22	167.83	200.00
685 · Equipment Repairs	0.00	50.00	0.00	50.00	150.00
690 · Insurance					
690-1 · Ann SPIP Special Prop Ins	156.35	157.00	469.05	487.00	1,900.00
690-2 · Ann SLIP Special Liab Ins					
100 · AFCO Fin INT	0.00	33.33	0.00	100.03	400.00
690-2 · Ann SLIP Special Liab Ins - Other	0.00	670.83	0.00	2,012.53	8,050.00
Total 690-2 · Ann SLIP Special Liab Ins	0.00	704.16	0.00	2,112.56	8,450.00
690-3 · SLIP - Crime Policy	0.00	450.00	0.00	450.00	450.00
690-4 · Insur. - Workmns Comp	141.87	180.00	425.61	360.00	2,000.00
690 · Insurance - Other	0.00	0.00	0.00	0.00	0.00
Total 690 · Insurance	298.22	1,491.16	894.66	3,409.56	12,800.00
693 · Interest Expense	0.00	166.67	101.04	499.97	2,000.00
695 · Legal	0.00	0.00	0.00	0.00	0.00
700 · Licenses & Permits	0.00	0.00	0.00	0.00	500.00
710 · Facility Maintenance	128.00	128.00	406.89	848.00	2,000.00
712 · Mileage Reimbursement	0.00	0.00	0.00	0.00	0.00
715 · Meetings	0.00	0.00	0.00	0.00	0.00
720 · Miscellaneous	0.00	0.00	31.76	0.00	0.00
725 · Office Supplies	0.00	92.00	30.11	133.01	600.00
726 · Employee Training	0.00	0.00	0.00	0.00	0.00
728 · Operational Services	0.00	0.00	0.00	0.00	0.00
730 · Outside Services	0.00	0.00	0.00	0.00	0.00
731 · PAYROLL EXPENSE					
732 · PAYROLL TAXES Employers Portion					
732.1 · State Payroll Taxes	42.40	41.00	116.94	131.00	500.00
732.2 · Federal Payroll Taxes	1,011.53	1,083.33	3,234.64	3,249.99	13,000.00
732 · PAYROLL TAXES Employers Portion - Other	0.00	0.00	0.00	0.00	0.00
Total 732 · PAYROLL TAXES Employers Portion	1,053.93	1,124.33	3,351.58	3,380.99	13,500.00

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733 · Payroll - Accrued Vaca/Benefits	0.00	0.00	0.00	0.00	0.00
735 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	3,000.00
736 · Holiday Pay	0.00	0.00	0.00	0.00	3,000.00
737 · Payroll Fees	0.00	37.50	0.00	112.50	450.00
738 · CalSavers	5.86	21.13	31.27	66.63	250.00
739 · Penalty Pay	0.00	0.00	0.00	0.00	62.00
742 · Payroll - Executive Director PT	0.00	0.00	0.00	0.00	0.00
743 · Payroll - Access Assistants (5)	1,079.45	1,522.72	1,979.43	3,232.33	17,270.00
744 · Payroll - Outreach Coord	0.00	0.00	0.00	0.00	0.00
745 · Payroll - Radio Coordinator	0.00	0.00	0.00	0.00	0.00
746 · Payroll - Ops Manager	0.00	0.00	0.00	0.00	0.00
748 · Payroll - Radio Manager RT	4,212.50	3,750.00	13,035.75	11,250.00	45,000.00
749 · Payroll - Access Coordinator	0.00	0.00	0.00	0.00	0.00
756 · Payroll - Access Supervisor	0.00	0.00	0.00	0.00	0.00
757 · Payroll-Mem. Supervisor	0.00	0.00	0.00	0.00	0.00
759 · Paycom Program Expense	353.93	208.33	949.89	625.03	2,500.00
760 · Payroll - Office Specialist LL	1,739.76	2,250.00	6,208.68	6,750.00	27,000.00
761 · Payroll - Office Specialist II	0.00	0.00	0.00	0.00	0.00
762 · Payroll - IT Op. Supervisor AD	0.00	0.00	0.00	0.00	0.00
763 · Payroll - Commun. Assoc.	0.00	0.00	0.00	0.00	0.00
764 · Payroll - Prog Coordinator LL	0.00	0.00	0.00	0.00	0.00
767 · Bus. Development Strategy PV	2,442.83	2,416.66	7,277.71	7,250.06	29,000.00
768 · Sr Office Asst/Bookkeeper RK	1,560.00	2,191.66	5,369.35	6,574.98	26,300.00
769 · Technical Specialist GL	1,762.54	2,333.33	5,059.08	7,000.03	28,000.00
770 · Payroll - Media Servcs Supv	0.00	0.00	0.00	0.00	0.00
771 · Payroll - Admin Assistant	0.00	0.00	0.00	0.00	0.00
772 · Payroll - Program Director	0.00	0.00	0.00	0.00	0.00
773 · Payroll - Membership Coord	0.00	0.00	0.00	0.00	0.00
Total 731 · PAYROLL EXPENSE	14,210.80	15,855.66	43,262.74	46,242.55	195,332.00
750 · Postage	0.00	0.00	219.00	0.00	100.00
751 · Post Box Rental	0.00	0.00	0.00	0.00	250.00
755 · PCA Printing	0.00	50.00	0.00	50.00	100.00
765 · Promotion	0.00	150.00	0.00	150.00	1,000.00
775 · Rent	3,941.00	4,000.00	11,823.00	12,000.00	48,000.00
780 · Refunds	0.00	0.00	0.00	0.00	0.00
800 · Security	0.00	0.00	0.00	0.00	0.00
804 · Staff Development	0.00	80.00	0.00	80.00	250.00
805 · Storage	150.00	187.50	450.00	562.50	2,250.00
830 · Taxes	0.00	40.00	0.00	40.00	120.00
836 · Cable, Internet, Telephone	587.05	554.91	1,745.19	1,647.46	6,200.00
837 · Cell Phone	0.00	0.00	0.00	0.00	0.00
838 · Internet- 11 Eng Str City-Pet	256.67	240.55	770.01	882.20	2,900.00
880 · Utilities - PG&E	596.33	564.81	1,917.49	2,019.21	6,000.00
885 · Volunteer Program	0.00	0.00	0.00	0.00	0.00
890 · Web Expenses	0.00	83.33	255.00	250.03	1,000.00
Total Expense	21,067.07	25,089.74	67,690.80	76,552.49	305,777.00
Net Ordinary Income	2,431.57	2,102.33	4,390.73	690.63	19,523.00
Other Income/Expense					
Other Income					
896 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
910 · Radio Income					
911 · Contributions - Unrestricted	0.00	0.00	50.00	0.00	400.00
912 · Radio Sponsorship	0.00	0.00	0.00	0.00	0.00
913 · Underwriting-Radio	0.00	125.00	0.00	375.00	1,500.00
914 · Grants-Radio	0.00	0.00	0.00	0.00	0.00
915 · Workshop Fees-Radio	0.00	0.00	0.00	0.00	0.00
916 · ProductionServ(Pet. Podcasts)	340.00	291.66	1,466.25	875.06	3,500.00
917 · Radio Workshops	0.00	0.00	0.00	0.00	0.00
918 · Event Income	0.00	0.00	0.00	0.00	0.00
919 · Event Sponsorship	0.00	0.00	0.00	0.00	0.00
910 · Radio Income - Other	0.00	0.00	0.00	0.00	0.00
Total 910 · Radio Income	340.00	416.66	1,516.25	1,250.06	5,400.00
Total Other Income	340.00	416.66	1,516.25	1,250.06	5,400.00
Other Expense					
920 · Radio Expenses					
921 · Operational Expenses	0.00	0.00	0.00	0.00	0.00
922 · Outside Services - Radio	0.00	0.00	0.00	0.00	0.00
924 · Security/Alarm - Bay Alarm	0.00	0.00	377.94	378.00	1,512.00
926 · License, Subscrp & Membrship	0.00	0.00	59.00	576.00	2,500.00
927 · Equipment Parts & Supplies	28.46	1,250.00	114.59	3,750.00	15,000.00
928 · Equipment Maintenance	-32.83	41.66	36.29	125.06	500.00
929 · Production Supplies	0.00	25.00	0.00	65.00	250.00
930 · Training Materials	0.00	0.00	0.00	0.00	0.00
931 · Computer Software	0.00	50.00	0.00	50.00	200.00
934 · Studio Telephone	0.00	0.00	0.00	0.00	0.00
936 · Remote Access	0.17	0.00	60.17	0.00	0.00
937 · STL	124.50	124.50	373.50	373.50	1,500.00
938 · Streaming Services - StreamGuys	184.50	190.50	553.50	571.50	2,320.00
939 · Automation Services - Spinitron	49.00	233.00	147.00	700.00	1,141.00
952 · Advertising	0.00	0.00	0.00	0.00	0.00
953 · Printing	0.00	0.00	0.00	0.00	0.00
954 · Fundraising Services	0.00	0.00	0.00	0.00	0.00
955 · Event Services	0.00	0.00	0.00	0.00	0.00
956 · Event Supplies	0.00	0.00	0.00	0.00	0.00

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957 · Event Rentals	0.00	0.00	0.00	0.00	0.00
920 · Radio Expenses - Other	0.00	0.00	0.00	0.00	0.00
Total 920 · Radio Expenses	353.80	1,914.66	1,721.99	6,589.06	24,923.00
Total Other Expense	353.80	1,914.66	1,721.99	6,589.06	24,923.00
Net Other Income	-13.80	-1,498.00	-205.74	-5,339.00	-19,523.00
Net Income	**2,417.77**	**604.33**	**4,184.99**	**-4,648.37**	**0.00**