Petaluma Community Access, Inc.
Profit & Loss Budget Performance
December 2024

	Dec 24	Budget	Jul - Dec 24	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
510 · Community Access Fees(PEG)	15,750.19	18,333.33	95,005.74	110,000.02	220,000.00
512 · Donations - Unrestricted	350.00	400.00	449.00	710.00	1,000.00
513 · Donations - Restricted	0.00	833.33	5,000.00	5,000.02	10,000.00
514 · Donations - "In Kind"	0.00	0.00	1,712.84	0.00	0.00
515 · Grants	0.00	2,500.00	0.00	5,000.00	10,000.00
520 · Gov. Taping Fees					
520.1 · Petaluma Taping Fees	1,408.50	1,723.00	10,279.50	12,869.50	30,000.00
520.2 · Rohnert Park Taping Fees	510.00	637.50	4,483.75	3,924.00	9,000.00
520.3 · Sebastopol Taping Fees	2,116.20	1,800.00	12,298.70	9,800.50	22,000.00
520.4 · Cotati Taping Fees	531.25	552.50	4,356.25	3,030.00	9,200.00
Total 520 · Gov. Taping Fees	4,565.95	4,713.00	31,418.20	29,624.00	70,200.00
525 · Production Services Income	0.00	700.00	75.00	2,200.00	4,000.00
530 · Workshop Fees	0.00	83.33	0.00	500.02	1,000.00
536 · Underwriting	0.00	500.00	0.00	3,000.00	6,000.00
540 · Membership Dues	150.00	200.00	2,243.00	1,188.00	3,000.00
550 · Interest Income	0.00	8.33	0.00	50.02	100.00
Total Income	21,256.14	28,271.32	136,343.78	157,272.08	325,300.00
Gross Profit	21,256.14	28,271.32	136,343.78	157,272.08	325,300.00
Expense					
611 · Ann. Audit &Tax Rtn Torkelson	0.00	0.00	2,500.00	2,500.00	5,000.00
612 · Advertising	0.00	500.00	574.00	1,000.00	1,500.00
625 · Bank Charges	0.00	50.00	2.70	100.00	200.00
626 · Merchant Fees	1.35	50.00	2.70	150.00	300.00
628 · Board Development	0.00	50.00	128.60	100.00	200.00
630 · Staff Development	0.00	100.00	0.00	180.00	250.00
640 · Conference Expenses	0.00	100.00	0.00	200.00	400.00
641 · Meals	0.00	0.00	89.35	130.00	500.00
645 · Computer Software-Office	72.00	62.50	370.99	125.00	250.00
646 · Maintenance-Office Equipt.	0.00	50.00	97.68	100.00	150.00
655 · Donations	0.00	0.00	0.00	25.00	25.00
658 · Licenses & Permits	4.00	163.92	98.00	163.92	500.00
660 · Dues&Subs.Telvue,PetChambr	152.90	168.20	3,211.26	3,769.46	7,500.00
673 · Office Supplies	0.00	314.20	44.40	472.03	600.00
675 · Equipment Parts & Supplies	0.00	4.11	585.22	171.94	200.00
685 · Equipment Repairs	0.00	50.00	0.00	100.00	150.00
690 · Insurance					
690-1 · Ann SPIP Special Prop Ins	156.35	157.00	938.10	958.00	1,900.00
690-2 · Ann SLIP Special Liab Ins					
100 · AFCO Fin INT	31.89	33.33	95.67	200.02	400.00
690-2 · Ann SLIP Special Liab Ins - Other	680.85	670.83	2,042.55	4,025.02	8,050.00
Total 690-2 · Ann SLIP Special Liab Ins	712.74	704.16	2,138.22	4,225.04	8,450.00
690-3 · SLIP - Crime Policy	0.00	0.00	424.00	450.00	450.00
690-4 · Insur. - Workmns Comp	0.00	180.00	567.48	900.00	2,000.00
Total 690 · Insurance	869.09	1,041.16	4,067.80	6,533.04	12,800.00
693 · Interest Expense	0.00	41.67	113.53	249.98	500.00
715 · Meetings	0.00	0.00	169.98	0.00	0.00
731 · PAYROLL EXPENSE					
732 · PayRollTaxesEmployers Portion					
732.1 · State Payroll Taxes	5.80	41.00	170.01	254.00	500.00
732.2 · Federal Payroll Taxes	511.49	1,083.33	5,881.14	6,499.98	13,000.00
Total 732 · PayRollTaxesEmployers Portion	517.29	1,124.33	6,051.15	6,753.98	13,500.00
735 · Payroll - Holiday Bonuses	0.00	0.00	0.00	0.00	2,200.00
737 · Payroll Fees	0.00	37.50	0.00	225.00	450.00
738 · Paycom Program Expense	162.44	208.33	1,694.09	1,250.02	2,500.00
739 · CalSavers	-163.69	21.65	-107.13	126.23	250.00
740 · Penalty Pay	0.00	30.00	0.00	30.00	62.00
741 · Gross Hourly Payroll					
743 · Payroll - Access Assistants (5)	531.43	1,500.13	4,012.49	7,753.85	17,270.00
748 · Payroll - Radio Manager (RT)	2,228.00	3,750.00	23,972.25	22,500.00	45,000.00
760 · Payroll Office Specialist (LL)	1,284.00	2,250.00	11,592.36	13,500.00	27,000.00
767 · Bus. Development Strategy (PT)	1,195.43	2,416.66	13,341.47	14,500.04	29,000.00
768 · Sr Office Asst/Bkkper (RK)	780.00	2,191.66	9,464.35	13,149.96	26,300.00
769 · Technical Specialist (GL)	764.92	2,333.33	8,643.18	14,000.02	28,000.00
Total 741 · Gross Hourly Payroll	6,783.78	14,441.78	71,026.10	85,403.87	172,570.00
Total 731 · PAYROLL EXPENSE	7,299.82	15,863.59	78,664.21	93,789.10	191,532.00

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750 · Postage	0.00	0.00	219.00	64.70	100.00
751 · Post Box Rental	0.00	0.00	232.00	250.00	250.00
755 · PCA Printing	0.00	0.00	0.00	100.00	100.00
775 · Rent	3,941.00	4,000.00	23,646.00	24,000.00	48,000.00
777 · Facility Maintenance	128.00	128.00	790.89	1,232.00	2,000.00
779 · Storage	150.00	187.50	900.00	1,125.00	2,250.00
781 · Internet- 11 Eng Str City-Pet	286.13	253.40	1,569.80	1,616.70	2,900.00
783 · Cable, Internet, Telephone	566.38	544.58	3,498.07	3,151.64	6,200.00
795 · Promotion	0.00	10.00	0.00	725.27	1,000.00
799 · Miscellaneous	49.94	0.00	81.70	0.00	0.00
830 · Taxes	0.00	40.00	0.00	80.00	120.00
890 · Web Expenses	0.00	83.33	255.00	500.02	1,000.00
Total Expense	13,533.66	23,856.16	121,964.77	142,704.80	286,477.00
Net Ordinary Income	7,722.48	4,415.16	14,379.01	14,567.28	38,823.00
Other Income/Expense					
Other Income					
910 · Radio Income					
911 · Donations/Contributions - KPCA	1,000.00	0.00	2,350.00	0.00	400.00
913 · Underwriting-Radio	0.00	125.00	0.00	750.00	1,500.00
916 · ProductionServ(Pet. Podcasts)	0.00	291.66	1,636.25	1,750.04	3,500.00
Total 910 · Radio Income	1,000.00	416.66	3,986.25	2,500.04	5,400.00
Total Other Income	1,000.00	416.66	3,986.25	2,500.04	5,400.00
Other Expense					
920 · Radio Expenses					
924 · Security/Alarm - Bay Alarm	170.53	0.00	926.41	756.00	1,512.00
925 · Utilities - PG&E Downstairs	398.36	454.03	3,329.23	3,401.86	6,000.00
926 · License, Subscrp & Membrship	0.00	449.00	258.00	1,275.00	2,500.00
927 · Equipment Parts & Supplies	25.29	2,058.33	139.88	12,350.02	24,700.00
928 · Equipment Maintenance	0.00	41.66	36.29	250.04	500.00
929 · Production Supplies	0.00	20.00	0.00	125.00	250.00
931 · Computer Software	0.00	316.67	0.00	1,899.98	3,800.00
936 · Remote Access	0.00	0.00	60.17	0.00	0.00
937 · STL - Sonic.net	124.50	124.50	747.00	747.00	1,500.00
938 · Streaming Services - StreamGuys	184.50	194.50	1,107.00	1,153.00	2,320.00
939 · Automation Services - Spinitron	49.00	49.00	294.00	847.00	1,141.00
Total 920 · Radio Expenses	952.18	3,707.69	6,897.98	22,804.90	44,223.00
Total Other Expense	952.18	3,707.69	6,897.98	22,804.90	44,223.00
Net Other Income	47.82	-3,291.03	-2,911.73	-20,304.86	-38,823.00
Net Income	**7,770.30**	**1,124.13**	**11,467.28**	**-5,737.58**	**0.00**