Board of Directors Meeting Minutes
July 09, 2025
5:00 PM

Location: PCA Offices
205 Keller Street, Suite 203
Petaluma, CA 94952

BOARD OF DIRECTORS
X Cindy Thomas – Chair
X Thom Maslow - Vice-Chair
X Michael Nistler – Secretary
X Randy Stewart – Treasurer
X Tim Williamsen
X Michael Parrish
1 Vacant Director Seat
X Brenden Galten – City of Petaluma Designate
Vacant - Petaluma School District Designate

1. **ROLL CALL – 5:08 PM**
X marks present above.

2. **PUBLIC COMMENT**
Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.
None.

3. **BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**
Directors Comments, Announcements.
Michael N has invited Bob Tuttle to the August Board meeting to observe and consider a seat on the Board.

4. **AGENDA APPROVAL**
Requests for modifications, deletions
MP moved and MN second, all approved

5. **APPROVAL OF MINUTES**
Minutes for June 11, 2025 PCA Board of Directors Meeting
RS moved and TM second, all approved

6. **TREASURER'S REPORT**
Report for June 2025 Financial Statements (Stewart)

7. **EXECUTIVE DIRECTOR'S REPORT**

Report for June 2025 (Thomas)

8. **CONSENT CALENDAR**

None.

9. **REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Stewart) None.
- Finance Committee (Stewart, Williamsen) Met 12/23 (see agenda item 10-B)
- Nominating Committee (vacant) None.
- Policies & Procedures (Thomas, Williamsen) None
- Outreach Committee None.
- Radio Programmers Committee (Maslow, Parrish) 3 Committee meetings in the last 2 months. Plans for fundraising, an assistant for Radio Manager, Volunteer Corps.

10. **OLD BUSINESS**

A) Strategic Planning Continuation

No action.

B) Status on PCA 2024-2025 Budget (Finance Committee)

Randy and Ryokan to work on the KPCA portion of the budget.

C) Introduce PCA 2025-2026 Budget (Finance Committee)

No Action. Randy, Tim, Cindy, and Michael P to meet and come back to the August meeting with a draft.

D) Review City Funding/PEG Fee Structure (Thomas)

Tabled.

11. **NEW BUSINESS**

A) KPCA Transmitter Proposal

Approved - TM moved and TW second, all approved

Rob to notify Sonic to go ahead with proposal and ask if PCA can pay $2100 construction deposit in installments. Tim, Michael N to review draft contracts from Sonic with Rob.

B) Board Election Calendar

Approved - CT moved and RS second, all approved.

C) Appointment of Directors to Nominating Committee (Thomas)

Cindy, Tim, Michael N, Michael P appointed – RS moved and TW second, all approved

D) PCA Website Redesign

No action.

12. **ADJOURN TO CLOSED SESSION**

A) **Personnel Issue**

TM moved and CT second, all approved.

13. **REPORT OUT OF CLOSED SESSION**.

No Action. Thom Maslow to continue drafting the ED job description, fundraising plan, recruitment plan. Interview committee for the temp position will be Maslow, Nistler, Parrish, Stewart.

ADJOURN 7:30 PM

CT moved and RS second, all approved.

Next Board meeting is Wednesday August 13, 2025 5:00 PM, Offices of PCA, Suite 203.

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